

**MEMORANDUM**  
OFFICE OF THE  
**BOARD OF SUPERVISORS**  
COUNTY OF PLACER

TO: Honorable Board of Supervisors

FROM: Mike Boyle, Assistant County Executive Officer

DATE: April 7, 2009

SUBJECT: COMMITTEES AND COMMISSIONS – First 5 Placer Children and Families Commission - Approve the appointment of Sylvia Ambriz to Seat 6 representing Community Organizations.

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**ACTION REQUESTED**

Approve the appointment of Sylvia Ambriz to Seat 6 representing Community Organizations.

**BACKGROUND**

The purpose of the First 5 Placer County Children and Families Commission is to ensure that appropriate early childhood development information, programs, and results-driven services are continuously available for children prenatal to five years of age and their families. As mandated by law, the Commission focuses on children prenatal to five years of age because those are the years in which a child's brain develops most rapidly. The First 5 Placer Children and Families Commission is a public entity legally separate and apart from the County. The Commission contracts with the County Health and Human Services Department for staff support and is considered a component unit of the County due to this operational relationship between the Commission and the County. The Commission is composed of nine members each serving three-year terms. The Commission usually meets on the second Thursday of each month at 11820 Enterprise Drive, Auburn.

**FISCAL IMPACT**

None

First 5 Placer Children and Families Commission

Name: Sylvia Ambriz

Mailing Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Business: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Employment Experience/Profession (attach Resume): Currently, I'm working as a financial service consultant at Bank of the West in Kings Beach. From 2001-2008 I was the Executive Director of the North Tahoe Family Resource Center in Kings Beach.

Before that I worked for a KB Chiropractor. (Please see resume attach for additional details).

Organization/Community Experience Related to First 5:

During my time at the FRC, I had the opportunity to implement may First 5 funded programs/services, such as nutrition, family and child enrichment, family development and etc. An addition, while I worked for the Chiropractor I also developed a educational program for parents of children 0-12 years of age. The program provided a better understanding of how their kids generally developed and also provided them with strategies, applications and resources. The program also included a vitamins and supplements that can an enhance their abilities to learn and retain Information.

Educational Experience: I have taken and participated in Early Child Development (ECD) classes through Sierra College and TMCC.

Additionally, I have attended trainings provided by Early Head Star and Placer ECD programs as well as doing my own research of how babies and young children develop/learn because I have two 0-5 children of my very own.

Which category of Commission Membership (listed on the Recruitment Announcement) best suits you? I would really like the opportunity to serve the North Lake Tahoe Community. I have lived in this area for over 17 years and I feel I have a good understanding of the challenges and Needs parents of 0-5 children experience. Finally, I also feel I have a good understanding and have seen first hand what and how First 5 programs work and what they can offer families. Thank you!

**APPLICATIONS ARE DUE ON January 23, 2009 by 4:30 pm**

*Applications received after this date WILL NOT BE REVIEWED by the Commission*  
Deliver Applications to the CFC Office at: 365 Nevada Street, Auburn, CA 95603,  
530.745.1413 or fax: 530.885.2041

Date: 1/22/2009 Signature: 

# SYLVIA AMBRIZ

## OBJECTIVE

To utilize my background in community development/organizing, social services and business administration in order to support and empower families to obtain a happier and healthier life.

## EXPERIENCE

2008-present Bank of the West Kings Beach Branch  
*Financial Service Consultant*

- Implement new account policy and procedures
- Provide customers with strategies to increase value
- Provide financial options to customers
- Increase bank revenue through new accounts

2002-2008 North Tahoe Family Resource Center Kings Beach, CA  
*Executive Director*

- Oversees the coordination and management of the FRC
- Provide direct supervision and support to Service Integration Coordinator, Family Support Supervisor and Community Resource Coordinator
- Preparation and monitoring of operating budgets according to funding requirements
- Developed and maintain strong partnerships with Placer County Health and Human Services, local non-profit agencies and business
- Developed and maintain a study increase of private donor base system
- Program development
- Increased Lahno participation/involvement in program and community issues
- Increase voice

2001-2002 Kings Beach Family Resource Center Kings Beach, CA  
*Office Manager*

- General management, provided administrative support to the Executive Director and other staff
- Coordinated and manage the schedule of the facility
- Served as a receptionist for the FRC, which included: greeting families/individuals at the door, answering phones, checking mail and etc.
- Assisted in coordinating computer network infrastructure
- Provided information and referral to families/individuals
- Created a comfortable place for families to come in and see what resources were available

1996-2001 Alta Chiropractic Kings Beach, CA

*Office Manager and Chiropractic Assistant*

- Managed the general operations of the office
- Enhanced computer management programs to increase productivity
- Assisted in the care of patients, provided translation during consultations
- Assisted the Doctor with patient medical reports
- Insurances billing
- Suggested new products that increase earnings by 20%
- Supervised massage therapist and receptionist

1993-1996 JcPenny San José, CA

*Assistant Manager*

- Increased store sales and earning by about 40%
- Assisted in managing 25 employees
- Implemented training courses for new employees
- Provided general customer services
- Engaged in general office duties
- Developed and implemented an employee incentive system

1991-1993 Stanford Hospital an Clinics/MH King City, CA

*Office Management and Medical assistant-seasonal*

- General office duties, i.e., answering phones, intake, filling and etc.
- Assisted doctors with translation and patient care

## EDUCATION AND TRAININGS

### TRAININGS AND SKILLS

Extensive knowledge and experience in social services, community development and organizing, business administration. Over the past 10 years I have attended trainings that have helped me grow as a person and as a professional. Please see below:

- Fundraising and budgeting
- Financial administration, financial software (Qbooks)
- Increased donors
- Sustaining your Family Resource Center
- Strategic planning and action planning
- Cultural diversity and competency
- Coaching and teambuilding skills for managers and supervisors
- Principals of Family Support
- Asset building
- Cultural of Poverty

FIRST 5 PLACER CHILDREN AND FAMILIES COMMISSION

COMMITTEE INFORMATION

**PURPOSE:** To create and implement a comprehensive, collaborative and integrated system of information and services to promote, support, and optimize early childhood development from the prenatal state to five years of age. Shall work to ensure that early childhood development programs and services for proper nurturing and health care are universally and continuously available for the county's children until at least the beginning of Kindergarten.

**CONFLICT OF INTEREST:** Yes

**COMPOSITION:** The First 5 Placer Children and Families Commission is a public entity legally separate and apart from the County. The Commission contracts with the County Health and Human Services Department for staff support. Commission Funds are kept in the County Treasury so for auditing purposes it is considered a component unit of the County due to this operational relationship between the Commission and the County. The Commission has a governing board of nine (9) members, which are appointed by the Board of Supervisors upon recommendation from the Commission. The composition of the Commission membership is guided by requirements in Health and Safety Code Section 130140 (A) and includes membership representing the following: Public health services; behavioral health services; social services; Board of Supervisors; early childhood development educators and specialists; medical, pediatric, or obstetric; expertise; and representatives from the general public who demonstrate an interest in early childhood development. Commissioners serve three- year terms. No member may serve more than two consecutive three-year terms.

**MEETINGS:** The second Thursday of each month at 11820 Enterprise Dr, Auburn, CA from 4:30 to 6:30 p.m.

**COMPENSATION:** Members shall serve without compensation and shall be reimbursed the actual amounts of their reasonable and necessary expenses incurred in attending meetings and in performing the duties of their offices.

**COUNTY CONTACT PERSON**

Nancy Baggett, First 5 Staff Services Analyst  
(530) 745-1382  
365 Nevada Street  
Auburn, CA 95603-

**CONTACT PERSON**

Janice Laroux, HHS Admin  
(530) 745-1304  
365 Nevada Street  
Auburn, CA 95603

**CURRENT MEMBERS**

**SEAT # 1**

Jim Holmes  
Supv Dist 3  
REPRESENTS: BOS  
TERM LENGTH: 3-years  
APPOINTED BY: BOS  
EXPIRES: 12/31/2009

**SEAT # 2**

Dr. Richard Burton  
REPRESENTS: Pub Health Ofcr  
TERM LENGTH: 3-years  
APPOINTED BY: BOS  
EXPIRES: 12/31/2011

**SEAT # 3**

Catherine Gons  
Chair  
REPRESENTS: Childhood Dev  
TERM LENGTH: 3-years  
APPOINTED BY: BOS  
EXPIRES: 12/31/2011

**SEAT # 4**

Kimberly Haswell  
REPRESENTS: Recip Proj Svcs  
TERM LENGTH: 3-years  
APPOINTED BY: BOS  
EXPIRES: 12/31/2011

**SEAT # 5**

Dayle Filibeck-Edgerton  
REPRESENTS: Med & Ped Svcs  
TERM LENGTH: 3-years  
APPOINTED BY: BOS  
EXPIRES: 12/31/2009

**SEAT # 6**

Vacant Seat  
REPRESENTS: Community Orgs  
TERM LENGTH: 3-years  
APPOINTED BY: BOS  
EXPIRES: 12/31/2012

**SEAT # 7**

Dr. Sandra Naylor Goodwin  
REPRESENTS: Child Behavioral Hlth  
TERM LENGTH: 3-years  
APPOINTED BY: BOS  
EXPIRES: 12/31/2009

**SEAT # 8**

Robert McDonald  
Vice Chair  
REPRESENTS: Families at Risk  
TERM LENGTH: 3-years  
APPOINTED BY: BOS  
EXPIRES: 12/31/2011

**SEAT # 9**

Elaine Rowen, Ph.D.  
REPRESENTS: Early Ed  
TERM LENGTH: 3-years  
APPOINTED BY: BOS  
EXPIRES: 12/31/2011

