



**MEMORANDUM**  
OFFICE OF THE  
COUNTY EXECUTIVE OFFICE  
COUNTY OF PLACER

TO: Honorable Board of Supervisors

FROM: Thomas Miller, County Executive Officer  
By: Ronald Baker, Senior Administrative Services Officer *RB*

DATE: February 26, 2008

SUBJECT: Approve the First Amendment to the Contract Employment Agreement for Operation of the Placer-Lake Tahoe Film Office to Provide the Cost of Living Increase of 5% Awarded to Unclassified County Management Employees Effective November 10, 2007

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**ACTION REQUESTED**

Approve the attached First Amendment to the Contract Employment Agreement for Operation of the Placer-Lake Tahoe Film Office to provide the cost of living increase of 5% Awarded to unclassified County management employees effective November 10, 2007.

**BACKGROUND**

On June 26, 2007, your Board approved a Contract Employment Agreement for the operation of the Placer-Lake Tahoe Film Office. This Agreement specified a salary and benefits plan for the contract employee. The staff report presented to your Board for this agreement included a provision that stated: "The cost of living allowance (COLA) and the cost of benefits will remain consistent with all other exempt County employees." However, language indicating that the contract employee would be entitled to receive cost of living adjustments consistent with other unclassified county management employees was inadvertently omitted from the contract.

This First Amendment to the Employment Agreement provides that the contract employee is entitled to cost of living increases granted to other unclassified management employees, including the 5% cost of living increase granted to unclassified management employees effective November 10, 2007.

**FISCAL IMPACT**

There will be no impact on the General Fund for this action. The amount of the general wage increase for the contract employee for FY 2007-08 (the current Fiscal Year) is estimated to be \$3,475 including benefits. This amount will be offset by reductions in operating funds of the Placer-Lake Tahoe Film Office.

Attachment: First Amendment to Contract Employment Agreement

**Administering Agency: Placer County Personnel Department**

**Contract No. 12421 – Amendment #1**

**Contract Description: Contract Employment Agreement for Operation of the Placer-Lake Tahoe Film Office**

**FIRST AMENDMENT TO CONTRACT EMPLOYMENT AGREEMENT**

This **FIRST AMENDMENT** to the **CONTRACT EMPLOYMENT AGREEMENT** originally entered into on June 26, 2007 (Contract No. 12421) is made at Auburn, California, as of February 26, 2008 by and between the County of Placer, ("County"), and Beverly K. Lewis ("Employee"), who agree as follows:

**ADD THE FOLLOWING TO PARAGRAPH 4a.:**

The contract employee is entitled to cost of living increases granted to other unclassified management employees, including the 5% cost of living increase granted to unclassified management employees effective November 10, 2007.

All other provisions of the employment agreement and exhibits remain in full force and effect.

Executed as of the day above stated:

**PLACER COUNTY**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Chairman, Board of Supervisors

**Employee:**  
BEVERLY K. LEWIS

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Beverly K. Lewis

APPROVED AS TO FORM:

By: \_\_\_\_\_ Date: \_\_\_\_\_  
County Counsel