

PLACER COUNTY

ADMINISTRATIVE SERVICES DEPARTMENT

MEMORANDUM

TO: Honorable Board of Supervisors

FROM: Clark L. Moots, Director of Administrative Services

DATE: June 26, 2007

SUBJECT: Recommendation to Add Test Equipment to the Administrative Services Department's Master Fixed Asset List

RECOMMENDATION

Approve the addition of a radio spectrum analyzer to the Administrative Services Department's Master Fixed Asset List in support of the Regional Public Safety System Project.

BACKGROUND

The County's two-way radio systems are managed and maintained by the Administrative Services Department's Information Technology's Radio Services Group. The Radio Services Group utilizes a single spectrum analyzer to perform complex and highly technical troubleshooting functions of the County's 36 legacy radio systems.

The Radio Services Group's spectrum analyzer failed on May 1, 2007 and efforts to repair the unit have been costly and temporary at best. The spectrum analyzer is 15 years old and no longer supported by the manufacturer. The cost to replace the failed spectrum analyzer is \$16,624.

FISCAL IMPACT

Funds are available in the Department's Telecommunications FY06/07 fixed asset account to cover the equipment purchase costs. The Department realized a budget savings with the acquisition of Motorola radio equipment earlier this fiscal year that will offset this new purchase. Therefore, a Budget Revision is not required.

Respectfully submitted,



Clark L. Moots
Director of Administrative Services

Cc: Ron Baker, Senior Administrative Services Officer
Candi McCord, Deputy Director of Administrative Services
Sandy Hammock, Senior Administrative Services Officer
Jerry Gamez, IT Division Manager
David Seward, Purchasing Manager

Attachments.

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ADDITIONS TO THE MASTER FIXED ASSET LIST

Administrative Services Department

Appropriation 0210

1 each	Spectrum Analyzer Test Equipment	<u>\$ 16,624.00</u>
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	Total Fixed Asset Additions	\$ 16,624.00
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