

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: September 8, 2009

SUBJECT: Approve the Renewal of Competitively Awarded Blanket Purchase Order No. 16315 with VPSI, Inc. for Leasing Vanpool Vehicles for the County's Vanpool Program in the Maximum Amount of \$156,200.00

ACTION REQUESTED

Approve the renewal of competitively awarded Blanket Purchase Order (BPO) No. 16315 with VPSI, Inc. of Troy, MI for leasing vanpool vehicles for the County's vanpool program in the maximum amount of \$156,200.00, and authorize the Purchasing Manager to sign the resulting BPO.

BACKGROUND

The Department of Public Works (DPW), Transit Services Division, requires a vendor to provide full size passenger vans for a vanpool program administered by Placer County Transit for Placer County commuters. On November 25, 2008, your Board approved the award of competitive Bid No. 9830 with VPSI, Inc. for leasing vanpool vehicles for the County's vanpool program, and authorized the Purchasing Manager to sign the resulting BPO in the maximum amount of \$156,200.00 for Fleet Services.

VPSI, Inc. has agreed to renew for another year at the exact same pricing and terms as their original BPO. The Purchasing Policy Manual, Paragraph 1.3 (o), allows for the renewal of this contract based on satisfactory service and reasonable pricing offered by the vendor.

FISCAL IMPACT

The resulting BPO with VPSI, Inc. will total \$156,200.00 for the period of November 1, 2009 through October 31, 2010. DPW's Fiscal Impact Statement is attached.

Attachment: DPW Fiscal Impact Statement

cc: Will Garner, DPW Transit Services Manager
Cynthia Taylor, DPW Administration

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors

FROM: Ken Grehm, Director

DATE: **September 22, 2009**

SUBJECT: **Fiscal Impact Statement
RQ050032 VPSI**

Fiscal Impact Statement

Sufficient funding has been budgeted in the amount of \$160,000 in Placer County Transit FY2009/10 budget.