

**MEMORANDUM**  
**COUNTY OF PLACER**  
**ADMINISTRATIVE SERVICES DEPARTMENT**  
**PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors

FROM: David Seward, Purchasing Manager 

DATE: February 6, 2007

SUBJECT: Approve Change Order No. 3 to Blanket Purchase Order No. BP013321 for Dental Prosthodontic Appliances with Alta Vista Dental Lab in the Amount of \$3,500.00

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**ACTION REQUESTED**

Approve Change Order No. 3 to Blanket Purchase Order (BPO) No. BP013321 with Alta Vista Dental Lab for Dental Prosthodontic Appliances and related services as requested by the Health & Human Services Department (HHS), and authorize the Purchasing Manager to sign the resulting change order in the requested amount of \$3,500.00.

**BACKGROUND**

On February 17, 2005, Competitive Bid No. 9396 was awarded to both Alta Vista Dental Lab and Prison Industry Authority for Dental Prosthodontic Appliances and related services. During the initial BPO period, the products being supplied by Prison Industry Authority were not acceptable and created serious health issues, despite the County's continued requests for corrective action. Based on Prison Industry Authority's unsatisfactory service, Health and Human Services, upon exercising a one-year renewal, elected to renew only with Alta Vista Dental Lab, resulting in BP013321 in the amount of \$10,000.00.

Change order No. 1 increased the BPO amount from \$10,000.00 to \$25,000.00. Change order No. 2 increased the BPO amount from \$25,000.00 to \$49,500.00. These change orders are the result of an unanticipated increase the level and associated cost of service to clients. After these two change orders were issued, the Health & Human Services Department discovered that there were insufficient funds to close out the 2006 calendar year. Health & Human Services has requested another increase in the amount of \$3,500.00 to cover all anticipated charges for the remainder of 2006. This requested increase will change the BPO amount to \$53,000.00. Since this request will increase the BPO beyond \$50,000.00, it requires your Board's approval per PPM 2.1(g).

**FISCAL IMPACT**

Health and Human Services Dental Clinic has budgeted sufficiently for these expenditures.

cc: Stan Hapak, HHS/Admin  
Dr. Mitch Ruffman, HHS/Dental Clinic  
Doreen Drake, HHS/Admin

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