

**MEMORANDUM  
COUNTY OF PLACER  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: March 11, 2008

SUBJECT: Approve the Renewal of Negotiated Blanket Purchase Order No. 14513 with Riebes Auto Parts for Aftermarket Auto Parts in the Maximum Amount of \$125,000.00

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**ACTION REQUESTED**

Approve the renewal of Negotiated Blanket Purchase Order (BPO) No. 14513 with Riebes Auto Parts of Newcastle for aftermarket auto parts in the maximum amount of \$125,000.00, and authorize the Purchasing Manager to sign the resulting BPO.

**BACKGROUND**

The Department of Public Works (DPW), Fleet Services requires aftermarket parts to repair County vehicles and heavy equipment. Availability, close geographic proximity, and the ability to deliver in a timely manner are essential elements of these agreements. In the case of Riebes Auto Parts, ongoing pricing "spot checks" by Public Works continues to indicate that the discount levels offered by Riebes are consistently much better than other auto parts stores in the area. There is the additional benefit of "just in time" inventory assistance that Riebes provides that none of the other firms are willing to provide. Riebes has agreed to renew for another year at the same discounts, terms and conditions as the previous BPO. Section 7.2 of the Purchasing Policy Manual (PPM) allows for negotiated contracts for operational services/supplies based on geographical location(s) to the County's site of operations. Additionally, Section 1.3 (o) of the PPM allows for the renewal of contracts if it is deemed to be in the best interest of the County, based on satisfactory service and if it makes good business sense.

**FISCAL IMPACT**

The renewal BPO with Riebes in the amount of \$125,000.00, used by Public Works, requires your Board's approval. This BPO will be effective from April 1, 2008 through March 31, 2009. DPW's Fiscal Impact Statement is attached.

Attachment: DPW Fiscal Impact Statement

cc: Dena Beyer, DPW Admin  
Chuck Gordon, DPW Fleet Services

# MEMORANDUM

DEPARTMENT OF PUBLIC WORKS  
County of Placer

TO: Honorable Board of Supervisors

DATE: February 26, 2008

FROM: Ken Grehm, Director

SUBJECT: **FISCAL IMPACT STATEMENT**  
RENEW BPO FOR RIEBES AUTO PARTS

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The department has budgeted appropriately for this purchase and funding is available in the FY 2007-08 department budget.