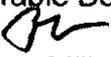


MEMORANDUM
OFFICE OF THE
COUNTY EXECUTIVE
COUNTY OF PLACER

TO: Honorable Board of Supervisors

FROM:  Thomas Miller, County Executive Officer

DATE: January 30, 2008

SUBJECT: Merit Increase for, Kristen B. Spears, Assistant Assessor

ACTION REQUESTED:

Approve a 5% merit increase for Kristen B. Spears, Assistant Assessor, from Grade 474 Step 4 to Grade 5 Step 474 at \$63.84 per hour, retroactive to January 19, 2008.

BACKGROUND:

In accordance with County Code provisions for unclassified positions, it is necessary for your Board to review and approve merit increases for those persons in the unclassified service.

ISSUE STATEMENT:

Performance Evaluation and Personnel Action forms have been submitted for Kristen B. Spears, recommending approval of a step increase. This office concurs with the recommendation.

TM:br

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