

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: March 11, 2008

SUBJECT: Approve the Renewal of Blanket Purchase Order No. 14506 with Hunt & Sons, Inc. as a Result of Competitive Bid No. 9540 for Oil and Lube Products in the Maximum Amount of \$82,500.00

ACTION REQUESTED

Approve the renewal of Blanket Purchase Order (BPO) No. 14506 with Hunt & Sons, Inc. as a result of competitive Bid No. 9540 for oil and lube products in the maximum amount of \$82,500.00, and authorize the Purchasing Manager to sign the resulting BPO.

BACKGROUND

On March 20, 2007, your Board approved the renewal of Blanket Purchase Order No. 13561 with Hunt & Son's, Inc. as a result of competitive Bid No. 9540 for oil and lube products in the maximum amount of \$75,000.00. The Department of Public Works (DPW) uses these products to maintain the County's fleet of cars, trucks, buses, and heavy equipment.

Hunt & Sons, Inc. has agreed to renew for another year at the exact same pricing and terms as the original BPO. In accordance with the Purchasing Policy Manual, Paragraph 1.3 (o), County policy allows for the renewal of contracts if it is deemed to be in the best interest of the County, based on satisfactory service and if it makes good business sense.

FISCAL IMPACT

DPW has projected their expenditures for the BPO renewal period of April 1, 2008 through March 31, 2009 to be \$82,500.00, which requires your Board's approval. DPW's Fiscal Impact Statement is attached.

cc: Chuck Gordon, Fleet Services Manager
Dena Beyer, Administrative Services Officer

FISCAL IMPACT STATEMENT

DEPARTMENT OF PUBLIC WORKS
County of Placer

TO: Honorable Board of Supervisors
FROM: Ken Grehm, Director
DATE: February 5, 2008
SUBJECT: **Fiscal Impact Statement**
Renew BPO for Hunt and Sons

The department has budgeted appropriately for this purchase and funding is available in the FY 2007-08 department budget.