

**MEMORANDUM
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER**

To: **BOARD OF SUPERVISORS** *MB*
From: **JAMES DURFEE / MARY DIETRICH**
Subject: **LOOMIS LIBRARY UTILITY EASEMENT**

Date: **APRIL 17, 2007**

ACTION REQUESTED / RECOMMENDATION: It is recommended that your Board adopt a Resolution that delegates authority to the Director of Facility Services to grant a utility easement to the Placer County Water Agency (PCWA) at the Loomis Library, and that authorizes the Director of Facility Services, or his designee, to execute all documents and take all actions necessary to grant and record this easement following its approval by County Counsel.

BACKGROUND: On September 12, 2006, your Board authorized the Department of Facility Services to award a construction contract for the Loomis Library Expansion project, which has added 776 square feet to the existing 3,778 square foot building. The installation of a new fire suppression system throughout the entire Library was required to make the building conform to current Fire/Life Safety codes. A component of this fire system is a double check detector assembly which will be maintained by PCWA. To facilitate maintenance of this equipment, the Property Management Division and County Surveyor are working with PCWA staff to define and prepare a utility easement.

PCWA typically requires the receipt of a utility easement prior to final inspection of a water-delivery system. To cooperate with the Library's desire to receive a Certificate of Occupancy in April 2007, PCWA provided its final approval pending recordation of the subject easement. As Placer County will be the sole beneficiary of services provided over this easement, it is recommended that the utility easement be granted at no cost to PCWA. In order to facilitate final revisions of the plat and legal description, staff requests that your Board adopt a Resolution that delegates authority to the Director of Facility Services to grant a utility easement to PCWA, and that authorizes the Director of Facility Services, or his designee, to execute all documents and take all actions necessary to grant and record this easement following its approval by County Counsel.

ENVIRONMENTAL CLEARANCE: The grant of this easement is not subject to California Environmental Quality Act review pursuant to Section 15061(b)(3), as it can be seen with certainty that there is no possibility this action may have a significant effect on the environment.

FISCAL IMPACT: There is only a nominal staff expense associated with the preparation of the grant and recordation of this easement. Sufficient funding is available in the project budget.

JD:MD:MR:KJ

ATTACHMENTS: RESOLUTION

cc: COUNTY EXECUTIVE OFFICE
LIBRARY DEPARTMENT

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Before the Board of Supervisors County of Placer, State of California

In the matter of: A Resolution delegating authority to the Director of Facility Services to grant a utility easement to the Placer County Water Agency (PCWA) at the Loomis Library, and authorizing the Director of Facility Services, or his designee, to execute all documents and take all actions necessary to grant and record this easement following its approval by County Counsel. **Resol. No:** _____

RESOLUTION was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held _____, by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Bruce Kranz, Chairman
Board of Supervisors

Attest: Clerk of said Board

WHEREAS, on September 12, 2006, your Board authorized the Department of Facility Services to award a construction contract for the Loomis Library Expansion project, including installation of a new fire suppression system throughout the Library;

WHEREAS, a component of this fire suppression system is a double check detector assembly maintained by PCWA; and

WHEREAS, PCWA requires an easement to ensure access for maintenance; and;

WHEREAS, to facilitate this access, County staff is working with PCWA to define and prepare a utility easement.

NOW, THEREFORE, BE IT RESOLVED, that the Placer County Board of Supervisors does hereby delegate authority to the Director of Facility Services to grant a utility easement to PCWA at the Loomis Library, and authorize the Director of Facility Services, or his designee, to execute all documents and take all actions necessary to grant and record this easement following its approval by County Counsel.