

**MEMORANDUM  
DEPARTMENT OF FACILITY SERVICES  
COUNTY OF PLACER**

To: **BOARD OF SUPERVISORS**

Date: **NOVEMBER 3, 2009**

From: *JD* **JAMES DURFEE / WILL DICKINSON** *WD*

Subject: **ADDITION TO THE MASTER FIXED ASSET LIST AND BUDGET  
REVISION FOR SEWER MAINTENANCE DISTRICT 3**

**ACTION REQUESTED / RECOMMENDATION:** It is recommended that your Board take the following actions:

1. Approve the attached Budget Revision to the Sewer Maintenance District 3 (SMD 3) Fiscal Year 09-10 Final Budget shifting \$13,000 in appropriations from Appropriation for Contingencies (5600) to Equipment (4451).
2. Authorize the purchase of one ammonia analyzer for a cost not to exceed \$13,000.
3. Approve the addition of an ammonia analyzer to the Fiscal Year 09-10 Master Fixed Asset List for SMD 3.

**BACKGROUND:** On June 9, 2009, your Board authorized the Director of Facility Services to pay fines not to exceed \$57,000 for permit violations for SMD 3. Violations of the standards for ammonia resulted in approximately \$50,000 of the fines.

Currently, ammonia readings are only available from water samples sent to an outside laboratory. As part of the plan to address permit compliance in SMD 3, we recommend the purchase of an ammonia analyzer that provides instantaneous results. This will allow the wastewater treatment plant operators to make process control changes using real time data.

**ENVIRONMENTAL CLEARANCE:** Installation of the ammonia analyzer is categorically exempt from environmental review pursuant to Section 15301(b) "Existing Facilities" of the California Environmental Quality Act Guidelines.

**FISCAL IMPACT:** After investigating the various ammonia analyzers available, it is anticipated that the cost will not exceed \$13,000, including shipping and tax. The SMD 3 Fiscal Year 09-10 budget has sufficient funding in Contingencies to absorb the additional cost. Therefore, approval of this request will have no impact upon the County General Fund.

JD:WD:KK

ATTACHMENT: BUDGET REVISION

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PAS DOCUMENT NO.

Facility Service to do journal to cancel reserves

**BUDGET REVISION**

**POST DATE:**

DEPT NO.	DOC TYPE	Total \$ Amount	TOTAL LINES
12	BR	26,000.00	2

Cash Transfer Required

Reserve Cancellation Required

Establish Reserve Required

*my*

Auditor-Controller

County Executive

Board of Supervisors

ESTIMATED REVENUE ADJUSTMENT											APPROPRIATION ADJUSTMENT											
DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	
											12	015		503	3	990732	90732	5600				13,000.00
											12	014		503	3	990732	90732	4451				13,000.00
<b>TOTAL</b>											<b>TOTAL</b>											
0.00											26,000.00											

REASON FOR REVISION: TO SHIFT APPROPRIATIONS WITHIN THE SEWER MAINTENANCE 3 (SMD#3) BUDGET FOR THE PURCHASE OF A FIXED ASSET, AN AMONIA ANALYZER.

Prepared by Valerie Bayne Ext 6803  
 Department Head Valerie Bayne  
 Board of Supervisors \_\_\_\_\_

2009 OCT 15 PM 2:16  
 AUDITOR-CONTROLLER  
 Date: 11/3/09  
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Budget Revision # \_\_\_\_\_ FOR INDIVIDUAL DEPT USE

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