

# MEMORANDUM

DEPARTMENT OF PUBLIC WORKS  
County of Placer

TO: BOARD OF SUPERVISORS

DATE: September 9, 2008

FROM: KEN GREHM / ANDREW GABER *ASG*

SUBJECT: **CHANGE ORDER NO. 1 TO BLANKET PURCHASE ORDER NO. 15407 WITH FEHR AND PEERS, INC.**

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## **ACTION REQUESTED / RECOMMENDATION**

Approve Change Order No. 1 to Blanket Purchase Order (BPO) No. 15407 with Fehr and Peers Inc. for transportation engineering and planning services, and authorize the Purchasing Manager to sign the resulting change order increasing the maximum amount by \$50,000 for a revised maximum amount of \$99,500.

## **BACKGROUND / SUMMARY**

The County maintains a purchase order with Fehr and Peers to provide transportation engineering services such as intersection analysis, traffic modeling for project impacts or updating of fee programs. This year, the firm has undertaken tasks in Lake Tahoe, Auburn and South Placer which have utilized the available funding of \$49,500.

The County will be utilizing the firm to complete several other tasks over the remaining term of the BPO, such as updating the Placer County – City of Roseville Fee Program. While the County is ultimately reimbursed for many of the tasks through fee programs or by developers, the BPO needs to be sufficient to cover the task orders when executed. The requested increase is \$50,000, for a revised maximum BPO amount of \$99,500 for various work that needs to be completed in a timely manner.

## **ENVIRONMENTAL**

This action is limited to a request to modify the County budget and, as such, is not considered a project under Section 21065 of the Public Resources Code.

## **FISCAL IMPACT**

The requested change order will increase the total value of this BPO to \$99,500. Specific funding sources will be identified prior to execution of a task order, but there are sufficient funds available in the County – City Traffic Fee Program, the County Wide Traffic Impact Fee Program or the Road Fund for the \$50,000.

