

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: ^{APPR} Jim Boggan, Purchasing Manager
DATE: April 6, 2010
SUBJECT: Approve the Award of Competitive Bid No. 9967 to Unifirst Corporation in the Total Aggregate Amount of \$271,880.00 for a Three-Year Period for Uniform Rental and Laundry Services

ACTION REQUESTED

Approve the award of Competitive Bid No. 9967 to Unifirst Corporation of Stockton, CA, in the total aggregate amount of \$271,880.00 for a three-year period for uniform rental and laundry services, and authorize the Purchasing Manager to sign the resulting Blanket Purchase Orders (BPOs).

BACKGROUND

Uniform rental and laundry service is required for certain classifications of County employees. Additional items such as shop towels, floor mats, and lab coats are required for individual operations. On December 19, 2006, your Board approved the award of competitive Bid No. 9634 for a three-year period through March 31, 2010. The Procurement Services Division developed Bid No. 9967 to solicit bids for a new agreement for these services. The bid was sent to twenty firms and posted on the County's website. Bids were received from Aramark Uniform Services, G&K Services, Inc., Mission Linen Supply, and Unifirst Corporation. None of the bidders are registered for local vendor preference.

The bid requested pricing based on five uniform changes per week, per employee, and laundering cost for County-owned clothing. The lowest responsive bidder was Unifirst Corporation of Stockton. A complete evaluation summary is submitted as Attachment A. The resulting BPOs will be effective for the period of April 6, 2010 through March 31, 2013.

FISCAL IMPACT

The award of this bid will result in BPOs in the total maximum amount of \$271,880.00 for Administrative Services, Facility Services, Health and Human Services, Probation, Department of Public Works, and the Sheriff's Office.

The Departments' Fiscal Impact Statements are attached.

Attachments

- A. Bid Evaluation
- B. Fiscal Impact Statements

Cc: Val Bayne, Facility Services
Stan Hapak, Health & Human Services
Chuck Gordon, Public Works
Barbara Besana, Sheriff

Jerry Gamez, Administrative Services
Chris Artim, Probation
Kevin Taber, Public Works

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COUNTY OF PLACER, AUBURN, CA
BID EVALUATION & AWARD RECOMMENDATION

Bid No. 9967
Title: Uniform Rental & Laundry Services
Due Date: 3/3/10

Buyer Name: Ben Bramer
Phone: 530-889-4257
Estimated Award Date: 4/20/10

(Recommended award is highlighted)

Name of Firm City/State		Aramark Uniform Services Sacramento, CA		G&K Services, Inc Sacramento, CA		Mission Linen Supply Sacramento, CA		Unifirst Corporation Stockton, CA			
Telephone Fax Number		800-927-2839		916-381-5995 916-381-1331		916-423-3179		209-941-8364			
FOB Delivery Time											
LVP Certified? ⁽¹⁾ Invoice Terms ⁽²⁾		No Net 30		No 2%/10 days, Net 30		No Net 30		No 2%/15 days			
Item No.	Item Description	Qty	Weekly Price	Extension	Weekly Price	Extension	Weekly Price	Weekly Price	Extension		
Standard Garments											
1	Men's Work Shirt, Poly/Cotton	150	1.40	210.00	1.45	217.50	1.45	217.50	1.10	165.00	
2	Women's Work Shirt, Poly/Cotton	30	1.40	42.00	1.45	43.50	1.45	43.50	1.10	33.00	
3	Men's Work Shirt, 100% Cotton	140	1.85	259.00	1.75	245.00	1.55	217.00	1.54	215.60	
4	Women's Work Shirt, 100% Cotton	30	1.85	55.50	1.75	52.50	1.55	46.50	1.54	46.20	
5	Men's Executive Shirt	18	1.85	33.30	1.70	30.60	1.95	35.10	1.32	23.76	
6	Women's Executive Shirt	6	1.85	11.10	1.70	10.20	1.95	11.70	1.32	7.92	
7	Men's Polo Shirt	30	1.85	55.50	1.70	51.00	1.55	46.50	1.54	46.20	
8	Women's Polo Shirt	20	1.85	37.00	1.70	34.00	1.55	31.00	1.54	30.80	
9	Men's Work Trouser, Poly/Cotton	23	1.50	34.50	1.50	34.50	1.55	35.65	1.54	35.42	
10	Women's Work Trouser, Poly/Cotton	30	1.60	48.00	1.50	45.00	1.55	46.50	1.87	56.10	
11	Men's Work Trouser, Denim	252	2.55	642.60	2.25	567.00	1.75	441.00	1.87	471.24	
12	Women's Work Trouser, Denim	20	2.55	51.00	2.25	45.00	1.75	35.00	1.87	37.40	
13	Men's Executive Slacks	6	2.20	13.20	2.00	12.00	2.10	12.60	1.87	11.22	
14	Women's Executive Slacks	6	2.20	13.20	2.00	12.00	2.10	12.60	2.09	12.54	
15	Coverall, Non-Insulated, Poly/Cotton	3	2.60	7.80	3.00	9.00	2.90	8.70	2.42	7.26	
16	Coverall, Insulated, Poly/Cotton	3	3.75	11.25	3.75	11.25	5.25	15.75	6.27	18.81	
17	Coverall, Non-Insulated, 100% Cotton	19	2.90	55.10	3.75	71.25	3.25	61.75	3.19	60.61	
18	Coverall, Insulated, 100% Cotton	19	10.00	190.00	3.75	71.25	6.25	118.75	7.70	146.30	
19	Lab Coat, Medical	6	2.50	15.00	2.25	13.50	2.40	14.40	1.32	7.92	
20	Bib Apron, No Pocket	6	1.35	8.10	0.75	4.50	0.95	5.70	0.95	5.70	
21	Bib Apron, 2-Pocket	21	1.35	28.35	0.75	15.75	0.95	19.95	1.50	31.50	
	Subtotal			1,821.50		1,596.30		1,477.15		1,470.50	
Blood Borne Pathogen Exposure											
22	Isolation Gowns	3	5.00	15.00	0.00	0.00	7.75	23.25	1.25	3.75	
23	Unisex Scrub Top	3	1.10	3.30	0.00	0.00	1.30	3.90	0.77	2.31	
24	Unisex Scrub Pant	3	1.10	3.30	0.00	0.00	1.45	4.35	0.99	2.97	
25	Unisex Smock	6	2.10	12.60	0.00	0.00	2.40	14.40	1.43	8.58	
	Subtotal			34.20		0.00		45.90		17.61	
Miscellaneous Items											
26	Bar Towels	500	0.10	50.00	0.10	50.00	0.08	40.00	0.08	40.00	
27	Bath Towels	10	0.22	2.20	0.10	1.00	1.50	15.00	0.18	1.80	
28	Glass Towels	40	0.10	4.00	0.08	3.20	0.12	4.80	0.08	3.20	
29	Hand Towels	140	0.13	18.20	0.04	5.60	0.10	14.00	0.09	12.60	
30	Huck Towels	25	0.12	3.00	0.08	2.00	0.18	4.50	0.08	2.00	
31	Printer Towels	50	0.10	5.00	0.05	2.50	0.10	5.00	0.05	2.50	
32	Shop Towels	1,000	0.07	70.00	0.03	30.00	0.04	40.00	0.04	40.00	
33	Bar Mops	140	0.10	14.00	0.05	7.00	0.07	9.80	0.08	11.20	
34	Dust Mops	14	0.57	7.98	0.40	5.60	0.80	11.20	0.40	5.60	
35	Wet Mops	2	0.77	1.54	1.00	2.00	1.05	2.10	0.55	1.10	
36	Floor Mat, 3x4	15	1.25	18.75	1.00	15.00	1.85	27.75	1.25	18.75	
37	Floor Mat, 4x6	25	1.75	43.75	2.00	50.00	2.65	66.25	2.00	50.00	
38	Floor Runner, 3x10	20	2.25	45.00	3.00	60.00	3.55	71.00	2.25	45.00	
39	Rubber Scraper Mat, 3x5	10	1.00	10.00	0.85	8.50	1.25	12.50	0.95	9.50	
40	Thermal Blanket	9	0.55	4.95	1.00	9.00	1.25	11.25	0.80	7.20	
	Subtotal			298.37		251.40		335.15		250.45	
Blood Borne Pathogen Exposure - Misc Items											
41	Anti-Fatigue/Wet Area Mat, 54"x34"	3	2.50	7.50	0.00	0.00	2.65	7.95	1.50	4.50	
42	Bar Towels	500	0.10	50.00	0.00	0.00	0.08	40.00	0.18	90.00	
	Subtotal			57.50		0.00		47.95		94.50	
Laundry Services											
43	Work Shirts	1	0.20	0.20	0.25	0.25	0.30	0.30	0.50	0.50	
43.1	Executive Dress Shirts	1	0.30	0.30	0.25	0.25	0.50	0.50	0.50	0.50	
43.2	T-Shirts	1	0.30	0.30	0.25	0.25	0.30	0.30	0.50	0.50	
43.3	Polo Shirts	1	0.30	0.30	0.25	0.25	0.50	0.50	0.50	0.50	
43.4	Work Pants	1	0.25	0.25	0.25	0.25	0.30	0.30	0.50	0.50	
43.5	Executive Dress Slacks	1	0.40	0.40	0.25	0.25	0.50	0.50	0.50	0.50	
43.6	Jeans	1	0.45	0.45	0.25	0.25	0.30	0.30	0.50	0.50	
43.7	Coveralls	1	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	
43.8	Shop Coats/Lab Smocks and Coats	1	0.40	0.40	0.50	0.50	0.40	0.40	0.50	0.50	
43.9	Foul Weather Jackets	1	1.25	1.25	0.60	0.60	1.50	1.50	0.50	0.50	
43.10	Light Weight Work Jackets	1	1.00	1.00	0.50	0.50	1.25	1.25	0.50	0.50	
	Subtotal			5.35		3.85		6.35		5.50	
44	Discount		25%		7%		20%		25%		
Subtotal				2,216.92	Subtotal	1,851.55	Subtotal	1,912.50	Subtotal	1,838.56	
8.25% Sales Tax				182.90	8.25% Sales Tax				157.78	8.25% Sales Tax	151.68
Freight				0.00	Freight				0.00	Freight	0.00
Bid Total				2,399.82	Bid Total	2,004.30	Bid Total	2,070.28	Bid Total	1,990.24	
LVP				0.00	LVP				0.00	LVP	0.00
Prompt Pay Disc				0.00	Prompt Pay Disc				40.09	Prompt Pay Disc	39.80
Total Weekly Price				\$2,399.82	Total Weekly Price	\$1,964.22	Total Weekly Price	\$2,070.28	Total Weekly Price	\$1,950.44	

(1) Local Vendor Preference is granted to those firms who file an LVP Affidavit with the County prior to the close of the bid.

(2) Invoice Terms of less than 10 days were not considered in this evaluation.

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Clark L. Moots, Director of Administrative Services Department
DATE: April 6, 2010
SUBJECT: **Fiscal Impact Statement**
BPO for Uniform Rental and Laundry Services

The Administrative Services Department Central Services Division has budgeted appropriately for this BPO and funding is available in the current FY200-2010 and the proposed FY2010-2011 department budget.

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Clark Moots, Director of Administrative Services
DATE: April 6, 2010
SUBJECT: **Fiscal Impact Statement**
BPO for Uniform Rental and Laundry Services

The Administrative Services Department's Telecommunications Division (Department) has sufficient funding to support this request. Funds are not encumbered until items are actually purchased against the Blanket Purchase Order.

The Department has budgeted appropriately for this Blanket Purchase Order and funding is available in the Telecommunications Division's FY 2009-10 Budget (02100).

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Valerie Bayne, Administrative Services Manager
DATE: March 16, 2010
SUBJECT: **Fiscal Impact Statement**
BPO for Uniform rental and laundry services

The Department of Facility Services requires rental and laundry of uniforms for several divisions within the department. Since the Utility division works in and around hazardous materials, it is critical that they have uniforms that are industrially cleaned. Also, the Building Maintenance and Parks & Grounds divisions are required to wear uniforms for identification purposes.

The Department of Facility Services has budgeted \$85,500 for these services in the Building Maintenance, Parks and Grounds, and Environmental Utilities budgets for FY10/11.



**Placer County
Health and Human Services Department**

Administrative Services Division

Date: March 16, 2010
To: Honorable Board of Supervisors
From: Graham Knaus, HHS Director of Administrative Services
Subject: **Fiscal Impact Statement
BPO for Uniform Rental and Laundry Services
Community Clinics, Animal Services, Public Health Laboratory**
May 1, 2010 to April 30, 2011

The department has budgeted appropriately for the renewal of its portion of this Blanket Purchase Order (BPO) which amounts to \$23,500. Funding for the first two months is available in the FY2009-2010 Final Budget. The remaining months of the BPO have been included in the FY2010-2011 Proposed Budget. Funding for this BPO includes \$10,600 from Federal, State and other revenue sources. Required County General Fund match of \$12,900 accounts for the remaining BPO funding.

Perspective, Hope, and Opportunity

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Renee Harvey, Food Services Manager
DATE: March 17, 2010
SUBJECT: **Fiscal Impact Statement**
Request for renewal of BP014329 Uniform Services.

The Correctional Food Services has \$21,500 budgeted for the expense for Uniforms and Laundry Services. Therefore there is sufficient funding available for this BPO.

MEMORANDUM

DEPARTMENT OF PUBLIC WORKS
County of Placer

TO: Honorable Board of Supervisors

FROM: Ken Grehm, Director

DATE: March 17, 2010

SUBJECT: **Fiscal Impact Statement**
RQ050677, RQ050678, RQ050679, RQ050680 – Aramark Uniform Services

Sufficient funding has been budgeted in the amount of \$135,480.00 as follows:
\$36,000 in Fleet Services FY2009/10 budget.
\$67,500 in Roads FY 2009/10 budget.
\$19,980 in Transit FY 2009/10 budget
\$12,000 in TART FY 2009/10 budget

PLACER COUNTY
SHERIFF
CORONER-MARSHAL



EDWARD N. BONNER
SHERIFF-CORONER-MARSHAL

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Sheriff Edward Bonner
DATE: March 16, 2010
SUBJECT: Fiscal Impact Statement
New BPO bid award for uniform laundry for the period 04-01-10 – 03-31-13

Funds are included in the FY 2010/2011 Sheriff's Department budget for these expenses resulting in no additional fiscal impact to the General Fund.

This BPO will be used by the Sheriff's Coroner office for their laundry needs for such items as gowns, scrubs and towels for the morgue. The request for the Sheriff's portion of the BPO is for \$3,500 which is based on history and projections of our current activity.

