

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager 

DATE: May 13, 2008

SUBJECT: Approve the Renewal of Blanket Purchase Order No. 14980 as a Result of Competitive Bid No. 9509 with Roseville Equipment Service for Kitchen Equipment Preventative Maintenance and Repair Services in the Maximum Amount of \$70,000.00

ACTION REQUESTED

Approve the renewal of Blanket Purchase Order (BPO) No. 14980 as a result of competitive Bid No. 9509 with Roseville Equipment Service of Roseville for kitchen equipment preventative maintenance and repair services in the maximum amount of \$70,000.00, and authorize the Purchasing Manager to sign the resulting BPO.

BACKGROUND

Probation's Central Kitchen Division requires commercial kitchen equipment repair contractors to maintain and repair the equipment it uses to feed the inmate population in the various detention facilities that the County manages. These services cover the maintenance and repair of various ovens, stoves, and mixers. On July 10, 2007, your Board approved the award of the first renewal of BPO No. 13631 as a result of competitive Bid No. 9509 for the Central Kitchen's equipment preventative maintenance and repair services in the maximum amount of \$69,927.00. The Probation Department has requested the second BPO renewal with Roseville Equipment Service for the Bid's equipment preventative maintenance and equipment repair categories.

Roseville Equipment Service has agreed to renew for another year at the exact same pricing and terms as the original BPO. In accordance with the Purchasing Policy Manual Section 1.3 (o), County policy allows for the renewal of this contract based on the satisfactory service and reasonable pricing offered by the vendor. The resulting BPO will be effective for the period of July 1, 2008 through June 30, 2009.

FISCAL IMPACT

The resulting renewal BPO with Roseville Equipment Service will be in the maximum amount of \$70,000.00. The Probation Department's Fiscal Impact Statement is attached.

Attachment: Probation Department Fiscal Impact Statement

cc: Renee Harvey, Probation Correction Food Services
Chris Artim, Probation Administration

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Reneé Harvey, Food Services Manager
DATE: 4/14/08
SUBJECT: **Fiscal Impact Statement**
BPO (RQ047650) for Repair and Preventative Maintenance; FY 2008/09

Fiscal Impact Statement Examples

1. The department has sufficient funding.

The Central Kitchen has budgeted appropriately for this BPO and funding is available in the FY 2008-09 department budget.

The BPO for \$70,000.00 will be used in conjunction with other BPO's to provide repairs and preventative maintenance for all equipment used for meal preparation at the Central Kitchen.