

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Jim Boggan, Purchasing Manager
DATE: July ~~22~~²¹, 2008
SUBJECT: Approve the Award of Competitive Request for Proposals No. 9805 to Matrix Consulting Group for the Sheriff's Dispatch Unit Analysis in the Maximum Amount of \$71,000.00

ACTION REQUESTED

Approve the award of competitive Request for Proposals (RFP) No. 9805 to Matrix Consulting Group for the Sheriff's Dispatch Unit Analysis in the Maximum Amount of \$71,000.00, and authorize the Purchasing Manager to sign the resulting contract documents.

BACKGROUND

The Sheriff's Department, the County Executive Office, the Personnel Department and the Administrative Services Department developed RFP 9805 to seek proposals from highly qualified and experienced consultants to conduct an organizational assessment of the Sheriff's Department Dispatch Services Unit and provide recommendations to improve organizational effectiveness and provide optimum emergency services to the public.

The Procurement Services Division notified 41 consultants of RFP 9805, which was also posted on the County website. The County received proposals from Matrix Consulting Group of Palo Alto, CA; Deltawrx Management Consultants of Woodland Hills, CA; Justice and Security Strategies of Silver Spring, MD; MGT of America, Inc. of Sacramento, CA and Pendleton Partners, Inc. of Richmond, TX. A panel of senior representatives from Sheriff, County Executive, Personnel, and Administrative Services evaluated the proposals against the criteria published in the RFP and selected Matrix Consulting unanimously as the best value consultant. The RFP evaluation panel then interviewed the Matrix team and, as a result of this rigorous evaluation process, recommends your approval to award the Sheriff's Dispatch Unit Analysis contract to Matrix Consulting Group.

FISCAL IMPACT

This six-month contract will produce 7 milestone reports and a final report for the not-to-exceed contract amount of \$71,000.00. The Sheriff Department's Fiscal Impact Statement is attached.

Attachments:

- A. Placer County Sheriff Department Fiscal Impact Statement
- B. Evaluation Score Sheet

cc: County Executive Office: Rich Colwell, Bekki Riggan
Sheriff Department: Devon Bell, Don Hutchinson, Barbara Besana
Personnel Department: Nancy Nittler, Lori Walsh
Administrative Services Department: Clark Moots

PLACER COUNTY
SHERIFF
CORONER-MARSHAL



EDWARDN.BONNER
SHERIFF-CORONER-MARSHAL

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Sheriff Edward Bonner
DATE: July 2, 2008
SUBJECT: Fiscal Impact Statement
Matrix Consulting Group for Sheriff's Dispatch Unit Analysis

It is anticipated that the funding for this study will be covered by unspent salaries of vacant public safety dispatchers. We believe that ultimately there will be a savings to the County by reducing the turnover rate and minimizing recruiting costs. We are expecting, based on the study and implementation, to expend less money in the future on background investigations, training compensation, overtime coverage, and employee claims.

The desired goal is to ensure that the Sheriff's Department Dispatch services are being managed in a manner that supports our department's mission statement and core values while providing optimum emergency services to the public in the most efficient way possible. The Study Steering Committee will consist of management staff from the Sheriff's Department, Personnel Department and County Executive Office.

June 18, 2008

**RFP 9805
Sheriff Dispatch Unit Analysis**

Jim Boggan
Purchasing Manager

Evaluation Score Sheet

PROPOSER	Rater 1	Rater 2	Rater 3	Rater 4	Rater 5	Rater 6	Rater 7	Rater 8	Rater 9	AGGREGATE	
	Score	Score	Score	Score	Score	Score	Score	Score	Score	Score	Rank
Matrix Consulting Group	95	96	95	85	94.5	92	91	93	93	834.46	1
A. Experience & Qualifications	20	19	17	20	19	19	15	19	18	166	
B. Methodology	30	29	28	20	28	27	28	28	28	246	
C. Work Plan	30	30	30	25	30	28	28	28	29	258	
D. Total Project Cost	15	18	20	20	17.5	18	20	18	18	164.46	
Justice & Security Strategies	78	58	35	60	92	90	35	73	80	601	4
A. Experience & Qualifications	10	11	5	10	18	18	5	15	12	104	
B. Methodology	25	17	10	15	24	26	10	20	26	173	
C. Work Plan	25	15	10	15	30	26	10	20	23	174	
D. Total Project Cost	18	15	10	20	20	20	10	18	19	150	
MGT of America, Inc.	76	80	50	75	75.6	87	82	68	45	638.63	3
A. Experience & Qualifications	18	17	10	15	15	17	17	14	10	133	
B. Methodology	25	25	15	20	20	27	25	18	10	185	
C. Work Plan	25	22	15	25	25	26	25	20	15	198	
D. Total Project Cost	8	16	10	15	15.6	17	15	16	10	122.63	
Pendleton Partners	57	76	63	60	86.2	88	50	88	82	650.15	2
A. Experience & Qualifications	10	10	13	10	18	17	5	18	13	114	
B. Methodology	15	22	15	15	25	25	10	25	23	175	
C. Work Plan	20	27	20	15	25	27	15	27	28	204	
D. Total Project Cost	12	17	15	20	18.2	19	20	18	18	157.15	
DELTAWRX Mgt. Consultants	45	73	40	70	74.4	84	17	66	70	539.41	5
A. Experience & Qualifications	15	16	10	15	12	19	2	14	12	115	
B. Methodology	10	25	10	15	25	24	5	20	20	154	
C. Work Plan	10	22	15	25	25	25	10	18	26	176	
D. Total Project Cost	10	10	5	15	12.4	16	0	14	12	94.41	

Attachment B

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