

# MEMORANDUM

DEPARTMENT OF PUBLIC WORKS

County of Placer

TO: BOARD OF SUPERVISORS

DATE: February 5, 2008

FROM: KEN GREHM / <sup>JK</sup>CHUCK GORDON

SUBJECT: INCREASE IN BLANKET PURCHASE ORDER FOR  
MEADOW VISTA AUTOCRAFT

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## ACTION REQUESTED / RECOMMENDATION

Approve an increase of \$18,000 to Blanket Purchase Order (BPO) #14444 with Meadow Vista Autocraft for auto body repair for a total BPO amount of \$66,000.

## BACKGROUND / SUMMARY

This request is due to an increase in auto body repair requirements. Due to regulations and environmental concerns, Fleet Services out sources all of its auto body repairs. The Blanket Purchase Order was awarded as a result of competitive Bid No. 9430 by Procurement.

## ENVIRONMENTAL

This action is limited to a request to modify the County Budget and, as such, is not considered a project under Section 21065 of the Public Resources Code.

## FISCAL IMPACT

Fleet Services has available funding in their 2007/08 budget to cover the cost of this requested increase; therefore, there should be no impact to department operations.

