

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION
2964 Richardson Drive
Auburn, CA 95603

TO: Honorable Board of Supervisors
FROM: Jim Boggan, Purchasing Manager *JB*
DATE: January 12, 2010
SUBJECT: Approve the Award of Competitive Bid No. 9940 to Ferrellgas L.P. for Liquid Propane in the Maximum Aggregate Amount of \$63,500.00

ACTION REQUESTED

Approve the award of competitive Bid No. 9940 to Ferrellgas of Nevada City for liquid propane for Facility Services; Department of Public Works-Road Maintenance; CEO-Office of Emergency Services/Fire; and Administrative Services-Telecom Division in the maximum aggregate amount of \$63,500.00, and authorize the Purchasing Manager to sign the resulting Blanket Purchase Orders (BPO).

BACKGROUND

Department of Facility Services, Department of Public Works- Road Division, CEO/Office of Emergency Services-Fire and Administrative Services-Telecom Division require blanket purchase orders with a local vendor to provide liquid propane and occasional propane tank purchases.

Invitation for Bids No. 9940 was distributed via the County's E-Bid system to seventeen registered vendors and was also posted on the County's website. The only bid received was submitted by Ferrellgas, the incumbent vendor.

The bid requested a fixed margin over the weekly TARGA San Francisco price for propane listed in the Butane Propane News. The margin quoted by Ferrellgas is \$0.29, which is more favorable than last year's margin of \$0.30. The bid evaluation is attached.

FISCAL IMPACT

Upon your Board's approval, BPOs in the following maximum amounts will be awarded: Facility Services - \$33,000; DPW Roads - \$15,000; CEO/OES Fire - \$ 13,000; and Telecom Division - \$ 2,500, resulting in a maximum aggregate award of \$63,500.00. The departments' Fiscal Impact Statements are attached.

Attachments:

1. Bid Evaluation
2. Fiscal Impact Statements

cc: Val Bayne, Department of Facility Services
Kevin Taber, DPW/Roads Maintenance
Rui Cunha, OES-Fire
Sandy Hammock, Administrative Services



COUNTY OF PLACER, AUBURN, CA
Evaluation and Award Recommendation

Title: Propane
 Buyer Name: Alicia Wilbur
 Phone: 530-889-4229

Estimated Award Date: January 12, 2010

Bid No. 9940
 Due Date: November 17, 2009

		Name of Firm	Ferreligas, L.P.	
		City/State	Nevada City, CA	
		Telephone	530-265-5896	
		Fax Number	530-265-5560	
		FOB	N/A	
		Delivery Time		
		LVP Certified? ⁽¹⁾	No	
		Invoice Terms ⁽²⁾	Net 30	
Line Description	UOM	QTY	Unit	Extended
1 Liquid Propane Gas delivered to Auburn, Foresthill, Colfax, and Dutch Flat areas				
1.1 Posted price	Gallon	1	\$1.26	\$1.26
1.2 Bidder's margin	Price	1	\$0.29	\$0.29
1.3 Net Bid price	Gallon	1	\$1.55	\$1.55
2 Liquid Propane Gas delivered to Roseville, Lincoln, Rocklin and Sheridan areas				
2.1 Posted price	Gallon	1	\$1.26	\$1.26
2.2 Bidder's margin	Price	1	\$0.29	\$0.29
2.3 Net Bid price	Gallon	1	\$1.55	\$1.55
3 Liquid Propane Gas delivered to Tahoe/Truckee area				
3.1 Posted price	Gallon	1	\$1.26	\$1.26
3.2 Bidder's margin	Price	1	\$0.29	\$0.29
3.3 Net Bid price	Gallon	1	\$1.55	\$1.55
4 Tank rental/per month (sizes are approximate)				
4.1 150 gallon tank, price per month	EA	1	\$0.00	\$0.00
4.2 250 gallon tank, price per month	EA	1	\$0.00	\$0.00
4.3 500 gallon tank, price per month	EA	1	\$0.00	\$0.00
4.4 1000 gallon tank, price per month	EA	1	\$0.00	\$0.00
5 Tank purchase (sizes are approximate)				
5.1 150 gallon	EA	1	\$612.04	\$612.04
5.2 250 gallon	EA	1	\$684.11	\$684.11
5.3 500 gallon	EA	1	\$1,086.00	\$1,086.00
5.4 1000 gallon	EA	1	\$1,960.40	\$1,960.40
6 Installation charge (including all necessary items for hookup)				
6.1 150 gallon	EA	1	\$0.00	\$0.00
6.2 250 gallon	EA	1	\$0.00	\$0.00
6.3 500 gallon	EA	1	\$0.00	\$0.00
6.4 1000 gallon	EA	1	\$0.00	\$0.00
			Subtotal	\$4,351.85
			8.25% Sales Tax	359.03
			Bid Total	\$4,710.88
			LVP	0.00
			Prompt Pay Disc	0.00
			Ref. Price	\$4,710.88

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Valerie Bayne, Administrative Services Manager
DATE: December 21, 2009
SUBJECT: **Fiscal Impact Statement**
Renewal of BPO16241 for the Supply and Delivery of Propane

The Department of Facility Services has budgeted appropriately for this expense in several of the Operating Budgets within the department, such as Building Maintenance, Parks & Grounds, Sewer Districts, and several of the County Services Areas (CSA's). Therefore, there is sufficient funding available for this BPO.

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Ken Grehm, Director
DATE: **January 10, 2010**
SUBJECT: **Fiscal Impact Statement
Bid 9440 - Propane**

Fiscal Impact Statement

Sufficient funding has been budgeted for Road Maintenance portion of Propane in the amount of \$15,000 in the FY2009/10 budget. Total purchase of Propane in Bid 9440 which encompasses four departments is \$63,500.



COUNTY OF PLACER

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175 FULWEILER AVENUE / AUBURN, CALIFORNIA 95603
TELEPHONE: 530/889-4030
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www.placer.ca.gov

TO: Honorable Board of Supervisors

FROM: Kim M. Davis, Accountant Auditor II 

DATE: December 22, 2009

SUBJECT: **Fiscal Impact Statement**
RQ050140 for BPO for Propane for Placer County Fire

The requisition amount is \$13,000. The department has budgeted correctly for this purchase and funding is available in the current budgets for Fire and Fire CSA Appropriations.

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors

FROM: Clark L. Moots, Director of Administrative Services

DATE: January 12, 2010

SUBJECT: **Fiscal Impact Statement**
Recommendation to Award Competitive Bid No. 9940 to Ferrellgas L.P. for Liquid Propane.

The Administrative Services Department's Telecommunications Division (Department) has a requirement to purchase liquid propane to operate the emergency generators supporting the County's Public Safety Radio Network's remote radio sites.

The Department has budgeted appropriately for this Request and funding is available in the Telecommunications Division's FY 2009-10 Budget Unit (02100).