

**MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: June 22, 2010

SUBJECT: Approve the Renewal of a Competitively Awarded Blanket Purchase Order with Clark Security Products for Locksmith Hardware and Supplies in the Maximum Amount of \$61,000.00

ACTION REQUESTED

Approve the renewal of a competitively awarded Blanket Purchase Order (BPO) with Clark Security Products for locksmith hardware and supplies for Facility Services, and authorize the Purchasing Manager to sign the resulting BPO in the maximum amount of \$61,000.00.

BACKGROUND

Facility Services requires a BPO to purchase locksmith hardware and supplies used to maintain Placer County facilities. Competitive Bid No. 9820 was awarded to Clark Security Products in the amount of \$46,000.00 for locksmith hardware and related supplies for the period July 14, 2008 through June 30, 2009. This original BPO was renewed in the amount of \$49,900.00 for the period July 1, 2009 through June 30, 2010.

Facility Services submitted a requisition for the second renewal of this contract in the amount of \$61,000.00. The increased amount is required to service new and refurbished buildings. The vendor has agreed to renew for another year at the same pricing, terms and conditions as the previous term.

FISCAL IMPACT

Upon your Board's approval, the new BPO will be awarded in the maximum amount of \$61,000.00 for the period July 1, 2010 through June 30, 2011. Facility Services' Fiscal Impact Statement is attached.

Attachment: Fiscal Impact Statement

cc: Valerie Bayne – Facility Services, Administrative Service Manger

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Valerie Bayne, Administrative Services Manager
DATE: May 27, 2010
SUBJECT: **Fiscal Impact Statement**
BPO for Locksmith Tools and Supplies

The Department of Facility Services requires an annual blanket purchase order for Locksmith tools and supplies in order to protect and maintain a safe environment of its facilities throughout Placer County. The Department has budgeted appropriately for these supplies in the Building Maintenance budget for FY10/11.