



**MEMORANDUM**  
OFFICE OF THE  
**COUNTY EXECUTIVE**  
COUNTY OF PLACER

TO: Honorable Board of Supervisors

FROM: Thomas M. Miller, County Executive Officer  
By Allison, Carlos, Principal Management Analyst

DATE: November 25, 2008

SUBJECT: Goodwin Consulting Group Contract Amendment

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**Action Requested:** Authorize the County Executive Officer to execute a fourth contract amendment with Goodwin Consulting Group to provide for additional studies and technical expertise needed to address capital facilities, services, and infrastructure costs associated with development projects in western Placer County in an amount not to exceed \$50,000. This contract amendment of \$50,000 results in a total contact amount of \$599,000. Funding will be provided predominantly by new development.

**Background/Summary:** On January 4, 2005, your Board authorized the County Executive Officer to execute a contract with Goodwin Consulting Group, in an amount not to exceed \$100,000, for financial and economic services related to developments in western Placer County. On March 29, 2005 your Board authorized an amendment to the contract not to exceed \$249,000 for the administration of subcontracts addressing service level issues and specific facility issues related to West Placer development. On August 22, 2006 and on March 20, 2007 your Board authorized a second and third amendment in the amount of \$100,000 each to provide additional support for planning efforts for capital facilities and services. In general, Goodwin Consulting Group provides technical expertise to the County.

This amendment to the Contract and Scope of Work will provide planning effort for capital facilities and services as well as incidental work as project implementation may occur. Specifically, Goodwin Consulting Group will continue review of fiscal, financing, and service plans and provide technical and procedural advice to Placer County. Finally, they will assist in the formation of the financing districts and fee reimbursement programs.

**Fiscal Impact:**

The contract amount is amended to increase the maximum amount by \$50,000 from \$549,000 to \$599,000. Future development in the Plan area benefiting from this work would reimburse the County for these costs. Therefore, the cost for this work will be equitably distributed between those development projects and the County for work related and benefits associated with other West Placer development.

Attachment: Contract Amendment

## Fourth Amendment to Consulting Services Agreement

Contract No. 11961

Whereas, Placer County (County) and Goodwin Consulting Group (Contractor) have entered a contract dated January 5, 2005, whereby various consultant and financial services would be provided to County, and

Whereas, the parties now desire to amend said contract.

Now, therefore, it is mutually agreed by and between the parties as follows:

A. That paragraph 1 of the original contract, entitled Services, is hereby amended to include the additional services detailed in this amendment in connection with development in the western area of Placer County. The additional work needed may be provided directly by Goodwin Consulting Group or it may be accomplished through the engagement of sub-consultants to Goodwin Consulting Group. Any such sub-consultants shall be subject to the approval of the County.

1. Provide planning for capital facilities and services and project implementation work as it may occur. Continue providing fiscal and finance technical and procedural advice to Placer County and assist in the formation of financing districts and fee reimbursement programs.

B. That paragraph 2 of the original contract, entitled Payment, is hereby amended to increase the original contract maximum amount by \$50,000 from \$549,000 to \$599,000.

Except as specifically modified above, all of the remaining terms and conditions of the Agreement shall remain and continue in full force and effect. Amended by Goodwin Consulting Group and the County on the 25<sup>th</sup> day of November 2008 and effective as of the last date of execution set forth below.

Services provided by GCG will be billed at the following hourly service rates:

### GCG HOURLY SERVICE RATES \*

Managing Principal	\$240/Hour
Principal	225/Hour
Senior Associate	175/Hour
Associate	140/Hour
Analyst	125/Hour
Research Assistant	75/Hour

\* These rates are effective through December 31, 2008 and may be adjusted, thereafter, subject to prior County review and approval.

**Expenses**

In addition to fees for services, GCG shall be reimbursed for direct expenses, including mileage, photocopying, data sources, courier, overnight delivery, and long-distance telephone expenses.

**Billing Structure**

GCG shall submit monthly invoices to the County providing details of services rendered and expenses incurred. Invoices are due and payable within 30 days.

PLACER COUNTY

By: \_\_\_\_\_  
Thomas M. Miller, County Executive Office

Dated: \_\_\_\_\_, 2008

CONSULTANT:

By: \_\_\_\_\_  
Susan Goodwin, President

Date: \_\_\_\_\_, 2008

Approved as to Form:

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Office of the County Counsel

