

**MEMORANDUM
PLACER COUNTY LIBRARY
COUNTY OF PLACER**

To: Honorable Board of Supervisors

Date: June 22, 2010

From: Mark R. Parker, Director of Library Services

Re: Recommendation to Approve the Closure of Applegate, Colfax, Foresthill, Granite Bay, Kings Beach, Loomis, Meadow Vista, Penryn and Tahoe City Libraries on Saturday, July 31, 2010

ACTION REQUESTED

Approve the closure of Applegate, Colfax, Foresthill, Granite Bay, Kings Beach, Loomis, Meadow Vista, Penryn and Tahoe City Libraries on Saturday, July 31, 2010.

Current Issue

On April 27, 2010 your Board approved Resolution 2010-101 regarding County office closures for the five days of July 2, 2010, August 2, 2010, September 3, 2010, October 8, 2010, and November 12, 2010. August 2, 2010, is a Monday. The Libraries named above are normally closed on that day and it is not possible to have both a normal day off and a County office closure on the same day. Therefore, the Director of Library Services requests that the Board close Applegate, Colfax, Foresthill, Granite Bay, Kings Beach, Loomis, Meadow Vista, Penryn and Tahoe City Libraries on Saturday, July 31, 2010. The Director of Library Services will then use his authority to designate an alternate Mandatory Time Off day for the staff in those locations, moving it from August 2, 2010 to July 31, 2010. Rocklin and Auburn Libraries will be open on Saturday, July 31st. All branches will be closed on Sunday, August 1st and Monday, August 2nd. Closing for three days in a row is consistent with other County Departments, except for critical or emergency services.

Fiscal Impact

This action enables the Library to achieve maximum savings from the County office closure program. Otherwise the permanent staff at the branches listed above would need to be assigned an alternate MTO day and Extra Help staff would need to be brought in to make their branch available to the public.

