

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Acting Purchasing Manager *JB*

DATE: October 2, 2007

SUBJECT: Approve the Award of Competitive Bid No. 9712 to Dawson Oil Company in the Maximum Amount of \$205,000.00 and to Hunt & Sons, Inc. in the Maximum Amount of \$25,000.00 for Card Lock Fuel Purchases

ACTION REQUESTED

Approve the award of competitive Bid No. 9712 to Dawson Oil Company of Rocklin in the maximum amount of \$205,000.00 and to Hunt & Sons, Inc. of Sacramento in the maximum amount of \$25,000.00 for Card Lock fuel purchases, and authorize the Acting Purchasing Manager to sign the resulting Blanket Purchase Orders (BPOs).

BACKGROUND

The Department of Public Works (DPW), Fleet Services requires a contract that will provide 24 hour access to gasoline and diesel fuel facilities for fleet equipment that is out of range of the County fueling station at the DeWitt Center. Commercial card lock fuel sites have proven to be an effective solution because they are generally able to accommodate larger equipment and transit buses.

Bid No. 9712 was sent to 18 registered vendors and was posted on the County's website. The bid requested pricing for four locations (Category I – Auburn - Hwy 49 and I-80 junction, Category II – Auburn - DeWitt Center, Category III – Rocklin/Loomis area, and Category IV – Roseville/Lincoln area). Bid 9712 specified two pricing components: the Sacramento average daily price reported by the Oil Price Information Service (OPIS), and the bidder's margin above the OPIS price. Bid margins will remain fixed throughout the contract period, and the OPIS price will adjust daily to assure the County of the most accurate supplier cost. Two bidders submitted responsive bids. Dawson Oil Company submitted the lowest bid for Categories I through III with a requested margin of \$0.148 per gallon over OPIS. Hunt & Sons submitted the lowest bid for Category IV at margins of \$0.1529 for unleaded fuel and \$0.1564 for #2 diesel. Therefore, Fleet Services requests award of Categories I through III to Dawson Oil and Category IV to Hunt & Sons, Inc.

FISCAL IMPACT

The BPOs resulting from this recommendation will total \$230,000.00 and will be effective from October 3, 2007 through September 30, 2008. DPW's Fiscal Impact Statement is attached.

Attachment: DPW Fiscal Impact Statement

cc: Chuck Gordon, DPW Fleet Services Manager
Cynthia Taylor, DPW Administration

MEMORANDUM

DEPARTMENT OF PUBLIC WORKS
County of Placer

TO: Honorable Board of Supervisors

DATE: October 2, 2007

FROM: Ken Grehm, Director

SUBJECT: **FISCAL IMPACT STATEMENT**
Card Lock Fuel Purchases

Sufficient funding has been budgeted in the amount of \$230,000 in the FY 2007-08 Fleet Services budget and the bid award is \$230,000.