

MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: David Seward, Purchasing Manager 

DATE: June 26, 2007

SUBJECT: Approve the Award of Competitive Bid No. 9693 to Browning's Placer Transport and Truckee-Tahoe Mortuary for Morgue Transportation Services in the Maximum Aggregate Amount of \$65,000.00

ACTION REQUESTED

Approve the award of competitive Bid No. 9693 to Browning's Placer Transport of Roseville, CA, and Truckee-Tahoe Mortuary of Truckee, CA for morgue transportation services, and authorize the Purchasing Manager to sign the resulting blanket purchase orders in the maximum aggregate amount of \$65,000.00.

BACKGROUND

The Sheriff-Coroner-Marshall's Office requires annual contracts with at least two vendors to provide morgue transportation services on an as-needed basis. Bids were sent out to 24 vendors and advertised on Procurement's website. No addendums were issued for this bid.

One bid was received from Browning's Placer Transport for Category 2 – Western Placer County area. Since no bids were received for Category 1 – Eastern Placer County area, an informal quote was requested from the current service provider, Truckee-Tahoe Mortuary. The recommendation is to award one blanket purchase order in the maximum amount of \$10,000.00 to Truckee-Tahoe Mortuary and one blanket purchase order in the maximum amount of \$55,000.00 to Browning's Placer Transport. Both recommended blanket purchase orders will be effective for the period of July 1, 2007, through June 30, 2008.

FISCAL IMPACT

The department has budgeted sufficiently for these expenses in their FY 2007-08 budget.

cc Barbara Besana, Administrative Services Officer - Sheriff's Office

