

**PLACER COUNTY  
OFFICE OF EMERGENCY SERVICES**

**MEMORANDUM**

**TO:** Honorable Board of Supervisors

**FROM:** Thomas Miller, County Executive Officer  
by Rui Cunha, Emergency Services Program Manager

**DATE:** June 12, 2007

**SUBJECT:** Approve the attached Governing Body Resolution designating County Staff to execute for and on behalf of the County in the Homeland Security Grant Program for 2007

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**ACTION REQUESTED**

That your Board approves the attached resolution permitting designated County Staff to execute for and on behalf of the County for all actions necessary to obtain funds from the 2007 Homeland Security Grant Program.

**BACKGROUND**

Placer County is subgrantee of the State of California for numerous grant programs including the Homeland Security Grant Program (HSGP) and the Law Enforcement Terrorism Prevention Program (LETPP), both of which are managed by the Governor's Office of Homeland Security (OHS) under the "umbrella" of the Homeland Security Grant Program.

Federal grant programs require local governing Boards (i.e., your Board) approve a resolution appointing specified staff to execute for and on behalf of the County for all actions related to their grant programs. Through this resolution, your Board specifically authorizes designated staff to approve applications from OHS (and others) and to request reimbursement of any grants approved. *For each Federal Fiscal Year grant, OHS requires a new Governing Body Resolution.*

Based on position and staff responsibilities in the areas of homeland security, fire prevention, and law enforcement grants management, the below listed individuals are the most appropriate to execute for and on behalf of the County, and their authorization shall be valid for a term of five years from the date of the fully executed Resolution:

- Rui Cunha, OES Program Manager,
- Michael J. Boyle, Assistant CEO
- Linda Oakman, CEO Budget and Fiscal Operations Manager
- Therese Leonard, Principal Management Analyst

**FISCAL IMPACT**

There is no fiscal impact to the County as a result of this action.

**Attachment:**  
Resolution

# Before the Board of Supervisors County of Placer, State of California

In the matter of: **A GOVERNING BODY RESOLUTION  
AUTHORIZING DESIGNATED COUNTY STAFF  
TO EXECUTE FOR AND ON BEHALF OF THE COUNTY  
ANY ACTIONS NECESSARY FOR OBTAINING FUNDS  
FROM THE 2007 HOMELAND SECURITY GRANT PROGRAM.**

Resol. No: \_\_\_\_\_

The following **RESOLUTION** was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held **June 12, 2007** by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

\_\_\_\_\_  
Chairman, Board of Supervisors

**Attest:**  
**Clerk of said Board**

**WHEREAS**, the County of Placer is a subgrantee of the State of California for the Homeland Security Grant Program (HSGP) and the Law Enforcement Terrorism Prevention Program (LETPP); and

**WHEREAS**, the Governor's Office of Homeland Security (OHS) requires local governing Boards approve a resolution appointing specific County staff to execute for and on behalf of the County for all actions related to its Fiscal Year 2007 grant programs; and

**WHEREAS**, through this authority, your Board authorizes specific staff members to approve applications for the Homeland Security Grant Program and the Law Enforcement Terrorism Prevention Program and to request reimbursement of any grants approved.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of the County of Placer that the below listed individuals are authorized to execute for and on behalf of the County for all actions related to the Homeland Security Grant Program and the Law Enforcement Terrorism Prevention Program for the entire term of the grants' performance period:

Rui Cunha, OES Program Manager,  
Michael J. Boyle, Assistant CEO, and Assistant Director, Emergency Services  
Linda Oakman, CEO Budget and Fiscal Operations Manager, or  
Therese Leonard, Principal Management Analyst

**RESOLVED FURTHER**, the Clerk of the Board of the County of Placer shall certify the adoption of this resolution, and thenceforth and thereafter the same shall be in full force and effect.