



EST. 1851

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EDWARD N. BONNER
SHERIFF-CORONER-MARSHAL

DEVON BELL
UNDERSHERIFF

To: The Honorable Board of Supervisors
From: Edward N. Bonner, Sheriff-Coroner-Marshal
Date: May 18, 2010
Subject: Approve Change Order to Blanket Purchase Order #17119 with Herberger's Funeral Chapel

Action Requested

Your Board is requested to approve Change Order No. 1 to Blanket Purchase Order (BPO) No. 17119 with Herberger's Funeral Chapel to increase the maximum amount by \$20,000. The revised BPO amount for FY 2009/2010 is \$107,000, and will expire on June 30, 2010. Your authorization is requested for the Purchasing Manager to sign the resulting change order and BPO renewal.

Background

The Placer County Sheriff's Office Coroner's Unit maintains a BPO with Herberger's Funeral Chapel for Deiner Services (morgue attendant) for our morgue operations. Deiner services are not an option. The required services are driven by the number and type of coroner cases, along with the backlog and size of the cases. Due to an increase in the number and size of coroner cases, more than one morgue attendant has been required during the term of the current BPO. With the increase in services being provided, we are close to expending all of the \$87,000 available in the original BPO, and are requesting this BPO increase to cover the anticipated costs through the end of the fiscal year.

Fiscal Impact

Upon your Board's approval, the limit of the BPO #17119 will be increased from \$87,000 to \$107,000. The request for this increase will be reflected on the existing BPO to meet our requirements through the end of the current fiscal year. This BPO increase exceeds the amount allocated for these services in the FY 2009-2010 Final Budget. We have requested if funding is available, that the Coroner's Unit Budget be increased in FY 2010-2011 to reflect increases for all coroner related services. However, if necessary, funds from the overall Sheriff's budget will offset this shortfall.

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