

Placer County Library MEMORANDUM

TO: Honorable Board of Supervisors

FROM: Mark R. Parker, Director of Library Services

DATE: May 26, 2009

SUBJECT: Fourth of July Holiday



ACTION RECOMMENDED AND REQUESTED

Approve the closure of all branches of the Placer County Library on Saturday, July 4 instead of Friday, July 3.

BACKGROUND

The official County Holiday for the July 4th holiday is Friday, July 3rd. Because all County Library branches are open on Saturday, July 4th, many staff will have Friday off but will report to work on Saturday, July 4th. However, the public won't expect the Libraries to be open on the holiday and it is expected to be a slow business day. Therefore, the Director of Library Services requests that the Board of Supervisors grant permission to close for the holiday on Saturday, July 4th instead of Friday, July 3rd.

Tuesday through Saturday staff who would have Monday, July 6th, a County MTO day, as a normal day off will take their MTO on Saturday, July 4th. Monday through Friday staff will take their MTO on July 6th. With combined holiday and MTO days, all branch Libraries will be closed from Friday, July 3rd through Monday, July 6th.

FISCAL IMPACT

There would be no fiscal impact. Staff schedules would be shifted to accommodate the modified library hours. All staff would get their entitled holiday hours.

