

**MEMORANDUM  
COUNTY OF PLACER  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: April 29, 2008

SUBJECT: Approve the Award of Competitive Bid No. 9792 to West Coast Frame and Collision Repair, Inc. for Heavy Equipment Frame and Alignment Services in the Maximum Aggregate Amount of \$54,500.00

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**ACTION REQUESTED**

Approve the award of competitive Bid No. 9792 to West Coast Frame and Collision Repair, Inc. for heavy equipment frame and alignment services in the maximum aggregate amount \$54,500.00, and authorize the Purchasing Manager to sign the resulting Blanket Purchase Orders (BPOs).

**BACKGROUND**

The Procurement Services Division, on behalf of the Department of Public Works (DPW) - Fleet Services and the Placer County Fire Department, solicited bids for heavy equipment frame and alignment services for County owned vehicles and equipment. Vendors were notified by mail of Invitation for Bid (IFB) No. 9792 which was also posted on the County's website. There has traditionally been little competition for this business, and West Coast Frame and Collision Repair, Inc. of West Sacramento was the only responding bidder on IFB 9792.

West Coast Frame and Collision was the County's previous contractor. The departments have reviewed the pricing and terms proposed by West Coast Frame and Collision and recommend approval to award the resulting BPOs in the following maximum amounts: DPW in the amount of \$5,000.00 and Placer County Fire Department in the amount of \$49,500.00. The departments indicate that service has been good and the provisions of the existing contract still represent their current needs.

**FISCAL IMPACT**

The two BPOs will total \$54,500.00, fulfilling the County's heavy equipment frame and alignment service requirements for the period of May 1, 2008 through March 31, 2009. The DPW and the County Executive Office Fiscal Impact Statements are attached.

Attachment: DPW Fiscal Impact Statement  
County Executive Office Fiscal Impact Statement

cc: Chuck Gordon, DPW Fleet Services Manager  
Cynthia Taylor, DPW Administration  
Greg Guyan, Placer County Fire Department  
Linda Oakman, CEO Admin

# FISCAL IMPACT STATEMENT

DEPARTMENT OF PUBLIC WORKS  
County of Placer

TO: Honorable Board of Supervisors  
FROM: Ken Grehm, Director  
DATE: February 5, 2008  
SUBJECT: **Fiscal Impact Statement**  
**Renew BPO for West Coast Frame**

The department has budgeted appropriately for this purchase and funding is available in the FY 2007-08 department budget.



## COUNTY OF PLACER

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## OFFICE OF COUNTY EXECUTIVE

THOMAS M. MILLER, County Executive Officer

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[www.placer.ca.gov](http://www.placer.ca.gov)

TO: Honorable Board of Supervisors

FROM: Linda Oakman, Administrative Services Manager

DATE: February 27, 2008

SUBJECT: **Fiscal Impact Statement**  
RQ0047033 for Heavy Equipment maintenance and repair.

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Sufficient funding totaling \$49,500 has been budgeted for FY 2007-08 in the fire fund and fire CSA's to pay for these services.

