

MEMORANDUM
OFFICE OF THE
COUNTY EXECUTIVE
COUNTY OF PLACER

TO: Honorable Board of Supervisors

FROM:  Thomas Miller, County Executive Officer

DATE: October 23, 2007

SUBJECT: Merit Increase for Jeffrey H. Bell, County Budget Administrator

ACTION REQUESTED:

Approve a 5% merit increase for Jeffrey H. Bell, County Budget Administrator from Grade 463 Step 4 to Grade 452 Step 5 at \$ 48.84. per hour, retroactive to August 18, 2007.

BACKGROUND:

In accordance with County Code provisions for unclassified positions, it is necessary for your Board to review and approve merit increases for those persons in the unclassified service.

ISSUE STATEMENT:

Performance Evaluation and Personnel Action forms have been submitted for Jeffrey H. Bell, County Budget Administrator, recommending approval of a step increase. This office concurs with the recommendation.

TM:br

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