

MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors
FROM: Jim Boggan, Purchasing Manager *JB*
DATE: September 8, 2009
SUBJECT: Approve the Award of a Sole-Source Blanket Purchase Order to Automon Corporation for Annual Software License Fees, Support and Related Services for the Probation Caseload Explorer Case Management System in the Maximum Amount of \$101,025.00

RECOMMENDATION

Approve the award of a sole-source blanket purchase order to Automon Corporation for software license fees, support and related services for the Probation Caseload Explorer case management system in the maximum amount of \$101,025.00 and authorize the Purchasing Manager to sign the resulting documents.

BACKGROUND

On February 6, 2007, your Board approved the purchase of Probation case management software from Automon Corporation through competitive Request for Proposals (RFP) Number 9523. For the past year, the Probation Department has utilized this case management system to enter and verify data that can then be accessed automatically from the County's Public Safety System. The system was designed and provided by Automon Corporation. Software license fees and software support fees must be paid to Automon each year for maintenance, use and support of the system. The cost for the first five years of maintenance was established in the original contract. Probation budgets an additional amount over the basic cost of maintenance to accommodate occasional programming changes that improve functionality specific to Placer County.

The maintenance agreement with Automon Corporation expired on March 31, 2009. Automon Corporation submitted an after-the-fact invoice on June 12, 2009 for software licensing, maintenance, and support for the next one-year period in the amount of \$81,025.00. The Probation Department anticipates additional, custom programming costs will be \$20,000.00 for the current year. Therefore the department has requested that the blanket purchase order be issued in the maximum amount of \$101,025.00. The requested BPO will be effective April 1, 2009 through March 31, 2010.

Section 1.3(i) of the Purchasing Policy Manual exempts software maintenance from competitive bidding. Additionally, maintenance and updates for the Caseload Explorer system are not available from other vendors.

FISCAL IMPACT

See the attached Fiscal Impact Statement from the Probation Department.

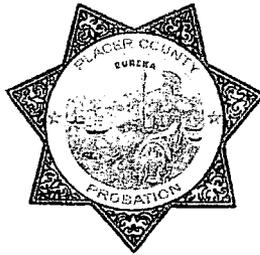
Attachment: Fiscal Impact Statement

cc: Chris Artim, Senior ASO, Probation Department

STEPHEN G. PECOR
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COUNTY OF PLACER

PROBATION DEPARTMENT

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CSOC - Roseville
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11362 "C" Avenue
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FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors

FROM: Chris Artim, Senior Administrative Services Officer

DATE: September 8, 2009

SUBJECT: **Fiscal Impact Statement**
Contract for Automon software services

There is sufficient funding.

The department budgeted \$101,025.00 for system software maintenance and future enhancements when formulating the proposed budget for fiscal year 2009 - 2010. This amount includes \$81,025 for system maintenance fees as specified in our contract.

The additional \$20,000 allows the department to make changes to the system that are hard coded in the program and only editable by the vendor. The original contract specifies the allowable cost per hour the vendor may charge for these modifications. While unknown at this time what changes, if any, will be needed, the department requires this BPO to allow it to react to law changes, as well as insure the department is able to refresh its ad-hoc reporting model (hard coded into the system) at least twice a year to capture modifications the department makes to the data collected by the system.

This action is not anticipated to have any general fund impact.