

MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: July 13, 2010

SUBJECT: Approve the Renewal of a Competitively Awarded Blanket Purchase Order with Pro Pacific Fresh for Fresh Produce for Probation's Central Kitchen in the Maximum Amount of \$100,000.00

ACTION REQUESTED

Approve the renewal of Blanket Purchase Order (BPO) No. 16914 with Pro Pacific Fresh of Sacramento for fresh produce for Probation's Central Kitchen, and authorize the Purchasing Manager to sign the resulting BPO in the maximum amount of \$100,000.00.

BACKGROUND

On September 12, 2006 your Board approved the award of Competitive Bid No. 9596 to Pro Pacific Fresh for Produce for Probation's Central Kitchen. On June 23, 2009 your Board approved the third renewal of Bid No. 9596 for the period of July 1, 2009 through June 30, 2010. Probation's Central Kitchen has requested to renew this BPO for another year.

Pro Pacific Fresh has agreed to the fourth one-year renewal at the same terms and discounts as their original bid. Upon your Board's approval, this renewal will be effective from July 1, 2010 through June 30, 2011.

FISCAL IMPACT

The Probation Department has requested a BPO in the maximum amount of \$100,000.00. Probation's Fiscal Impact Statement is attached.

Attachment: Fiscal Impact Statement

cc: Chris Artim, Sr. Administrative Services Officer, Probation Department

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Chris Artim, Senior Administrative Services Officer
DATE: 05/26/10
SUBJECT: **Fiscal Impact Statement**
BPO (RQ051061) for Produce; FY 2010/11

Fiscal Impact Statement Examples

1. The department has sufficient funding

The Central Kitchen has budgeted appropriately for these BPO and funding is available in the FY 2010/2011 department budget.

The BPO for \$100,000.00 will be used to supply meals to in custody inmates.