

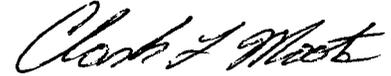
PLACER COUNTY

ADMINISTRATIVE SERVICES DEPARTMENT

MEMORANDUM

TO: Honorable Board of Supervisors

FROM: Clark L. Moots, Director of Administrative Services



DATE: November 6, 2007

SUBJECT: Approve the Award of Competitive Bid No. 9739 to CMS Communications in the Amount of \$132,533.00 for the Purchase of a NEC 2400 IPX Telephone System

ACTION REQUESTED

Approve the award of Competitive Bid No. 9739 to CMS Communications of Livermore, CA for the purchase of a NEC 2400 IPX telephone system and authorize the Acting Purchasing Manager to sign the resulting purchase order in the amount of \$132,533.00.

BACKGROUND

The Administrative Services Department's Telecommunications Division maintains the County's NEC telephone network. The Telecommunications Division has a requirement to purchase a NEC 2400 IPX telephone system to support the new Bill Santucci Justice Center's Building B Facility. Building B is a 60,000 square foot facility being built in Roseville, CA to support the Probation, Revenue Services, Assessor, District Attorney and Sheriff Departments.

Bid No. 9739 was sent to five (5) known NEC authorized dealers, advertised in local newspapers, and was posted on the County's website. Three (3) NEC authorized firms responded. CMS Communications, a firm that the County has successfully purchased other telephone systems from in the past, was determined to be the lowest responsive bidder after bid evaluations were completed and the Telecom staff performed a technical review to ensure compliance with the bid specifications. CMS Communications bid, in the amount of \$132,533.00, includes installation, sales tax, shipping and trade-in of some existing equipment. A Bid Summary Evaluation Sheet is attached for your Board's further review.

FISCAL IMPACT

The Purchase Order resulting from this recommendation will total \$132,533.00 and funds for the NEC IPX telephone system are budgeted within the Administrative Services Department, Telecommunication Division's FY07/08 operating budget unit.

Cc: Ron Baker, Senior Administrative Services Officer
Sandy Hammock, Senior Administrative Services Officer
Jerry Gamez, IT Division Manager
Jim Boggan, Acting Purchasing Manager

Attachments: Bid Summary Evaluation Sheet
Administrative Services Department's Fiscal Impact Statement

Vendor number		Bidder		Address		City/State/Zip		Contact person		Telephone		FAX Number		Invoice Terms		Delivery	
		American Telesource, Inc.		1350 Ocean Ave		Emeryville CA. 94806		Kerry McLachlan		510-923-9212		510-428-2460		Net 30		40/30 Days	
		Nexus IS		27202 W. Turnberry Ln. Ste 100		Valencia, CA. 91355		Jeanne Farrenkothan		925-226-3379		916-955-1627		Net 30		35/49 Days	
		CMS Communications		362 Encino Drive		Livermore, CA. 94550		Erma Petty		866-721-0288		512-858-9286		1% in 15 Days		28/42 Days	
Item #	Item Description	Qty	LVP Certified?	Terms Discount*	Bid	Extension	LVP Certified?	Terms Discount*	Bid	Extension	LVP Certified?	Terms Discount*	Bid	Extension			
1	NEC 2400 IPX PBX System & Power Plant	1	No	0.00%	\$183,115.68	\$183,115.68	no	0.00%	\$117,473.25	\$117,473.25	no	0.00%	\$105,951.00	\$105,951.00			
2	Installation of NEC 2400 IPX PBX & Pwr Plant	1			\$26,826.79	\$26,826.79			\$25,428.46	\$25,428.46			\$17,650.00	\$17,650.00			
3	One Year Warranty	1			\$0.00	\$0.00			\$0.00	\$0.00			\$0.00	\$0.00			
4	Trade in Credit	1			-\$46,949.00	-\$46,949.00											
					Subtotal	\$162,993.47			Subtotal	\$142,901.71			Subtotal	\$123,601.00			
					7.25% sales tax	\$13,275.89			7.25% sales tax	\$8,516.81			7.25% sales tax	\$7,682.00			
					Freight Charge	\$3,996.13			Freight Charge	\$0.00			Freight Charge	\$1,250.00			
					Total	\$180,265.49			Total	\$151,418.52			Total	\$132,533.00			
					LVP	0.00			LVP	0.00			LVP	0.00			
					Invoice Terms	0.00			Invoice Terms	0.00			Invoice Terms	0.00			
					Ref. Price	\$180,265.49			Ref. Price	\$151,418.52			Ref. Price	\$132,533.00			

* Discount not used in evaluation if less than 10 days per Purchasing Policy Manual Section 3.12(b).

Low Bid

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors

FROM: Clark L. Moots, Director of Administrative Services

DATE: November 6, 2007

SUBJECT: **Fiscal Impact Statement**

Approve the Award of Competitive Bid No. 9739 to CMS Communications in the Amount of \$132,533.00 for the Purchase of a NEC 2400 IPX Telephone System

The Administrative Services Department's Telecommunications Division (Department) has budgeted appropriately for this Request and funding is available in the Telecommunications Division's FY 2007-08 Budget Unit.

