

**MEMORANDUM  
DEPARTMENT OF FACILITY SERVICES  
COUNTY OF PLACER**

To: **BOARD OF SUPERVISORS** Date: **MARCH 25, 2008**  
From: **JAMES DURFEE / JOEL SWIFT**  
Subject: **COLFAX LIBRARY RENOVATION, PROJECT NO. 4765**

**ACTION REQUESTED / RECOMMENDATION:** Status Report. No action requested.

**BACKGROUND:** In 2007, the County purchased the building occupied by the Colfax Library. As part of the FY 2006/2007 Capital Projects Fund, your Board approved \$1,820,000 for the acquisition of the building and renovation of the Colfax Library. This project is intended to renovate the existing portion of the building currently occupied by the Library, as well as, the leased portion of the building resulting in a 3,600 square foot facility.

Staff is currently preparing a Request for Proposals from a list of pre-qualified architectural consultants and expects to return to your Board in late spring for approval of a professional services contract. Design is projected to take 6 -9 months, with bidding and construction anticipated to take 15 – 18 months for this two phase project. Completion is currently projected to be summer of 2010.

Renovation of the portion of the building not occupied by the Library will occur in Phase I, while Phase II will commence after the move into the newly renovated space has occurred. Facility Services and Library staff will be working closely with the community and the architectural firm to provide a Library that will serve the needs of the Colfax service area well into the future. The design will include electrical and mechanical upgrades, as well as consideration for preserving the original character of the building.

**FISCAL IMPACT:** The total project cost is estimated to be \$1,345,979 and the funding is currently appropriated in the Capital Projects Fund project account.

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cc: COUNTY EXECUTIVE OFFICE  
LIBRARY SERVICES

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