

**MEMORANDUM  
DEPARTMENT OF FACILITY SERVICES  
COUNTY OF PLACER**

To: **BOARD OF SUPERVISORS**

Date: **NOVEMBER 17, 2009**

From:  **JAMES DURFEE / MARY DIETRICH** *MD*

Subject: **COLFAX LIBRARY UTILITY EASEMENT**

**ACTION REQUESTED / RECOMMENDATION:** It is recommended that your Board adopt a Resolution delegating authority to the Director of Facility Services, or his designee, to grant a utility easement to the Placer County Water Agency (PCWA) at the Colfax Library, and execute all documents and take all actions necessary to grant and record this easement following its approval by County Counsel.

**BACKGROUND:** On July 22, 2008, your Board authorized staff to enter into a Professional Services Agreement with Lionakis Beaumont Design Group for design services supporting renovation of the 3,600 square foot Colfax Library. This project includes accessible restrooms, new doors and windows, and a new roof. Installation of a new fire suppression system throughout the building was required to make the building conform to current Fire/Life Safety codes. A component of this fire system is a double check detector assembly, which will be maintained by PCWA. To facilitate maintenance of this equipment, the Property Management Division and County Surveyor are working with PCWA staff to define and prepare a utility easement.

As Placer County will be the sole beneficiary of services provided over this easement, it is recommended that the utility easement be granted at no cost to PCWA. In order to facilitate finalization of the easement, staff requests that your Board adopt a Resolution delegating authority to the Director of Facility Services, or his designee, to grant a utility easement to PCWA, and to execute all documents and take all actions necessary to grant and record this easement following its approval by County Counsel.

**ENVIRONMENTAL CLEARANCE:** The grant of this easement is not subject to California Environmental Quality Act review pursuant to Section 15061(b)(3), as it can be seen with certainty that there is no possibility this action may have a significant effect on the environment.

**FISCAL IMPACT:** There is only a nominal staff expense associated with the preparation of the grant and recordation of this easement. Sufficient funding is available in the project budget.

JD: MD:MR:BJ

ATTACHMENT: RESOLUTION

cc: COUNTY EXECUTIVE OFFICE  
LIBRARY DEPARTMENT

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# Before the Board of Supervisors County of Placer, State of California

In the matter of: A Resolution delegating authority to the Director of Facility Services to take actions associated with the grant of an utility easement at the Colfax Library.

Resol. No: \_\_\_\_\_

**RESOLUTION** was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held \_\_\_\_\_, by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

\_\_\_\_\_  
Chairman,  
Placer County Board of Supervisors

Attest: Clerk of said Board  
\_\_\_\_\_

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**WHEREAS**, on July 22, 2008, your Board authorized staff to enter into a Professional Services Agreement with Lionakis Beaumont Design Group to provide design services for renovation of the Colfax Library, including installation of a new fire suppression system throughout the Library;

**WHEREAS**, a component of this fire suppression system is a double check detector assembly maintained by PCWA; and

**WHEREAS**, PCWA requires an easement to ensure access for this maintenance; and;

**WHEREAS**, to facilitate this access, County staff continues to work with PCWA to define and prepare a utility easement.

**NOW, THEREFORE, BE IT RESOLVED**, that the Placer County Board of Supervisors does hereby delegate authority to the Director of Facility Services or his designee, to grant a utility easement to PCWA at the Colfax Library, and to execute all documents and take all actions necessary to grant and record this easement following its approval by County Counsel.