

**MEMORANDUM  
DEPARTMENT OF FACILITY SERVICES  
COUNTY OF PLACER**

To: **BOARD OF SUPERVISORS**

Date: **JUNE 24, 2008**

From: **JD JAMES DURFEE / ALBERT RICHIE**

Subject: **BUDGET REVISION FOR QUAIL OAKS I ENTRANCE LETTERING**

**ACTION REQUESTED / RECOMMENDATION:** It is recommended that your Board approve a Budget Revision canceling reserves and appropriating funds for unanticipated expenditures in County Service Area (CSA) 28, Zone of Benefit (ZOB) 67, Quail Oaks I landscaping in the amount of \$2,000 for replacement of the entrance monument lettering.

**BACKGROUND:** The Quail Oaks I subdivision is located north of Douglas Boulevard, between Cavitt Stallman Road and Seeno Avenue. The main entrance to the Quail Oaks I subdivision is identified by landscaping and monument lettering.

Several of the entrance letters were recently stolen creating an unsightly entrance to the subdivision. Staff was able to purchase replacement lettering, however, this additional cost was not budgeted for the current fiscal year.

Therefore, a Budget Revision requiring your Board's approval is required to appropriate funds to cover the cost of the purchase and installation of the replacement lettering for the entrance of the Quail Oaks I subdivision.

**ENVIRONMENTAL CLEARANCE:** Approval of this Budget Revision is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301 Existing Facilities. This exemption allows for operation, repair and maintenance of existing facilities.

**FISCAL IMPACT:** There is currently \$8,249 available in the reserve account designated for landscape maintenance within the Quail Oaks I sub-fund. Approval of this Budget Revision in the amount of \$2,000 will not affect the County General fund.

JD:AR:DB

ATTACHMENT: BUDGET REVISION

T:/FAC/BSMEMO2008/QUAIL OAKS I BR.DOC

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PAS DOCUMENT NO. \_\_\_\_\_

Fund 501 Subfund 067 GL 2420 Sub GL 645000

**BUDGET REVISION**

**POST DATE:**

DEPT NO.	DOC TYPE	Total \$ Amount	TOTAL LINES
12	BR	2,000.00	1

Cash Transfer Required

Reserve Cancellation Required

Establish Reserve Required

*[Signature]*  
Auditor-Controller

County Executive

Board of Supervisors

ESTIMATED REVENUE ADJUSTMENT										APPROPRIATION ADJUSTMENT												
DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	
											12	014		501	67	996067	96067	2838				2,000.00
<b>TOTAL</b>										0.00	<b>TOTAL</b>										2,000.00	

REASON FOR REVISION: TO CANCEL RESERVES IN CSA28 Z67 QUAL OAKS I AND APPROPRIATE FUNDS FOR THE ENTRANCE LETTERING.

Prepared by Valerie Bayne VALERIE BAYNE Ext 6803

Department Head Valerie Bayne

Board of Supervisors \_\_\_\_\_

Date: 6/24/08

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Budget Revision # \_\_\_\_\_ FOR INDIVIDUAL DEPT USE

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