

**MEMORANDUM
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER**

To: **BOARD OF SUPERVISORS**

Date: **NOVEMBER 25, 2008**

From: *JD* **JAMES DURFEE / JOEL SWIFT** *JS*

Subject: **BURTON CREEK PAVING, PROJECT NO. 4790 NOTICE OF COMPLETION**

ACTION REQUESTED/RECOMMENDATION: Adopt the attached Resolution accepting the Burton Creek Paving, Project No. 4790, located at 2501 North Lake Blvd. in Tahoe City, as complete and authorize the Director of Facility Services to execute and record the Notice of Completion.

BACKGROUND: On September 18, 2007, your Board authorized staff to solicit bids and authorized the Director of Facility Services to execute the resulting contract for the Burton Creek Paving project. Six bids were received and a contract was awarded to JB Bostick Company, in the amount of \$84,945.

This project consisted of a 3 inch asphalt concrete overlay to an area of approximately 37,888 square feet. Preparation included grinding 4 feet around the perimeter of the building, a surface area of approximately 2,600 square feet. Grinding or installing sleeves as needed near valve boxes, storm drains and sewer lids to keep at grade and a complete sweeping/cleaning of the parking lot surface prior to applying the overlay. Two Contract Change Orders (CCO), totaling \$2,175 were approved to complete the project in accordance with the intended scope of the plans and specifications.

Facility Services' staff has inspected the work performed on the project. All aspects have been addressed and the project has been accepted by staff as complete.

In order to close out the Burton Creek Paving Contract, it is necessary for your Board to accept the project as complete and authorize the Director of Facility Services to execute and record the Notice of Completion.

ENVIRONMENTAL CLEARANCE: This project is exempt from the California Environmental Quality Act pursuant to Section 15301 – Existing Facilities. This section provides an exemption for projects involving the maintenance of existing public or private facilities where no expansion of use will result.

FISCAL IMPACT: The total contract cost for the Burton Creek Paving project is \$87,120 which includes \$2,175 in Contract Change Orders. There is sufficient funding appropriated in the Capital Projects Fund project account.

ATTACHMENT: RESOLUTION

JD:JS:RU:RV:SR

CC: COUNTY EXECUTIVE OFFICE
SHERIFFS DEPARTMENT

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Before the Board of Supervisors County of Placer, State of California

In the matter of: A RESOLUTION APPROVING
AND AUTHORIZING THE DIRECTOR
OF FACILITY SERVICES TO EXECUTE AND
RECORD THE NOTICE OF COMPLETION FOR
THE BURTON CREEK PAVING, PROJECT NO. 4790

Resol. _____

The following RESOLUTION was duly passed by the Board of Supervisors
of the County of Placer at a regular meeting held _____,
by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Chairman, Board of Supervisors

Attest:
Clerk of said Board

BE IT RESOLVED by the Board of Supervisors, County of Placer, State of California, that the attached Notice of Completion for the Burton Creek Paving Project, Project No. 4790, is hereby approved; and

BE IT FURTHER RESOLVED that the Director of Facility Services is hereby authorized to execute said Notice of Completion on behalf of the Board of Supervisors and the County of Placer and cause the same to be recorded.

ATTACHMENTS: NOTICE OF COMPLETION
SUPPLEMENTAL INFORMATION SHEET

**NOTICE OF COMPLETION
SUPPLEMENTAL INFORMATION SHEET**

DATE: NOVEMBER 25, 2008

PROJECT NO: 4790

PROJECT NAME: BURTON CREEK PAVING PROJECT

FUND/BUDGET UNIT/ACCOUNT NO: 140 / 107830 / 04790

CONTRACTOR: JB BOSTICK COMPANY

SUMMARY OF EXPENDITURES

ORIGINAL CONTRACT AMOUNT	\$ 84,945.00
CONTRACT CHANGE ORDERS	<u>\$ 2,175.00</u>
TOTAL CONTRACT EXPENDITURES	\$ 87,120.00

CHANGE ORDER NO.	CONTRACT CHANGE ORDER SUMMARY BRIEF DESCRIPTION	AMOUNT EXPENDED
1	Relocate disabled parking sign.	\$ 195.00
2	Asphalt material price increase.	\$1,980.00
	Total Change Orders	\$2,175.00