

**MEMORANDUM  
DEPARTMENT OF FACILITY SERVICES  
COUNTY OF PLACER**

To: **BOARD OF SUPERVISORS**

Date: **APRIL 29, 2008**

From: *JD* **JAMES DURFEE / ALBERT RICHIE**

Subject: **NORTH TAHOE PUBLIC UTILITY DISTRICT MAINTENANCE SERVICE AGREEMENT**

**ACTION REQUESTED / RECOMMENDATION:** Approve a two-year Maintenance Services Agreement with the North Tahoe Public Utility District for park maintenance services for FYs 2008/2009 and 2009/2010 for the following: three County-owned beaches, the Kings Beach Library, the Griff Creek Erosion Control Area, and maintenance of street lights in Lake Tahoe; and, authorize the Chairman of your Board to execute the Agreement. The cost for FY2008/2009 will be \$75,459. The Agreement allows for a cost of living adjustment for FY2009/2010.

**BACKGROUND:** Placer County owns several beaches along the shore of Lake Tahoe and contracts with the North Tahoe Public Utility District to maintain the beaches located within the District. These beaches include Secline Beach, Moondunes Beach, and Speedboat / Bucks Beach. The District also provides maintenance services for the Griff Creek Erosion Control Area and the Kings Beach Library and provides street lighting that supports public facilities within the boundaries of the District. A copy of the Agreement is available for review at the Clerk of the Board's Office.

Services provided by the District for over 20 years, include trash pickup, custodial service of restrooms, safety inspections, signage, pruning, culvert maintenance, irrigation, the purchase of supplies and materials needed, and associated utility costs. Staff negotiated and developed the Maintenance Service Agreement with the District for FY2008/2009, in the amount of \$75,459, or 3.2% over the FY2007/2008. In FY2009/2010, the amount of the Agreement will be adjusted by a cost-of-living amount.

**ENVIRONMENTAL CLEARANCE:** The Maintenance Service Agreement is categorically exempt from CEQA, pursuant to Title 14, California Code of Regulations, Section 15301, which allows for the operation, repair, maintenance or minor alterations of existing facilities.

**FISCAL IMPACT:** As in past years, the source of funding for the maintenance services will be the Transient Occupancy Tax (TOT) Fund, and funding is included within the FY2008/2009 Budget. If TOT funding is not available for FY2009/2010, the Agreement will terminate and the District will not be obligated to perform the maintenance services. Therefore, this Agreement will have no net affect on the County's General Fund.

MAINTENANCE AGREEMENT IS AVAILABLE FOR REVIEW AT THE CLERK OF THE BOARD'S OFFICE

JD:AR:JER:LC:DB

CC: COUNTY EXECUTIVE OFFICE

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