

# PLACER COUNTY

## ADMINISTRATIVE SERVICES DEPARTMENT

### MEMORANDUM

**TO:** Honorable Board of Supervisors

**FROM:** Jerry Gamez, IT Division Manager 

**DATE:** August 4, 2009

**SUBJECT:** Approve the Award of a Purchase Order to NexusIS for the Purchase of a NEC 8500 Telephone System to Support the Health and Human Services Department's Relocation Project in the amount of \$142,826.34.

---

#### **RECOMMENDATION**

Approve the award of a purchase order to NexusIS of Pleasanton, CA for the purchase of a NEC 8500 telephone system; add the appropriate components to the Administrative Services Department's Telecommunication Division Master Fixed Asset List; and authorize the Purchasing Manager to sign the resulting purchase order in the amount of \$142,826.34 to support the Health and Human Services Department's Relocation Project.

#### **BACKGROUND**

On June 23, 2009 your Board approved the relocation of approximately 139 Health and Human Service Department (HHS) employees to a new 30,000 square foot facility located at 1000 Sunset Boulevard in Rocklin, CA.

The Administrative Services Department's Telecommunication Division (Department) maintains the County's NEC telephone network. The Department has a requirement to upgrade the existing NEC 8300 telephone system at 1000 Sunset Boulevard to an 8500 series telephone system to support the additional Health and Human Services Department employees relocating into this facility.

The new NEC 8500 telephone system is in compliance with County standards and fully integrates with the County's legacy telephone network. Services supported by the new telephone system include Voice over Internet Protocols (VoIP), internal four digit dialing capabilities, voicemail and centralized billing.

On July 8, 2009, Nexus IS presented the Department with a proposal in the amount of \$142,826.34 for the purchase of a NEC 8500 telephone system. Nexus IS' proposal is based on GSA Schedule 70 Contract pricing a General Services Administration Cooperative Purchasing Agreement that supplies state and local agencies with NEC brand products and services at a volume discount rate of 30 percent below manufacturer's list price. In addition, NexusIS has also provided a \$22,379 software license (trade-in) credit for the NEC 8300 telephone equipment being upgraded to support these new services. NexusIS is an authorized NEC Distributer and has successfully maintained our telephone switching equipment for the past several years.

In accordance with Purchasing Policy Manual 1.3(i), telephone services and equipment purchases are exempt from the normal competitive bid process. Therefore, in order to proceed with this purchase your Board's approval is required.

**FISCAL IMPACT**

The resulting purchase order from this recommendation will not exceed \$142,826.34 and funding to support the acquisition of the NEC telephone equipment is budgeted within the Facility Services Department's Capital Projects Fund (4841) – HHS Relocation/1000 Sunset Project.

Attachments: Fiscal Impact Statement  
Master Fixed Asset List

Cc: Clark L. Moots, Director of Administrative Services  
Joel Swift, Deputy Director of Facility Services  
Cheryl S. Davis, Director of Human Services  
Ron Baker, Senior Administrative Services Officer  
Valerie Bayne, Administrative Services Manager  
Sandy Hammock, Senior Administrative Services Officer  
Jim Boggan, Purchasing Manager

**ADDITIONS TO THE MASTER FIXED ASSET LIST**

**Administrative Services Department**

**Appropriation 0210**

1 each	NEC 8500 Telephone System	\$142,826.96
	<b>Total Fixed Asset Additions</b>	<b><u>\$142,826.96</u></b>

## FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors

FROM: Jerry Gamez, IT Division Manager



DATE: August 4, 2009

SUBJECT: **Fiscal Impact Statement**

Approve the Award of a Purchase Order to NexusIS for the Purchase of a NEC 8500 Telephone System to Support the Health and Human Services Department's Relocation Project in the amount of \$142,826.34.

---

The Administrative Services Department's Telecommunication Division (Department) maintains the County's NEC telephone network. The Department has a requirement to upgrade an existing NEC 8300 telephone system to an 8500 series telephone system to support the addition of 139 Health and Human Services Department employees being relocated to the 1000 Sunset Boulevard facility in Rocklin, CA.

The Purchase Order resulting from this recommendation will not exceed \$142,826.34 and funding to support the acquisition of the NEC telephone equipment is budgeted within the Facility Services Department's Capital Projects Fund (4841) – HHS Relocation/1000 Sunset Project.