

**MEMORANDUM  
DEPARTMENT OF FACILITY SERVICES  
COUNTY OF PLACER**

To: **BOARD OF SUPERVISORS**

Date: **JANUARY 26, 2010**

From: *JD* **JAMES DURFEE / JOEL SWIFT** *JS*

Subject: **JUVENILE DETENTION FACILITY CCTV EXPANSION, PROJECT NO. 4696**

**ACTION REQUESTED / RECOMMENDATION:** It is recommended that your Board take the following actions associated with the Juvenile Detention Facility CCTV Expansion located at 11260 B Avenue, Auburn:

1. Approve the Plans and Specifications and authorize staff to solicit bids for the Juvenile Detention Facility CCTV Expansion, Project No. 4696.
2. Approve a Resolution authorizing the Director of Facility Services to award and execute a contract in an amount not-to-exceed \$82,304, upon review and approval by County Counsel and Risk Management, and delegating authority to approve any necessary change orders consistent with the County Purchasing Manual and Section 20142 of the Public Contract Code.

**BACKGROUND:** The 2008-2009 Grand Jury Report identified the absence of closed circuit TV (CCTV) cameras in the dining area, the sports court and general housing units at the Juvenile Detention Facility (JDF) as an issue of concern for staff safety. Although CCTV is not required by the California Department of Corrections and Rehabilitation Standards that govern juvenile facilities the Probation Department agreed that ward and staff safety was a concern. The Probation Department working with the Capital Improvements staff developed and submitted a Capital Project Request (CP1) to the Capital Improvements Committee for review. The request was approved and funded through the JDC Improvements account in the Capital Projects Fund, based on a design and cost estimate provided by GM Engineering.

GM Engineering was selected to provide design services and an estimate of probable construction cost, as a result of an Request for Proposals released in April 2009. The total design fee is \$16,500. The design documents and specifications are complete and ready to bid. The estimated probable construction cost of the CCTV expansion is \$82,304, including contingency.

In order to proceed with this improvement project, it is recommended that your Board approve the Plans and Specifications and authorize staff to solicit bids

**ENVIRONMENTAL CLEARANCE:** This project is exempt from the California Environmental Quality Act pursuant to Section 15301 – that provides for operation, repair, maintenance, or minor alteration of existing structures or facilities not expanding existing uses.

**FISCAL IMPACT:** The total project cost is estimated to be \$115,304, including \$82,304 for construction and contingency, and \$33,000 for design, project management, bidding, permit fees, and contract administration. There are sufficient funds appropriated in the Capital Projects Fund project account for this project.

AVAILABLE FOR REVIEW AT THE DEPARTMENT OF FACILITY SERVICES: BID DOCUMENTS

ATTACHMENT: RESOLUTION

JD:JS:RU:RLV:SR

CC: COUNTY EXECUTIVE OFFICE  
PROCUREMENT SERVICES

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# Before the Board of Supervisors County of Placer, State of California

In the matter of: A RESOLUTION DELEGATING  
AUTHORITY TO THE DIRECTOR OF FACILITY  
SERVICES, OR HIS DESIGNEE, TO TAKE VARIOUS  
ACTIONS ASSOCIATED WITH THE JUVENILE DETENTION  
FACILITY CCTV EXPANSION, PROJECT NO. 4696.

Resolution \_\_\_\_\_

The following RESOLUTION was duly passed by the Board of Supervisors of  
the County of Placer at a regular meeting held \_\_\_\_\_, by the  
following

vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

\_\_\_\_\_  
Chairman, Board of Supervisors

Attest:

\_\_\_\_\_  
Clerk of said Board

**BE IT HEREBY RESOLVED** by the Board of Supervisors of the County of Placer, State of California, that this Board delegates authority to the Director of Facility Services, or his designee, to award and execute a construction contract in an amount not-to-exceed \$82,304, upon review and approval of County Counsel and Risk Management, and to delegate the authority to the Director to execute required change orders consistent with the County Purchasing Manual and Section 20142 of the Public Contract Code.

