

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: March 11, 2008

SUBJECT: Approve the Award of Competitive Bid No. 9778 to Lampson Tractor and Equipment Co. for a Skid Steer Rubber Track Loader and Related Attachments in the Maximum Amount of \$82,898.89

ACTION REQUESTED

Approve the award of competitive Bid No. 9778 to Lampson Tractor and Equipment Co. of Ukiah, CA for a skid steer rubber track loader and related attachments in the maximum amount of \$82,898.89, and authorize the Purchasing Manager to sign the resulting purchase order (PO).

BACKGROUND

The Procurement Services Division, on behalf of the Department of Facility Services, Parks Division, solicited bids for a skid steer rubber track loader and related attachments to be used during park maintenance projects. Twelve vendors were notified of Invitation for Bid (IFB) No. 9778 which was also posted on the County's website. The IFB stated that the County intends to purchase one skid steer rubber track loader and attachments in accordance with the Bid's specifications. Bids were received from nine dealers: American Equipment Rentals, Bobcat West, Gold Country Tractor, Inc., Holt of California – CAT, Lampson Tractor and Equipment Co. of Geyserville, Lampson Tractor and Equipment Co. of Ukiah, Mecom Equipment Co., Turf and Industrial Equipment Co., and Western Power and Equipment.

Bid evaluation was based on the lowest unit price, applicable sales tax, applicable delivery charges, local vendor's preference, early payment discount, and compliance to the specifications. Gold Country Tractor, Inc. was the only registered Placer County local vendor responding to the solicitation. Based on their complete responsiveness to the bid requirements and lowest price, staff recommends approval to award the resulting PO to Lampson Tractor and Equipment of Ukiah, CA for one ASV PT-100 skid steer rubber track loader and related attachments in the maximum amount of \$82,898.89.

FISCAL IMPACT

The PO resulting from this recommendation will provide one skid steer unit, tine grapple, and forestry mulcher for the Placer County Department of Facility Services in the maximum amount of \$82,898.89. Facility Service's Fiscal Impact Statement is attached.

Attachment: Department of Facility Service Fiscal Impact Statement

cc: Tim Stofleth, Facility Services
Val Bayne, Facility Services Administration

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: James Durfee, Director
DATE: January 2, 2008
SUBJECT: **Fiscal Impact Statement**
RQ046903 for Skid Steer Unit and Masticator Head

The Department of Facility Services has budgeted appropriately for this expense in the Parks & Grounds Maintenance budget. This is on the Master Fixed Asset List, Final Budget for this Fiscal Year. Therefore there is sufficient funding available for this Purchase Order.