

**MEMORANDUM
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER**

To: **BOARD OF SUPERVISORS**

Date: **JANUARY 26, 2010**

From: *JD* **JAMES DURFEE / WILL DICKINSON** *wd*

Subject: **REFUND REQUEST – SILVERSWORD PROPERTIES LLC**

ACTION REQUESTED / RECOMMENDATION: Approve a refund request from Silversword Properties LLC in the amount of \$31,352.98 to correct an over-payment of sewer service fees in Sewer Maintenance District 2, and direct the Auditor-Controller to pay said amount to Silversword Properties LLC.

BACKGROUND: Staff recently received an inquiry from Silversword Properties LLC regarding sewer service fees for the Treelake Mini Storage, APN: 466-030-043-000, located at 9970 Hadleigh Drive, Granite Bay. A review of our sewer billing system revealed that Treelake Mini Storage had been assessed 15.117 EDUs, which seemed high for such a low density use. Further investigation revealed that the correct EDU count for this property was 1.257. A data entry error in 2006 has resulted in a cumulative overpayment of sewer fees by Silversword of \$31,352.98 in fiscal years 2006/07, 2007/08, 2008/09 and 2009/10. Authorization by your Board is needed for a refund of this magnitude.

ENVIRONMENTAL CLEARANCE: Approval of the recommended action is not a project as defined in the California Environmental Quality Act.

FISCAL IMPACT: Sufficient funding exists in the Fiscal Year 09/10 Budget for Sewer Maintenance District 2 to refund this overpayment of sewer service fees. Therefore, approval of this request will have no impact upon the County General Fund.

CC: COUNTY EXECUTIVE OFFICE

JD: WD:KK

T:\FAC\BSMEMO2010\EE\SILVERSWORD PROPERTIES REFUND.DOC

