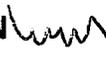


**MEMORANDUM
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER**

To: **BOARD OF SUPERVISORS**

Date: **APRIL 27, 2010**

JD From: **JAMES DURFEE / WILL DICKINSON** 

Subject: **REFUND REQUEST – RONALD AND PAMELA WYMAN**

ACTION REQUESTED / RECOMMENDATION: It is recommended that your Board take the following actions:

1. Approve the attached Budget Revision to the Sewer Maintenance District 3 (SMD 3) Fiscal Year 09-10 Final Budget cancelling \$7,804.43 from Reserves and increasing appropriations to the 2840 – Special Department Expense account.
2. Approve a refund of sewer connection fees from SMD 3 in the amount of \$7,804.43 as paid by Ronald and Pamela Wyman in Fiscal Year 08-09.

BACKGROUND: Staff recently received a request from Ronald and Pamela Wyman for a refund of sewer connection fees paid in Fiscal Year 08-09 for APN: 036-190-079-000, located at 5075 Lake Forest Drive, Loomis. A review of building permit 28482.08 confirms the applicants have withdrawn the permit to construct a single family dwelling at this location. They have requested a refund of fees paid on February 29, 2008 for sewer permit 14543 for this project. Authorization by your Board is needed for a refund in excess of \$5,000.

ENVIRONMENTAL CLEARANCE: Approval of the recommended action is not a project as defined in the California Environmental Quality Act.

FISCAL IMPACT: The funds previously collected from the Wymans were deposited in the Reserve For Plant Improvements in the SMD 3 Budget. Returning these funds will have no impact on the SMD 3 Operating Budget or the County General Fund.

CC: COUNTY EXECUTIVE OFFICE

JD:WD:KK:BJ

ATTACHMENT: BUDGET REVISION

T:\FAC\BSMEMO2010\EEWYMAN REFUND.DOC

PAS DOCUMENT NO.

Facility Service to do journal to cancel reserves

BUDGET REVISION

Ref TV 245162

POST DATE:

DEPT NO.	DOC TYPE	Total \$ Amount	TOTAL LINES
12	BR	7,800.00	1

Cash Transfer Required

Reserve Cancellation Required

Fund 503 Subfund 547 GL2400 SubGL547

Establish Reserve Required

Auditor-Controller

County Executive

Board of Supervisors

HOC

ESTIMATED REVENUE ADJUSTMENT										APPROPRIATION ADJUSTMENT												
DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	
											12	014		503	3	990732	90732	2840				7,800.00
TOTAL										TOTAL												
0.00										7,800.00												

REASON FOR REVISION: TO CANCEL RESERVES FOR PLANT IMPROVEMENT AND INCREASE APPROPRIATIONS FOR REFUND OF SEWER CONNECTIONS FEES.

Prepared by Valerie Bayne Ext 6803
 Department Head *Valerie Bayne*
 Board of Supervisors _____

Date: 4/27/10
 Page: _____

Budget Revision # _____ FOR INDIVIDUAL DEPT USE