

**MEMORANDUM**  
**COUNTY OF PLACER**  
**Administrative Services Department**  
**Procurement Services Division**

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: June 24, 2008

SUBJECT: Approve Change Order No. 1 to Purchase Order No. 088727 with LC Action Police Supply for Handguns, Increasing the Total Amount by \$8,584.00 Resulting in a Revised Total Amount of \$61,209.17

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**ACTION REQUESTED**

Approve Change Order No. 1 to Purchase Order (PO) No. 088727 with LC Action Police Supply of San Jose for the purchase and trade-in of handguns, and authorize the Purchasing Manager to sign the resulting change order to increase the maximum amount by \$8,584.00 for a revised total amount of \$61,209.17.

**BACKGROUND**

On June 12, 2007, your Board approved the award of Bid No. 9682 to LC Action Police Supply in the total amount of \$52,625.17. The total cost included trade-in credit for 171 handguns. To date, only 142 handguns have been traded-in and the Sheriff's Department has advised that they will not be submitting the remaining handguns. As a result, the Sheriff's Department has a remaining balance to be paid of \$8,584.00. Since this balance represents more than 10% of the PO amount, this change order will require your Board's approval as prescribed by Section 2.1(g) of the Purchasing Policy Manual.

**FISCAL IMPACT**

The requested change order will increase the total amount of the purchase order by \$8,584.00, resulting in a new total amount of \$61,209.17. The Sheriff-Coroner-Marshall's Fiscal Impact Statement is attached.

Attachment: Sheriff's Fiscal Impact Statement

cc: Barbara Besana, Sheriff's Office – Administrative Services Manager

PLACER COUNTY  
**SHERIFF**  
CORONER-MARSHAL



EDWARDN.BONNER  
SHERIFF-CORONER-MARSHAL

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FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors  
FROM: Sheriff Edward Bonner  
DATE: June 5, 2008  
SUBJECT: Fiscal Impact Statement  
PO increase for L.C. Action Police Supply, LTD.

Funds are included in the current FY 2007/2008 Sheriff's Department budget for these expenses resulting in no additional fiscal impact to the General Fund.

The L. C. Action Police Supply PO088727 was paid in full, utilizing trade-in credits of 171 hand guns. The Sheriff's Department did not have 29 hand guns available to trade back in. Only 142 handguns were turned in, resulting in a remaining balance of 29 weapons/credits that we owe LC Action in the amount of \$8584. The problem with the process was the timing, when we began the process we had a very different work force that when we actually received and issued the weapons, leaving us without 29 trade in weapons.