

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors

FROM: David Seward, Purchasing Manager 

DATE: April 3, 2007

SUBJECT: Approve the Renewal of Blanket Purchase Order Number 13440 as a Result of Competitive Bid No. 9505 with Jacobs Office Interiors in the Maximum Amount of \$130,000.00

ACTION REQUESTED

Approve the renewal of Blanket Purchase Order (BPO) Number 13440 with Jacobs Office Interiors of Auburn for ergonomic chairs in the maximum amount of \$130,000.00, and authorize the Purchasing Manager to sign the resulting BPO.

BACKGROUND

On February 8, 2006 Jacobs Office Interiors was awarded BPO 13440 as a result of Competitive Bid No. 9505 in the amount of \$35,000.00. The BPO was subsequently amended on three separate occasions, due to increased usage. The most recent amendment was approved by your Board on July 25, 2006 increasing the maximum amount of the BPO to \$130,000.00.

Jacobs Office Interiors performance has been excellent and has agreed to the first one-year renewal with requested price increases of 4% to 10%. Jacobs has provided letters from the manufacturers documenting the price increases.

FISCAL IMPACT

The renewed County-wide BPO in the maximum amount of \$130,000.00 will be effective for the period April 1, 2007 through March 31, 2008. County departments are responsible for budgeting for these expenditures.

