

**MEMORANDUM  
COUNTY OF PLACER  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: May 13, 2008

SUBJECT: Approve the Renewal of Blanket Purchase Order No. 14663 with Hunt & Sons, Inc. as a Result of Competitive Bid No. 9576 for Bulk Unleaded and Diesel Fuel in the Maximum Amount of \$1,950,000.00

---

**ACTION REQUESTED**

Approve the renewal of Blanket Purchase Order (BPO) No. 14663 with Hunt & Sons, Inc. of Sacramento as a result of competitive Bid No. 9576 for bulk unleaded and diesel fuel in the maximum amount of \$1,950,000.00, and authorize the Purchasing Manager to sign the resulting BPO.

**BACKGROUND**

On May 22, 2007, your Board approved the renewal of BPO No. 13820 with Hunt & Sons, Inc. as a result of competitive Bid No. 9576 for bulk unleaded and diesel fuel purchases and authorized the Purchasing Manager to sign a BPO in the amount of \$1,750,000.00 for the Department of Public Works (DPW) Fleet Services and Road Maintenance Divisions. The increase in the BPO amount requested for FY 2008-09 is a result of the constant rise in the cost of fuel.

The contract price fluctuates within current market conditions and is based upon the difference between the vendor's fixed margin and the average Sacramento rack price reported by the Oil Price Information Service (OPIS). Hunt & Sons, Inc. has agreed to renew for another year at the exact same margin and terms as the original BPO. The Purchasing Policy Manual, Paragraph 1.3 (o), allows for the renewal of this contract based on satisfactory service and reasonable pricing offered by the vendor. The resulting BPO shall be effective for the period of July 1, 2008 through June 30, 2009.

**FISCAL IMPACT**

The resulting renewal BPO with Hunt & Sons, Inc in the maximum amount of \$1,950,000.00, used by the Department of Public Works, requires your Board's approval. DPW's Fiscal Impact Statement is attached.

Attachment: DPW Fiscal Impact Statement

cc: Chuck Gordon, Fleet Services Manager  
Cynthia Taylor, Senior Administrative Services Officer

## FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors  
FROM: Ken Grehm, Director  
DATE: **March 13, 2008**  
SUBJECT: **Fiscal Impact Statement  
Renewal of BPO14663 for Hunt & Sons**

### **Fiscal Impact Statement Examples**

The department has budgeted appropriately for this purchase and funding is available in the FY 2008-09 department budget.