

**MEMORANDUM**  
**COUNTY OF PLACER**  
**DEPARTMENT OF ADMINISTRATIVE SERVICES**  
**PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: March 2, 2010

SUBJECT: Approve the Renewal of Blanket Purchase Order No. 16614 as a Result of Competitive Bid No. 9753 with Sierra Chemical Company for Various Wastewater Treatment Chemicals in the Maximum Amount of \$80,000.00

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**ACTION REQUESTED**

Approve the renewal of Blanket Purchase Order (BPO) No. 16614 as a result of competitive Bid No. 9753 with Sierra Chemical Company of Sparks, NV, for various wastewater treatment chemicals in the maximum amount of \$80,000.00, and authorize the Purchasing Manager to sign the resulting blanket purchase order.

**BACKGROUND**

The Facility Services Department requires a contract to purchase various chemicals on an as-needed basis for use in County-operated wastewater treatment plants. On March 24, 2009, your Board approved the first renewal of Bid No. 9753 to Sierra Chemical Company, Inc., resulting in the award of BPO No. 16614. This BPO will expire on March 31, 2010. The Department of Facility Services has requested to renew the BPO for another year. Sierra Chemical Co. has agreed to renew for another one-year term with the addition of a minor fuel surcharge that accurately reflects the increase in the price of fuel over the past year. Staff recommends renewal in accordance with the Purchasing Policy Manual, Section 1.3(o), based on satisfactory service and reasonable prices.

**FISCAL IMPACT**

The BPO resulting from this recommendation will total \$80,000.00 and will be effective from April 1, 2010 through March 31, 2011. The Department of Facility Services' Fiscal Impact Statement is attached.

Attachment: Fiscal Impact Statement

cc: Jim Durfee, Dept. of Facility Services Director  
Will Dickinson, Dept. of Facility Services Deputy Director, Env. Engineering/Utilities  
Valerie Bayne, Dept. of Facility Services Budget & Fiscal Operations Manager

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## FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors  
FROM: Valerie Bayne, Administrative Services Manager  
DATE: January 22, 2010  
SUBJECT: **Fiscal Impact Statement**  
BPO for Chemical Products

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The Department of Facility Services requires an annual blanket purchase order for the purchase of Sodium Bisulfite, Sulfur Dioxide, Chlorine, and Caustic Soda. The Environmental Utility division utilizes this BPO on an as-needed basis for County-operated wastewater treatment plants.

The Department of Facility Services has budgeted appropriately for this product in the Sewer Maintenance Districts 1, 2, 3, and Sewer CSA's.

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