



PLACER COUNTY  
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EDWARD N. BONNER  
SHERIFF-CORONER-MARSHAL

DEVON BELL  
UNDERSHERIFF

**To:** The Honorable Board of Supervisors  
**From:** Edward N. Bonner, Sheriff-Coroner-Marshall *EN Bonner*  
Steve Pecor, Chief Probation Officer  
**Date:** April 7, 2009  
**Subject:** Justice Assistance Grant

**Action Requested**

Your Board is requested to approve the Recovery Act Edward Byrne Memorial Justice Assistance Grant (JAG) in the amount of \$276,396 to be proportionately shared with the City of Roseville and County of Placer. Authorization is requested for the County Executive Officer to execute any grant documents and Memorandum of Understanding (MOU) with the City of Roseville. The grant will be submitted for Placer County to provide some funding that is no longer available for a Sr. Probation Officer and Deputy Sheriffs in support of the Special Investigations Unit (SIU) related to reducing children endangered in a drug-related environment and reducing the occurrences of trafficking of illegal drugs. The City of Roseville will request funding for civilian law enforcement personnel to perform duties otherwise performed by sworn law enforcement personnel.

**Background**

Local Law Enforcement Block Grant (LLEBG) and Edward Byrne Memorial Grant (Byrne) funds were combined by the Federal government in 2005 into the Edward Byrne Memorial Justice Assistance Grant (JAG) Program. This year, additional funding has been provided by the Recovery Act. This particular grant is only available through law enforcement agencies. This grant had previously provided funding for the Sr. Probation Officer to participate actively in SIU. The funding was reduced in the grant and in the operational budgets to the point that Probation can no longer participate without an additional funding source. In addition, the CAL-MMET program was approved by your Board whereby a portion of two deputy sheriffs was paid by grant funds from the State and the remaining funding provided within the Sheriff's Department Budget. These positions actively participated in SIU. Although funding has been approved for CAL-MMET for the upcoming year, funding reductions in the Sheriff's Budget have impacted the ability to offset the remaining funding for the deputy sheriffs.

The Recovery Act Edward Byrne Memorial Justice Assistance Grant for local jurisdictions was increased collectively for Placer County and the City of Roseville in the amount of \$276,396. This grant supports funding for positions that would otherwise be reduced or eliminated due to

budget reductions. Placer Law Enforcement Agencies have supported the JAG funds be used in the multi-jurisdictional task force SIU. SIU contributes to the safety and well-being of the Placer County residents as part of the County's fight against drugs. This includes a wide variety of drugs including methamphetamines. The City of Roseville and Placer County have agreed to share the available JAG funding proportionately (\$138,198 each) to continue to support SIU. It was recommended that this funding be shared within Placer County on a proportionate basis between Probation and the Sheriff's Department (\$69,099 each). Probation has been committed to participating in SIU to the extent funding is provided, while maintaining the services they are required to provide.

Pursuant to the grant guidelines, the grant must be made available for review by the public and presented to the governing body thirty days in advance of the grant submittal deadline. The deadline for this grant application is on May 18, 2009. A specific amount is allocated to counties and jurisdictions within counties having a population exceeding 100,000. This grant applies to Placer County and the City of Roseville in the collective amount of \$276,396. The City of Roseville is considered the lead agency for this grant and must approve funds being paid directly to the County for the stated purpose. An MOU must be approved by your Board and the City of Roseville. The City is approving the MOU concurrent to this action at their next available date. Final award of the grant will be made within the next couple of months. Your Board's review and approval of the MOU and grant is requested with the authorization for the County Executive to execute all related documents.

#### **Fiscal Impact**

The funds provided by this grant will be included in the final budget in the grants budget with specific identified accounting to meet the grant requirements. This grant will provide funding that was reduced or eliminated for the Sr. Probation Officer and two deputy sheriffs to participate in SIU operations in the total amount of \$138,198 (\$69,099 each). Probation will bill the Sheriff's Department, including documentation, for the time the Sr. Probation Officer provides to these operations to fulfill grant requirements.

Attachments: JAG MOU Agreement with City of Roseville  
Program Narratives Draft

U.S. Department of Justice  
Office of Justice Programs  
Bureau of Justice Assistance

**Project objectives**  
**Summary of Program Objectives**  
**Law Enforcement and**  
**Drug Treatment and Enforcement**

Performance indicator	OP/OC	DS/SI	Description	Data grantee reports	Applicable purpose areas
Recovery Act: preserving jobs	Number of jobs saved (by type) due to Recovery Act Funding		a) How many jobs were prevented from being eliminated with the Recovery Act funding during this reporting period? b) How many jobs that were eliminated within the last 12 months were reinstated with Recovery Act funding?	Goal: a) 2.6 FTE b) 1.25 FTE	Law enforcement programs And Drug Treatment and Enforcement Programs – Funding for jobs have been reduced or eliminated. Functions and effort reduced to reactionary and not proactive enforcement.
Recovery Act: Creating jobs	Number of jobs created (by type) due to Recovery Act funding	How many jobs were created with Recovery Act funding this reporting period?	None proposed.		Law enforcement programs and Drug Treatment and Enforcement

Types of personnel paid for with JAG dollars during the reporting period	OP	SI		Types of personnel paid for with JAG funds during the reporting period. <u>LE Programs:</u> Community service officer, crime prevention coordinator and Drug Enforcement Programs: Deputy Sheriffs and Sr. Probation Officer	Law enforcement program and Drug Enforcement Program: Would reinstate at least partially funds for positions that have been reduced or eliminated allowing staff to perform duties as outlined.
Percent change in crime rates in a community by crime type	LT-OC	Both	Report the number of related crimes reporting during the reporting period. Targeted crimes for reduction: a) residential burglary b) thefts from vehicles c) drug arrests d) drug convictions e) children served from drug endangered environment	a) Number of crimes reported (targeted by JAG funds) at the start of the period: a) residential burglaries in 2008: 398 b) thefts from vehicles (both vehicle parts and accessories and items from vehicles) in 2008: 1,405 c) d) e)	Law enforcement program and Drug Enforcement Program

**U.S. Department of Justice  
Office of Justice Programs  
Bureau of Justice Assistance**

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**PROJECT SUMMARY NARRATIVE I**

County of Placer  
Justice Assistance Grant  
Anti-Drug Enforcement Program  
Reduce Illegal Drug Activities of Targeted Offenders  
Reduce Children in a Drug-endangered Environment

Justice Assistance Grant funds of \$138,198 for FY 2009/2010 are being requested by Placer County to fund a portion of the probation officer and deputy sheriffs where funding has been eliminated so that critical program goals can be achieved for the Placer County Special Investigations Unit task force. This equates to funding for 1.4 Full Time Employee (FTE) equivalents. This is significant in a task force comprised of 6 officer/deputies, one probation officer and one clerical staff or 23%.

The two major goals of the Anti-drug Enforcement Program are to reduce illegal activities of targeted offenders through law enforcement, prosecution, probation, and to reduce the number of children in a drug endangered environment. Staff costs continue to increase for this countywide monitoring and enforcement effort while funding continues to diminish. The special investigations unit (SIU) has utilized the limited State Byrne funds to help cover the costs of one deputy sheriff, one probation officer and one district attorney clerical staff. It had also funded the part-time assistance of evidence technicians to help process the evidence gathered from investigations. Further reductions caused funding available only for one deputy sheriff. This is a small task force that is comprised of only six deputy sheriffs/police officers, one probation officer and one clerical staff. The decrease in funding severely impacts the task force with the reduction of the level of involvement of the probation officer and deputy sheriffs.

Other grants that help provide resources for the SIU task force is the State CAL-MMET grant which focuses on reducing illegal activities involving methamphetamines. The CAL-MMET funding provides funding for a portion of two deputy sheriffs. Funding for this portion of the program has been reduced from the State and that available from the County. These funding reductions adversely impact meeting the goals of this program to investigate and bring for prosecution those who participate in illegal drug activities. The other key component of this program impacted is reducing the number of children in a drug-endangered environment. The probation officer carries out a major part of this program goal.

The main focus of the SIU task force performed by the deputy sheriffs is to reduce illegal drug activities of targeted offenders. This goal is accomplished by initiating investigations of all levels of drug traffickers with the overall goal to identify and apprehend major drug traffickers. This is accomplished by gathering and disseminating drug or criminal intelligence information from and to police agencies and the Sheriff's Department within Placer County. Training is provided in narcotics enforcement to other officers employed by participating departments. In conjunction with local law enforcement agencies, public presentations are conducted.

Placer County SIU serves a county population of 332,000 plus covering an area of 1,503 miles over a diverse geography ranging from the Sacramento County line over the Donner Summit surrounding the North Shore of Lake Tahoe to the Nevada State line. This is a challenge with the limited amount of staff dedicated to the task force of six police/patrol officers. Further reductions could severely limit the effectiveness of this task force in achieving its stated goals.

The probation officer working in SIU monitors high-risk situations for children in Placer County. This officer works as a liaison between SIU, the Courts and other County departments. SIU works with school resource officers in Placer County to identify individuals who are selling drugs at local schools and to help determine what drugs are being sold. SIU has an outstanding relationship with Placer County Child Protective Services, ACCESS. SIU assists on home visits to look for signs and symptoms of drug use. Any investigation that involves drugs where a child is associated, ACCESS is called and responds to assist in the documentation to prosecute the parents and provide for the safekeeping of the children. Much of this effort is achieved through the SIU liaison.

Access also refers cases to SIU when a drug-endangered environment is suspected. SIU investigates and removes children from homes where parents have been using drugs. SIU arrests adults for drug-related child endangerment. SIU gathers and compiles statistical information resulting from these activities through investigative reports, case activity reports, and information from ACCESS, Probation and Drug Court. Information is also gathered by the District Attorney's office from their court documents. SIU is working with the school resource officers in Placer County, attempting to identify individuals who are selling drugs at local schools and determine what drugs teenagers are using. SIU continues to have an outstanding relationship with the Placer County Child Protective Services, ACCESS. At the request of ACCESS, we assist them on home visits to look for signs and symptoms of drug use. Any investigation that involves drugs where a child is associated, ACCESS is called and responds to assist in the documentation to prosecute the parents and provide for safe keeping of the children.

**Organization capabilities and competencies:**

Placer County accounts for and tracks all JAG-related activities and grant funding separately from other activities. This is done by separating all grants into one budget unit distinct from general operating funds and each grant has a separate and distinct organizational cost account (OCA). All costs associated with this grant for the deputy sheriffs and probation officer will be posted to this account. The Performance Accounting System is linked to the ACORN payroll system to assure information is available as soon as it is posted. Queries can be done to pull the information from the database as soon as it has been posted even prior to the close of the accounting period. Placer County will be the lead agency to compile the data collected and activities from the City of Roseville. Sheriff's Fiscal staff will gather and compile the information and track timelines to submit to OJP within the timelines required. The County of Placer undergoes an annual single organizational audit by an independent accounting firm. The audit includes a close scrutiny of the County's use of federal funds.

**Activities that can be started and completed expeditiously, and in a manner that maximizes job creation and economic benefits:**

The 14 of the FTE jobs proposed for JAG funding for Placer County are available to be filled. The Probation Officer will be filled pending funding from JAG and the CAL-MMET investigators are working pending the budget reductions slated for July 1, 2009. They would otherwise be reduced at that time. Federal and local funding for these positions have been cut or insufficient to sustain, but JAG funding will allow the employees to keep their jobs and fill these personnel allocations. Staff anticipates that with the help of estimated 50 percent JAG funding, we will be able to maintain and deploy these positions as soon as JAG funding becomes available.

**U.S. Department of Justice  
Office of Justice Programs  
Bureau of Justice Assistance**

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**PROJECT SUMMARY NARRATIVE 2**

City of Roseville  
Justice Assistance Grant

The Roseville Police Department will use JAG funding to preserve two and a half full-time-equivalent (FTE) civilian law enforcement positions. These positions perform duties that would otherwise be performed by sworn law enforcement personnel. This will allow sworn personnel to dedicate their time to front line law enforcement. Three positions (one full time and two half-time positions) are currently supported by the State of California's Citizen's Option for Public Safety program, funding for which has been sharply reduced. JAG funding will also provide fifty percent funding for one currently vacant civilian law enforcement position, a position that otherwise would have remained unfilled due to a citywide freeze on vacant positions. The total number of jobs saved by Recovery Act funding is 2.5 FTE.

The first position saved by JAG funding is a civilian community service officer assigned to the patrol division. Community service officers take non-emergency property crime, missing person and traffic collision reports, enforce parking ordinances, assist with traffic control, and perform many other duties not requiring sworn officer powers. Community service officers provide a high level of service for our citizens, and give our sworn officers more time to concentrate on emergency response, criminal and traffic law enforcement, and community policing projects.

The community service officer position proposed for JAG funding was originally created and supported by the City of Roseville's allocation of California Citizen's Option for Public Safety funding, also called Supplemental Law Enforcement Funding (SLEF). The State of California recently notified us that our 2008/2009 allocation of SLEF funds was being by \$96,480, or 47 percent. The state expects to restore SLEF funding to its previous levels in the 2009/2010 budget. JAG funding will allow us to preserve the community service officer job during the interim year, until state funding for the position is restored.

The second position saved by JAG funding is a part-time community service officer assigned to the patrol division. This position performs quartermaster duties for the patrol division, ordering and maintaining equipment and supplies. These tasks were formerly performed by patrol sergeants. This much lower-cost community service officer position allows the sergeants to concentrate on their primary duties of supervising patrol officers and responding to incidents in the field. This position was originally created and supported by State of California SLEF funds. JAG funding will allow us to preserve this valuable position during the interim year, until full state funding for the SLEF program is restored to its previous level.

The third position saved by JAG funding is a part-time community service officer assigned to the investigation division. The employee in this position manages the department's bait property

program. The City of Roseville has a significant problem with property crime, including burglary and thefts from vehicles. One of the ways the department addresses this problem is to deploy "bait" vehicles and property in areas where thefts are occurring. The "bait" items are equipped with silent motion-detection alarms, so if they are disturbed the police department is immediately notified. We have arrested hundreds of thieves using "bait" property. The community service officer is responsible for placing bait equipment, maintaining it and moving it periodically to areas where a pattern of crimes has been identified. He also places portable video surveillance cameras in high-crime areas. This position was originally created and supported by State of California SLEF funds. JAG funding will allow us to preserve this valuable position during the interim year, until full state funding for the SLEF program is restored to its previous level.

The fourth and final job saved by JAG funding is a full-time crime prevention coordinator position. This position is currently vacant, and the department is unable to fill it due to a city-wide hiring freeze. The crime prevention coordinator works closely with neighborhood associations, neighborhood watch groups, the private security and alarm industries and businesses to prevent crime. The coordinator monitors local crime trends and teaches citizens how to protect themselves and their property. The City of Roseville has a low violent crime rate, but a high property crime rate. Many if not most of our property crimes are crimes of opportunity, assisted by victims who fail to lock doors, who leave valuable property in plain sight, or who fall for common scams. An effective crime prevention program will help prevent many of these common and expensive crimes of opportunity. We have requested fifty percent JAG funding for the position.

**Organization capabilities and competencies:**

The City of Roseville will track all JAG-related draw-downs and grant expenditures separately from other funding by assigning an accounting project number. The project number will be used in our payroll system to track the salary and benefits of JAG-funded employees. Finance staff will use the project number to extract JAG-related expenditures for the purpose of filing claims. The City of Roseville has a well-developed grant management system, including administrative policies and accounting methods, used to track state, federal and private funding sources. The City of Roseville also undergoes an annual single organizational audit by an independent accounting firm. The audit includes a close scrutiny of the City's use of federal funds.

**Activities that can be started and completed expeditiously, and in a manner that maximizes job creation and economic benefits:**

Two of the FTE jobs proposed for JAG funding are already filled and working. State funding for these positions has been cut for one year, but JAG funding will allow the employees to keep their jobs with no interruption in their income. JAG funding will fund these employees for one year. After that, it is anticipated, based on what the State of California has told us that state funding will be restored to its previous level so that the jobs can continue without interruption beyond the JAG funding period. The crime prevention coordinator position is currently frozen due to a city-wide hiring freeze. The hiring freeze may be lifted on a case-by-case basis for positions considered essential, especially if outside funding is available. Staff anticipates that with the help of 50 percent JAG funding, we will be able to fill and deploy that position within a few months.

The crime prevention coordinator position will also benefit the economy by helping citizens avoid becoming victims of crime. Every burglary, theft, fraud and vandalism causes crime victims to suffer economic loss. By preventing these crimes, we will help keep money and property in the hands of rightful owners.

**COPY**

**THE STATE OF CALIFORNIA  
COUNTY OF PLACER COUNTY**

**INTERLOCAL AGREEMENT  
BETWEEN THE CITY OF ROSEVILLE AND COUNTY OF PLACER COUNTY  
2009 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG)  
PROGRAM**

This agreement is made and entered into this 7<sup>th</sup> day of April, 2009, by and between the COUNTY of Placer, hereinafter referred to as COUNTY, and the CITY of Roseville, hereinafter referred to as CITY, both of Placer County, State of California:

**WHEREAS**, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party; and

**WHEREAS**, each governing body finds that the performance of this Agreement is in the best interests of both parties, that the undertaking will benefit the public, and that the allocation of costs fairly compensates the performing party for the services or functions under this agreement; and

**WHEREAS**, the CITY agrees that of the combined Placer County and City of Roseville joint allocation of \$276,396, \$138,198 of JAG funds will be disbursed to the County for the Special Investigations Unit to reduce the Occurrence of Trafficking Illegal Drugs and Children in a Drug-endangered Environment Program; and

**WHEREAS**, The COUNTY agrees that the remaining \$138,198 of JAG funds will be disbursed to the CITY for civilian law enforcement positions that perform law enforcement duties that would otherwise be performed by law enforcement personnel providing more sworn personnel to patrol, investigate, and prevent crime; and

**WHEREAS**, the City and County believe it to be in their best interests to allocate the JAG funds to the benefit of these programs.

**NOW THEREFORE, the COUNTY and CITY agree as follows:**

**Section 1.**

CITY agrees that \$138,198 of JAG funds will be disbursed to the COUNTY and CITY proportionately; and

CITY agrees that the COUNTY will take the lead in gathering the data and costs from the CITY and COUNTY to complete the reporting in the timelines as required.

**Section 2.**

COUNTY agrees to use \$138,198 for the Special Investigations Unit to Reduce Children in a Drug-endangered Environment Program and reduce Occurrences of Trafficking of Illegal Drugs until expended for a period not to exceed September 30, 2010; and

CITY agrees to use \$138,198 for civilian law enforcement personnel that will perform duties that would otherwise be performed by sworn law enforcement personnel.

**Section 3.**

Each agency shall assume responsibility and liability for the acts of its own officers, agents, or employees in connection with the performance of their official duties under this MOU. For tort liability purposes, no participating agency shall be considered the agent of the other participating agency. Each participating agency shall be liable (if at all) only for torts of its own personnel that occur within the scope of their official duties.

**Section 4.**

Each party to this agreement will be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.

**Section 5.**

The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

**Section 6.**

By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto:

CITY OF ROSEVILLE

COUNTY OF Placer County

\_\_\_\_\_  
City Manager

\_\_\_\_\_  
County Executive

ATTEST: APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
County Counsel