

**MEMORANDUM**  
**COUNTY OF PLACER**  
**DEPARTMENT OF ADMINISTRATIVE SERVICES**  
**PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: May 12, 2009

SUBJECT: Approve the Renewal of Blanket Purchase Order No. 15754 as a Result of Competitive Bid No. 9509 with Joseph Silvia Doing Business as Roseville Equipment Service for the Jail's Kitchen Equipment Preventative Maintenance and Repair Services in the Maximum Amount of \$70,000.00

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**ACTION REQUESTED**

Approve the renewal of Blanket Purchase Order (BPO) No. 15754 as a result of competitive Bid No. 9509 with Joseph Silvia doing business as Roseville Equipment Service of Roseville for kitchen equipment preventative maintenance and repair services in the maximum amount of \$70,000.00, and authorize the Purchasing Manager to sign the resulting BPO.

**BACKGROUND**

Probation's Central Kitchen Division requires commercial kitchen equipment repair contractors to maintain and repair the equipment it uses to feed the inmate population in the various detention facilities that the County manages. These services cover the maintenance and repair of various ovens, stoves, and mixers. On May 13, 2008, your Board approved the award of a second renewal BPO as a result of competitive Bid No. 9509 for the Central Kitchen's equipment preventative maintenance and repair services in the maximum amount of \$70,000.00. The Probation Department has requested the third BPO renewal with Roseville Equipment Service for the Bid's equipment preventative maintenance and equipment repair categories.

Roseville Equipment Service has agreed to renew for another year at the exact same pricing and terms as the original BPO. In accordance with the Purchasing Policy Manual Section 1.3 (o), County policy allows for the renewal of this contract based on the satisfactory service and reasonable pricing offered by the vendor. The resulting BPO will be effective for the period of July 1, 2009 through June 30, 2010.

**FISCAL IMPACT**

The resulting renewal BPO with Roseville Equipment Service will be in the maximum amount of \$70,000.00. The Probation Department's Fiscal Impact Statement is attached.

Attachment: Probation Department Fiscal Impact Statement

cc: Renee Harvey, Probation Correction Food Services  
Chris Artim, Probation Administration

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## FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors  
FROM: Renee Harvey, Food Services Manager  
DATE: April 2, 2009  
SUBJECT: **Fiscal Impact Statement**  
Request for Equipment Repair

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The Correctional Food Services has adequate funds budgeted for the expense for equipment repair. Therefore there is sufficient funding available for this BPO.