

**MEMORANDUM
PERSONNEL DEPARTMENT
COUNTY OF PLACER**

To: Board of Supervisors
From: Nancy Nittler, Personnel Director *NN*
Date: June 12, 2007
Subject: Approve an amendment to increase Blanket Purchase Order No. 14196 with ImpleSoft, Inc. for Consulting Services for PeopleSoft/ACORN System and extend the term of the order

ACTION REQUESTED:

Approve an amendment, to increase Blanket Purchase Order No. 14196 by \$37,000, within funds already allocated for consultant services, with ImpleSoft, Inc. to provide services in support of the PeopleSoft/ACORN System; extend the term of the order to August 30, 2007 from June 30, 2007; and authorize the Purchasing Manager to sign the required documents.

BACKGROUND:

The County's payroll and personnel managements system, which is designated as ACORN, utilizes software designed, maintained and supported by PeopleSoft. Implementation of additional modules, customizations, and other specialized services are not covered by the existing PeopleSoft agreement.

Two specialized projects are scheduled to be completed prior to the start of the 8.9/9.0 PeopleSoft upgrade. The 8.9/9.0 PeopleSoft upgrade is scheduled to begin in late summer or early fall of 2007 and is currently in the latter stages of the request for proposal process.

These projects are: 1) Benefits Administration Pre-Pay Date Modification – This project is essential to process benefit effective date events with Placer County business rules. This current manual process requires extensive staff time and is subject to error and incorrect benefit coverage and deductions for our employees. 2) 401(k) and 457 Loan Repayment Processing Configuration – This system enhancement will also provide enhanced customer service to our employees allowing them to repay loans via payroll deduction eliminating the employee writing a personal check each month.

ImpleSoft, Inc. has recently completed modifications and specialized projects on behalf of Placer County for the Personnel Department. It is recommended, due to the depth of knowledge of the County's current business practices, benefits' knowledge and quality past performance, that ImpleSoft, Inc. perform work on these two projects since they must be completed prior to the start of the 8.9/9.0 upgrade in late summer/early fall of this year.

FISCAL IMPACT:

There is no fiscal impact as a result of this action. Funds are budgeted within the Personnel Department along with reimbursement from the Countywide Systems fund.

