

# MEMORANDUM

DEPARTMENT OF PUBLIC WORKS  
County of Placer

TO: BOARD OF SUPERVISORS

DATE: February 20, 2007

FROM: <sup>JD</sup>  
KEN GREHM/CHUCK GORDON

SUBJECT: **MASTER FIXED ASSET LIST – PRESSURE WASHER**

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## **ACTION REQUESTED / RECOMMENDATION**

Approve the addition of one hot water pressure washer to the Fiscal year 2006-2007 Master Fixed Asset List. Approve a Budget Revision to appropriate funding to the Automotive Fixed Asset Account 4451, and authorize the Procurement Officer to issue the Purchase Order to the vendor with the lowest responsive price quote.

## **BACKGROUND / SUMMARY**

The hot water pressure washer located at the Auburn Garage is in need of replacement. The hot water pressure washer is used routinely in the maintenance and repair of vehicles and equipment. Procurement has requested written price quotes from five (5) vendors. The lowest responsive quote was received from Precision Cleaning Systems for the amount of \$5,003.21.

## **ENVIRONMENTAL**

The proposed action is not a project as defined by Section 15378 of the CEQA guidelines and, as such, is not subject to review under CEQA.

## **FISCAL IMPACT**

The cost of the hot water pressure washer will be funded by Fleet Services Fixed Asset account balances.

**PLACER COUNTY  
BUDGET REVISION**

PAS DOCUMENT NO. \_\_\_\_\_

Cash Transfer Required  
 Reserve Cancellation Required Fund 250 Subfund 200  
 Establish Reserve Required  
 Auditor-Controller  
 County Executive  
 Board of Supervisors

Dept No.	Doc Type	Total \$ Amount	Total Lines
19	BR	\$5,003.00	1

ESTIMATED REVENUE ADJUSTMENT						APPROPRIATION ADJUSTMENT													
Dept No.	T Code	Rev Fund	Sub Fund	OCA	PCA	OBJ L-3	GIL Sub GL	AMOUNT	Dept No.	T Code	Rev	OCA	PCA	FUND	SUBF	Obj L-3	Proj No.	Proj Detail	AMOUNT
19	14			990603	90603	250			19	14		990603	90603	250	200	4451			5,003.00
<b>TOTAL</b>									<b>TOTAL</b>										
0.00									5,003.00										

REASON FOR REVISION: Budget Revision to cancel Designated for Fixed Assets Acquisitions reserves to increase Fleet budget revenues for the purchase of qty one (1) Hot Water Pressure Washer and increase Fleet fixed asset budget expenses.

*Ken Grehm*

Department Head Ken Grehm  
Board of Supervisors

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