

PLACER COUNTY  
OFFICE OF EMERGENCY SERVICES

MEMORANDUM

**TO:** Honorable Board of Supervisors

**FROM:** Thomas M. Miller, County Executive Officer  
by Brett Storey, Senior Management Analyst 

**DATE:** October 21, 2008

**SUBJECT:** Authorize the Chairman of the Board of Supervisors to Sign a Contract amendment with Proactive Customer Services in an Amount Not to Exceed an additional \$7,500 to continue through December 31 as the Fire Mitigation Coordinator

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**ACTION REQUESTED**

Authorize the Chairman of the Board of Supervisors to sign a contract amendment not to exceed an additional \$7,500 with Proactive Customer Services to continue through December 31, 2008 as the Fire Mitigation Coordinator.

**BACKGROUND**

At the direction of your Board, Placer County has implemented a Fire Mitigation Coordinator. George Alves (Proactive Customer Services) has performed exceedingly well in that capacity. Due to funding issues with the HR2389 Title III program we are requesting that his contract be amended to add a small amount of money (\$7,500) to extend his services from November 1 through December 31, 2008. This will allow us to complete some of this year's critical projects and to see what the Board priorities are for the next years funding.

**FISCAL IMPACT**

The not to exceed amount of the contract is an additional \$7,500 and the HR2389 fund has adequate reserves to cover this amount.

**Attachment**

Proactive Customer Services Contract amendment for these services

**Administering Agency:** Placer County Executive Office  
**Contract No. :** 12497  
**Contract Description:** PROFESSIONAL SERVICES OF PROACTIVE CUSTOMER SERVICES FOR FIRE MITIGATION COORDINATOR SERVICES

CONSULTANT SERVICES AGREEMENT

AMENDMENT NO. 2

THIS AGREEMENT, originally executed October 23, 2007 by and between the County of Placer ("County"), and Proactive Customer Services ("Consultant"), is amended as follows:

Reference Exhibit A, Scope of Services, first paragraph Services:

As directed by the County Executive Officer, or his designee, perform the following tasks and duties, October 23, 2007 through **December 31, 2008**, as identified below.

Reference Exhibit A, Scope of Services, second paragraph Payment:

The County shall pay Contractor for services rendered pursuant to this Agreement up to a maximum of **\$85,000** (from original \$77,500) as set forth in Exhibit B

With the exception of the above, all other provisions of this contract are unchanged.

**COUNTY OF PLACER**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Jim Holmes, Chairman, Board of Supervisors

**CONSULTANT**

By: Alphonso Alves Date: 10/17/2008  
Alphonso Alves, Principal

Approved as to Form

By: Mark Rathe Date: 10/19/08  
Mark Rathe, Deputy County Counsel