

**MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT DIVISION**

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Acting Purchasing Manager *JB*

DATE: September 18, 2007

SUBJECT: Approve the Final One-Year Renewal of Contract No. KN020717 as a Result of Competitive Request for Proposals No. 9260 with Gregory B. Bragg & Associates for Third Party Administrator Services for CEO/Risk Management in the Amount of \$285,000.00

ACTION REQUESTED

Approve the final one-year renewal of Contract No. KN020717 as a result of competitive Request for Proposals (RFP) No. 9260 with Gregory B. Bragg & Associates for Third Party Administrator Services for CEO/Risk Management in the amount of \$285,000.00, and authorize the Acting Purchasing Manager to sign an amendment renewing KN020717 for one year.

BACKGROUND

On September 9, 2003, at the request of Placer County CEO/Risk Management, your Board approved the award of RFP No. 9260, in the amount of \$948,000.00, to Gregory B. Bragg & Associates to perform Third Party Administrator Services for the County's Workers' Compensation claims and to provide litigation management. The resulting contract became effective October 1, 2003 for a three-year period, with the option of renewal for up to two (2) additional one-year periods based upon mutual agreement. On September 26, 2006, your Board approved the first one-year renewal in the amount of \$321,000.00.

Gregory B. Bragg & Associates has performed well over the past year, and CEO/Risk Management requests the final one-year renewal of the contract for the period of October 1, 2007 through September 30, 2008.

FISCAL IMPACT

The contract amendment resulting from this recommendation will total \$285,000.00 for the final one-year renewal period. CEO/Risk Management has budgeted sufficiently for this necessary expenditure in their Fiscal Year 2007/08 budget.

cc: Maryellen Peters, CEO/Risk Management
Therese Leonard, County Executive Office
Linda Oakman, County Executive Office

