

Before the Board Of Supervisors County of Placer, State of California

In the matter of: An ordinance amending the un-codified
Allocation of Positions to Departments Ordinance for
Fiscal Budget Year 2010/2011

Ordinance No.: _____

First Reading: September 28, 2010

The following Ordinance was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held _____, by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Chairman, Board of Supervisors

Attest:
Clerk of said Board

THE BOARD OF SUPERVISORS OF THE COUNTY OF PLACER, STATE OF CALIFORNIA, DOES
HEREBY ORDAIN AS FOLLOWS:

Section 1. That this ordinance amendment is adopted as an un-codified ordinance.

Section 2. That this ordinance shall be effective the first day of the pay period 30 days following final passage.

Section 3. That the un-codified Allocation of Positions to Departments Ordinance is deleted in its entirety and replaced with the attached Allocation of Positions to Departments Ordinance as follows:

ALLOCATION OF POSITIONS TO DEPARTMENTS

Fiscal Year 2010-11

The classification and number of positions of employees authorized in the various departments of the County shall be as provided in the following sections of this appendix (Appendix 1).

The Personnel Director may, if requested by the appointing authority, allow any position listed in this chapter to be filled by a lower classification in the same or related series. The compensation of the appointee shall be appropriate to the job classification for which the appointment is made.

<u>DEPARTMENT AND CLASSIFICATION</u>	<u>NUMBER OF POSITIONS</u>
<u>ADMINISTRATIVE SERVICES</u>	
<u>(a) Administrative Services</u>	
<u>Account Clerk - Entry/Journey</u>	<u>5</u>
<u>Accountant Auditor I/II</u>	<u>1</u>
<u>Accounting Technician</u>	<u>2</u>
<u>Administrative Clerk - Entry/Journey</u>	<u>4</u>
<u>Administrative Clerk - Senior</u>	<u>2</u>
<u>Administrative Services Officer - Senior</u>	<u>1</u>
<u>Assistant Director of Administrative Services</u>	<u>1</u>
<u>Buyer I/II</u>	<u>5</u>
<u>Buyer - Senior</u>	<u>2</u>
<u>Collection Agent I/II</u>	<u>6</u>
<u>Collection Agent - Senior</u>	<u>1</u>
<u>Deputy Director of Administrative Services</u>	<u>1</u>
<u>Deputy Director of Information Technology</u>	<u>1</u>
<u>Director of Administrative Services</u>	<u>1</u>
<u>Executive Secretary</u>	<u>1</u>
<u>Information Technology Analyst I/II</u>	<u>13</u>
<u>Information Technology Analyst - Senior</u>	<u>4</u>
<u>Information Technology Manager</u>	<u>3</u>
<u>Information Technology Supervisor</u>	<u>5</u>
<u>Information Technology Technician I/II</u>	<u>4</u>
<u>Information Technology Technician - Senior</u>	<u>1</u>
<u>Purchasing Manager</u>	<u>1</u>
<u>Revenue Services Manager</u>	<u>1</u>
<u>Technology Solutions Analyst I/II</u>	<u>1</u>
<u>Technology Solutions Analyst - Senior</u>	<u>4</u>

ALLOCATION OF POSITIONS TO DEPARTMENTS

Fiscal Year 2010-11

(b) Central Services

<u>Accounting Technician</u>	<u>1</u>	
<u>Central Services Manager</u>	<u>1</u>	
<u>Central Services Technician</u>	<u>4</u>	
<u>Central Services Technician - Senior</u>	<u>1</u>	
<u>Central Services Worker</u>	<u>2</u>	
<u>Records Coordinator</u>	<u>1</u>	

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(c) Telecommunication Services

<u>Administrative Technician</u>	<u>1</u>	
<u>Information Technology Analyst I/II</u>	<u>10</u>	
<u>Information Technology Analyst - Senior</u>	<u>2</u>	
<u>Information Technology Manager</u>	<u>1</u>	
<u>Information Technology Supervisor</u>	<u>2</u>	
<u>Information Technology Technician I/II</u>	<u>1</u>	
<u>Telecommunications Technician I/II</u>	<u>3</u>	

20

TOTAL - ADMINISTRATIVE SERVICES

101

AGRICULTURAL COMM./SEALER OF WEIGHTS & MEASURES

Agriculture

<u>Administrative Clerk - Entry/Journey</u>	<u>1</u>	
<u>Administrative Secretary</u>	<u>1</u>	
<u>Agricultural Commissioner/Sealer</u>	<u>1</u>	
<u>Agricultural Standards Inspector - Senior</u>	<u>7</u>	
<u>Deputy Agricultural Commissioner/Sealer</u>	<u>1</u>	
<u>Wildlife Specialist</u>	<u>3</u>	

14

TOTAL - AGRICULTURAL COMM./SEALER OF WEIGHTS. & MEAS.

14

ASSESSOR

<u>Account Clerk - Entry/Journey</u>	<u>1</u>	
<u>Administrative Clerk - Entry/Journey</u>	<u>9</u>	
<u>Administrative Clerk - Senior</u>	<u>5</u>	
<u>Administrative Services Officer - Senior</u>	<u>1</u>	
<u>Administrative Technician</u>	<u>1</u>	

ALLOCATION OF POSITIONS TO DEPARTMENTS

Fiscal Year 2010-11

<u>Appraisal Technician</u>	<u>17</u>
<u>Appraiser - Assistant/Associate</u>	<u>14</u>
<u>Appraiser - Senior</u>	<u>8</u>
<u>Appraiser - Supervising</u>	<u>1</u>
<u>Assessment Manager</u>	<u>2</u>
<u>Assessment Supervisor</u>	<u>4</u>
<u>Assessor - Map Supervisor</u>	<u>1</u>
<u>Assistant Assessor</u>	<u>1</u>
<u>Auditor - Appraiser - Assistant/Associate</u>	<u>2</u>
<u>Auditor-Appraiser - Managing</u>	<u>1</u>
<u>Auditor-Appraiser - Senior</u>	<u>2</u>
<u>Cadastral Technician I/II</u>	<u>3</u>
<u>Cadastral Technician - Senior</u>	<u>1</u>
<u>Chief Appraiser</u>	<u>1</u>
<u>Executive Secretary</u>	<u>1</u>
<u>Geographic Information System Technician I/II</u>	<u>1</u>
<u>Information Technology Supervisor</u>	<u>1</u>
<u>Information Technology Technician I/II</u>	<u>1</u>
<u>Managing Appraiser</u>	<u>4</u>
<u>Technology Solutions Analyst - Senior</u>	<u>2</u>

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TOTAL - ASSESSOR

85

AUDITOR

Auditor

<u>Account Clerk - Entry/Journey</u>	<u>6</u>
<u>Account Clerk - Senior</u>	<u>3</u>
<u>Accountant Auditor I/II</u>	<u>11</u>
<u>Accountant Auditor - Senior</u>	<u>5</u>
<u>Accounting Technician</u>	<u>7</u>
<u>Administrative Clerk - Entry/Journey</u>	<u>1</u>
<u>Administrative Services Officer - Senior</u>	<u>1</u>
<u>Assistant Auditor/Controller</u>	<u>1</u>
<u>Auditor - Controller</u>	<u>1</u>
<u>Executive Secretary</u>	<u>1</u>
<u>Managing Accountant - Auditor</u>	<u>4</u>
<u>Technology Solutions Analyst I/II</u>	<u>1</u>
<u>Technology Solutions Analyst -Senior</u>	<u>2</u>

ALLOCATION OF POSITIONS TO DEPARTMENTS

Fiscal Year 2010-11

44

TOTAL - AUDITOR

44

BOARD OF SUPERVISORS

(a) Administration

<u>Administrative Aide I/II</u>	<u>2</u>
<u>Administrative Aide - Senior</u>	<u>1</u>
<u>Administrative Secretary</u>	<u>3</u>
<u>Executive Secretary</u>	<u>1</u>
<u>Supervisor</u>	<u>5</u>

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(b) Clerk of the Board

<u>Administrative Clerk - Entry/Journey</u>	<u>1</u>
<u>Administrative Secretary</u>	<u>1</u>
<u>Board/Commission Clerk - Senior</u>	<u>2</u>
<u>Board/Commission Clerk - Senior (Part-Time)</u>	<u>1</u>
<u>Board/Commission Clerk - Supervising</u>	<u>1</u>
<u>Clerk to the Board of Supervisors</u>	<u>1</u>

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TOTAL - BOARD OF SUPERVISORS

19

CHILD SUPPORT SERVICES

Child Support Services

<u>Account Clerk - Entry/Journey</u>	<u>4</u>
<u>Account Clerk - Senior</u>	<u>3</u>
<u>Accounting Technician</u>	<u>1</u>
<u>Administrative Clerk - Entry/Journey</u>	<u>7</u>
<u>Administrative Clerk - Senior</u>	<u>1</u>
<u>Administrative Services Officer - Senior</u>	<u>1</u>
<u>Administrative Technician</u>	<u>2</u>
<u>Assistant Director of Child Support Services</u>	<u>1</u>
<u>Child Support Attorney I/II/III/IV</u>	<u>2</u>
<u>Child Support Attorney - Senior</u>	<u>1</u>
<u>Child Support Attorney - Supervising</u>	<u>1</u>
<u>Child Support Program Manager</u>	<u>1</u>
<u>Child Support Specialist I/II</u>	<u>26</u>
<u>Child Support Specialist - Senior</u>	<u>3</u>

ALLOCATION OF POSITIONS TO DEPARTMENTS

Fiscal Year 2010-11

<u>Child Support Supervisor</u>	<u>3</u>	
<u>Director of Child Support Services</u>	<u>1</u>	
<u>Executive Secretary</u>	<u>1</u>	
<u>Paralegal I/II</u>	<u>3</u>	
<u>Staff Services Analyst I/II</u>	<u>2</u>	
<u>Technology Solutions Analyst - Senior</u>	<u>1</u>	
		<u>65</u>
<u>TOTAL - CHILD SUPPORT SERVICES</u>		<u>65</u>

COMMUNITY DEVELOPMENT/RESOURCE AGENCY

(a) Administration

<u>Account Clerk Entry/Journey</u>	<u>1</u>
<u>Accountant Auditor I/II</u>	<u>1</u>
<u>Accounting Technician</u>	<u>1</u>
<u>Administrative and Fiscal Operations Manager</u>	<u>1</u>
<u>Administrative Clerk-Entry/Journey</u>	<u>2</u>
<u>Administrative Services Officer</u>	<u>1</u>
<u>Administrative Technician</u>	<u>1</u>
<u>Assistant Director of CDRA</u>	<u>1</u>
<u>Community Development/Resource Agency Director</u>	<u>1</u>
<u>Community Development Technician - Assistant/Associate</u>	<u>4</u>
<u>Community Development Technician - Senior</u>	<u>3</u>
<u>Community Development Technician - Senior (Part Time)</u>	<u>1</u>
<u>Community Development Technician - Supervising</u>	<u>1</u>
<u>Counter Services Manager</u>	<u>1</u>
<u>Environmental Coordinator</u>	<u>1</u>
<u>Executive Secretary</u>	<u>1</u>
<u>Geographic Information Systems Analyst I/II</u>	<u>2</u>
<u>Geographic Information Systems Technician I/II</u>	<u>1</u>
<u>Geographic Systems Technician - Senior</u>	<u>1</u>
<u>Information Technology Supervisor</u>	<u>1</u>
<u>Principal Planner</u>	<u>1</u>
<u>Secretary - Entry/Journey</u>	<u>1</u>
<u>Staff Services Analyst I/II</u>	<u>1</u>
<u>Technology Solutions Analyst I/II</u>	<u>1</u>
<u>Technology Solutions Analyst - Senior</u>	<u>2</u>

ALLOCATION OF POSITIONS TO DEPARTMENTS

Fiscal Year 2010-11

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(b) Building Inspection

<u>Administrative Clerk - Entry/Journey</u>	<u>3</u>
<u>Assistant Chief Building Official</u>	<u>1</u>
<u>Building Division Manager</u>	<u>1</u>
<u>Building Inspector I/II</u>	<u>18</u>
<u>Building Inspector - Senior</u>	<u>5</u>
<u>Building Inspector - Supervising</u>	<u>2</u>
<u>Chief Building Official</u>	<u>1</u>
<u>Code Enforcement Officer I/II</u>	<u>3</u>
<u>Code Enforcement Officer - Supervising</u>	<u>1</u>
<u>Community Development Technician - Assistant/Associate</u>	<u>5</u>
<u>Community Development Technician - Senior</u>	<u>1</u>
<u>Executive Secretary *</u>	<u>1</u>

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* Position allocation to be reviewed upon vacancy

(c) Engineering and Surveying

<u>Administrative Clerk - Entry/Journey</u>	<u>1</u>
<u>Administrative Clerk - Senior</u>	<u>1</u>
<u>Assistant Director of Surveying and Engineering</u>	<u>1</u>
<u>Civil Engineer - Associate</u>	<u>6</u>
<u>Civil Engineer - Senior</u>	<u>4</u>
<u>County Surveyor</u>	<u>1</u>
<u>Director of Engineering and Surveying</u>	<u>1</u>
<u>Engineer/Junior Engineer - Assistant</u>	<u>10</u>
<u>Engineering Manager</u>	<u>2</u>
<u>Engineering Technician I/II</u>	<u>10</u>
<u>Executive Secretary</u>	<u>1</u>
<u>Surveyor - Assistant</u>	<u>3</u>
<u>Surveyor - Associate</u>	<u>4</u>

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(d) Planning

<u>Administrative Clerk - Entry/Journey</u>	<u>2</u>
<u>Administrative Secretary</u>	<u>1</u>
<u>Board/Commission Clerk</u>	<u>1</u>

ALLOCATION OF POSITIONS TO DEPARTMENTS

Fiscal Year 2010-11

<u>Board/Commission Clerk - Senior</u>	<u>2</u>
<u>Board/Commission Clerk - Supervising</u>	<u>1</u>
<u>Community Development Technician - Assistant/Associate</u>	<u>1</u>
<u>Community Development Technician - Senior</u>	<u>2</u>
<u>Deputy Director of Planning</u>	<u>2</u>
<u>Executive Secretary*</u>	<u>1</u>
<u>Planner - Assistant/Associate</u>	<u>8</u>
<u>Planner - Senior</u>	<u>10</u>
<u>Planner - Supervising</u>	<u>4</u>
<u>Principal Planner</u>	<u>3</u>

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* Position allocation to be reviewed upon vacancy

TOTAL - COMMUNITY DEVELOPMENT/RESOURCE AGENCY

158

COUNTY CLERK RECORDER

County Clerk/Recorder

<u>Administrative Clerk - Entry/Journey</u>	<u>1</u>
<u>Administrative Services Officer - Senior</u>	<u>1</u>
<u>Administrative Technician</u>	<u>3</u>
<u>Assistant County Clerk</u>	<u>1</u>
<u>Assistant Registrar Recorder</u>	<u>1</u>
<u>County Clerk - Recorder - Microfilm Supervisor</u>	<u>1</u>
<u>Geographic Information Systems Technician I/II</u>	<u>1</u>
<u>Executive Secretary</u>	<u>1</u>
<u>Information Technology Supervisor</u>	<u>1</u>
<u>Information Technology Technician I/II</u>	<u>1</u>
<u>Information Technology Technician - Senior</u>	<u>1</u>
<u>Recording/Elections Manager</u>	<u>2</u>
<u>Recorder/Elections Specialist</u>	<u>1</u>
<u>Recorder/Elections Supervisor</u>	<u>3</u>
<u>Recorder/Elections Supervisor - Senior</u>	<u>5</u>
<u>Recorder/Elections Technician - Entry/Journey</u>	<u>26</u>
<u>Recorder/Elections Technician - Senior</u>	<u>11</u>
<u>Technology Solutions Analyst I/II</u>	<u>2</u>
<u>Technology Solutions Analyst - Senior</u>	<u>2</u>

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ALLOCATION OF POSITIONS TO DEPARTMENTS

Fiscal Year 2010-11

TOTAL - COUNTY CLERK RECORDER

65

COUNTY COUNSEL

<u>Accountant Auditor I/II</u>	<u>1</u>
<u>Administrative Clerk - Senior</u>	<u>1</u>
<u>Administrative Technician</u>	<u>1</u>
<u>Chief Deputy County Counsel</u>	<u>1</u>
<u>County Counsel</u>	<u>1</u>
<u>Deputy County Counsel I/II/III/IV</u>	<u>8</u>
<u>Deputy County Counsel - Senior</u>	<u>3</u>
<u>Deputy County Counsel - Supervising</u>	<u>3</u>
<u>Legal Secretary - Entry/Journey</u>	<u>4</u>
<u>Legal Secretary - Senior</u>	<u>2</u>
<u>Secretary to the County Counsel</u>	<u>1</u>

26

TOTAL - COUNTY COUNSEL

26

COUNTY EXECUTIVE OFFICE

(a) Administration

<u>Account Clerk Entry/Journey</u>	<u>1</u>
<u>Accountant - Auditor I/II</u>	<u>1</u>
<u>Accounting Technician</u>	<u>1</u>
<u>Administrative and Fiscal Operations Manager</u>	<u>1</u>
<u>Administrative Secretary</u>	<u>3</u>
<u>Administrative Services Officer - Senior</u>	<u>1</u>
<u>Administrative Technician</u>	<u>3</u>
<u>Assistant County Executive Officer</u>	<u>2</u>
<u>Budget Analyst</u>	<u>1</u>
<u>Chief Assistant County Executive Officer</u>	<u>1</u>
<u>County Budget Administrator</u>	<u>1</u>
<u>County Executive Officer</u>	<u>1</u>
<u>Executive Assistant to County Executive Officer</u>	<u>1</u>
<u>Executive Secretary</u>	<u>2</u>
<u>Management Analyst I/II/Senior</u>	<u>10</u>
<u>Principal Management Analyst</u>	<u>4</u>
<u>Public Information Assistant II</u>	<u>2</u>
<u>Public Information Officer</u>	<u>1</u>

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ALLOCATION OF POSITIONS TO DEPARTMENTS

Fiscal Year 2010-11

(b) Economic Development

<u>Director of Economic Development</u>	1
<u>Economic Development Specialist - Senior</u>	1
<u>Executive Secretary</u>	1

3

(c) Emergency Services

<u>Administrative Secretary</u>	1
<u>Emergency Services Coordinator</u>	1
<u>Emergency Services Program Manager</u>	1
<u>Emergency Services Specialist - Senior</u>	1
<u>Management Analyst Senior</u>	1

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(d) Risk Management - General Liability

<u>Administrative Technician</u>	1
<u>Assistant Risk Manager</u>	1
<u>Deputy County Executive Officer</u>	1
<u>Management Analyst I/II</u>	1
<u>Risk Management Administrator</u>	1
<u>Risk Management Investigator</u>	1
<u>Secretary - Entry/Journey</u>	1

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(e) Risk Management - Workers Compensation

<u>Administrative Technician</u>	2
<u>Americans with Disabilities Act/Leave Coordinator</u>	1
<u>Risk Management Administrator</u>	1
<u>Safety Officer</u>	1

5

(f) Organizational Development

<u>Administrative Technician</u>	1
<u>Secretary Entry/Journey</u>	1
<u>Training and Organizational Development Analyst I/II</u>	1
<u>Training and Organizational Development Analyst - Senior</u>	1

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TOTAL - COUNTY EXECUTIVE OFFICE

61

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ALLOCATION OF POSITIONS TO DEPARTMENTS

Fiscal Year 2010-11

DISTRICT ATTORNEY

District Attorney

<u>Account Clerk - Senior</u>	<u>1</u>
<u>Administrative Clerk - Entry/Journey</u>	<u>8</u>
<u>Administrative Clerk - Senior</u>	<u>2</u>
<u>Administrative Legal Clerk - Entry/Journey</u>	<u>4</u>
<u>Administrative Legal Clerk - Senior</u>	<u>3</u>
<u>Administrative Legal Supervisor</u>	<u>1</u>
<u>Administrative Services Officer - Senior</u>	<u>1</u>
<u>Administrative Technician</u>	<u>2</u>
<u>Assistant District Attorney</u>	<u>1</u>
<u>Claims Specialist I/II</u>	<u>2</u>
<u>Claims Specialist - Senior</u>	<u>1</u>
<u>Community Service Officer I/II</u>	<u>2</u>
<u>Deputy District Attorney I/II/III/IV</u>	<u>32</u>
<u>Deputy District Attorney - Senior</u>	<u>5</u>
<u>Deputy District Attorney - Supervising</u>	<u>5</u>
<u>District Attorney & Public Administrator</u>	<u>1</u>
<u>Executive Secretary</u>	<u>1</u>
<u>Investigative Assistant</u>	<u>1</u>
<u>Investigator - Chief District Attorney</u>	<u>1</u>
<u>Investigator - District Attorney</u>	<u>9</u>
<u>Investigator - Supervising</u>	<u>1</u>
<u>Investigator - Welfare Fraud/Child Support</u>	<u>1</u>
<u>Legal Secretary - Entry/Journey</u>	<u>26</u>
<u>Legal Secretary - Senior</u>	<u>5</u>
<u>Paralegal I/II</u>	<u>0</u>
<u>Secretary - Entry/Journey</u>	<u>1</u>
<u>Technology Solutions Analyst I/II</u>	<u>2</u>
<u>Victim Witness Advocate I/II</u>	<u>4</u>
<u>Victim Witness Advocate - Senior</u>	<u>1</u>
<u>Victim Witness Supervisor</u>	<u>1</u>

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TOTAL - DISTRICT ATTORNEY

125

FACILITY SERVICES

207

ALLOCATION OF POSITIONS TO DEPARTMENTS

Fiscal Year 2010-11

(a) Administration & Management

<u>Account Clerk - Entry/Journey</u>	<u>2</u>
<u>Accountant Auditor I/II</u>	<u>2</u>
<u>Accounting Technician</u>	<u>1</u>
<u>Administrative Services Manager</u>	<u>1</u>
<u>Administrative Services Officer</u>	<u>1</u>
<u>Administrative Services Officer Senior</u>	<u>1</u>
<u>Administrative Technician</u>	<u>1</u>
<u>Assistant Director of Facility Services</u>	<u>1</u>
<u>Director of Facility Services</u>	<u>1</u>
<u>Executive Secretary</u>	<u>1</u>
<u>Secretary - Entry/Journey</u>	<u>1</u>
<u>Technology Solutions Analyst I/II</u>	<u>1</u>

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(b) Building Maintenance

<u>Administrative Dispatcher</u>	<u>1</u>
<u>Assistant Building Maintenance Superintendent</u>	<u>1</u>
<u>Building Crafts Mechanic - Senior</u>	<u>15</u>
<u>Building Crafts Mechanic - Supervising</u>	<u>4</u>
<u>Building Maintenance Superintendent</u>	<u>1</u>
<u>Custodian I/II</u>	<u>32</u>
<u>Custodian - Senior</u>	<u>5</u>
<u>Custodian - Supervising</u>	<u>5</u>
<u>Fire Application Technician</u>	<u>1</u>
<u>Maintenance Worker / Building Crafts Mechanic</u>	<u>10</u>
<u>Refrigeration & Air Conditioning Mechanic - Senior</u>	<u>1</u>
<u>Storekeeper - Senior</u>	<u>1</u>

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(c) Capital Improvements Fund

<u>Administrative Secretary</u>	<u>1</u>
<u>Architect</u>	<u>4</u>
<u>Architect - Senior</u>	<u>2</u>
<u>Capital Improvement Manager</u>	<u>1</u>
<u>Deputy Director of Facility Services - Capital Facilities</u>	<u>1</u>
<u>Engineering Technician I/II</u>	<u>2</u>
<u>Project Manager I/II</u>	<u>2</u>
<u>Project Manager- Senior</u>	<u>4</u>

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ALLOCATION OF POSITIONS TO DEPARTMENTS

Fiscal Year 2010-11

17

(d) DeWitt Development

<u>Administrative Technician</u>	<u>1</u>
<u>Architect</u>	<u>1</u>
<u>Project Manager I/II</u>	<u>1</u>
<u>Project Manager - Senior</u>	<u>2</u>
<u>Property Manager</u>	<u>1</u>

6

(e) Museums

<u>Administrative Clerk - Senior</u>	<u>1</u>
<u>Exhibit Preparer</u>	<u>1</u>
<u>Museum Administrator</u>	<u>1</u>
<u>Museum Curator</u>	<u>3</u>
<u>Museum Program Manager</u>	<u>1</u>

7

(f) Parks & Grounds Maintenance

<u>Deputy Director of Facility Services - Parks, Property & Museums</u>	<u>1</u>
<u>Maintenance Worker/Parks & Grounds Worker</u>	<u>15</u>
<u>Parks Administrator</u>	<u>1</u>
<u>Parks & Grounds Superintendent</u>	<u>1</u>
<u>Parks & Grounds Worker - Senior</u>	<u>3</u>
<u>Parks & Grounds Worker - Senior Supervising</u>	<u>2</u>
<u>Parks & Grounds Worker - Supervising</u>	<u>4</u>
<u>Planner - Assistant/Associate</u>	<u>1</u>
<u>Principal Planner</u>	<u>1</u>
<u>Secretary - Entry/Journey</u>	<u>1</u>

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(g) Environmental Utilities

<u>Administrative Clerk - Senior</u>	<u>2</u>
<u>Administrative Secretary</u>	<u>1</u>
<u>Civil Engineer - Associate</u>	<u>5</u>
<u>Civil Engineer - Senior</u>	<u>4</u>
<u>Deputy Director - Environmental Engineering & Utilities</u>	<u>1</u>
<u>Engineer/Engineer Assistant/Junior</u>	<u>1</u>
<u>Engineering Technician I/II</u>	<u>4</u>
<u>Environmental Engineering Program Manager</u>	<u>1</u>

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ALLOCATION OF POSITIONS TO DEPARTMENTS

Fiscal Year 2010-11

<u>Environmental Resource Specialist</u>	<u>2</u>	
<u>Geographic Information Systems Technician - Senior</u>	<u>1</u>	
<u>Laboratory Technician - Senior</u>	<u>2</u>	
<u>Maintenance Worker/ Utilities Service Worker</u>	<u>16</u>	
<u>Planner - Senior</u>	<u>1</u>	
<u>Project Manager - Senior</u>	<u>1</u>	
<u>Secretary - Entry/Journey</u>	<u>2</u>	
<u>Staff Services Analyst I/II</u>	<u>1</u>	
<u>Technology Solutions Analyst I/II</u>	<u>1</u>	
<u>Utility Operations Supervisor</u>	<u>1</u>	
<u>Utility Program Manager</u>	<u>1</u>	
<u>Utilities Service Worker - Senior</u>	<u>5</u>	
<u>Utilities Service Worker - Supervising</u>	<u>2</u>	
<u>Waste Disposal Site Attendant</u>	<u>7</u>	
<u>Waste Disposal Site Attendant - Senior</u>	<u>1</u>	
<u>Waste Disposal Site Supervisor</u>	<u>1</u>	
<u>Wastewater Laboratory Technician</u>	<u>1</u>	
<u>Wastewater Plant Operator Grade II/Grade III</u>	<u>6</u>	
<u>Wastewater Plant Operator - Supervising</u>	<u>1</u>	
		<u>72</u>
<u>TOTAL - FACILITY SERVICES</u>		<u>223</u>

FARM ADVISOR

<u>Administrative Clerk - Entry/Journey</u>	<u>1</u>	
<u>Administrative Clerk - Senior</u>	<u>1</u>	
<u>Executive Secretary</u>	<u>1</u>	
		<u>3</u>
<u>TOTAL - FARM ADVISOR</u>		<u>3</u>

HEALTH AND HUMAN SERVICES

(a) Health & Human Services Administration and MIS

<u>Account Clerk Entry - Journey</u>	<u>7</u>	
<u>Account Clerk - Senior</u>	<u>3</u>	
<u>Accountant - Auditor I/II</u>	<u>1</u>	
<u>Accountant - Auditor - Senior</u>	<u>1</u>	
<u>Accounting Technician</u>	<u>1</u>	

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ALLOCATION OF POSITIONS TO DEPARTMENTS

Fiscal Year 2010-11

<u>Administrative and Fiscal Operations Manager</u>	<u>2</u>
<u>Administrative Clerk - Entry/Journey</u>	<u>2</u>
<u>Administrative Clerk - Senior</u>	<u>1</u>
<u>Administrative Secretary</u>	<u>1</u>
<u>Administrative Services Officer</u>	<u>1</u>
<u>Administrative Technician</u>	<u>3</u>
<u>Assistant Director</u>	<u>1</u>
<u>Client Services Program Manager</u>	<u>2</u>
<u>Director of Administration - Health and Human Services</u>	<u>1</u>
<u>Director of Health and Human Services/County Health Officer</u>	<u>1</u>
<u>Executive Secretary</u>	<u>1</u>
<u>Information Technology Analyst I/II</u>	<u>3</u>
<u>Information Technology Manager</u>	<u>1</u>
<u>Information Technology Supervisor</u>	<u>2</u>
<u>Information Technology Technician I/II</u>	<u>7</u>
<u>Personnel Analyst I/II</u>	<u>2</u>
<u>Personnel Analyst - Senior</u>	<u>1</u>
<u>Personnel Services Manager</u>	<u>1</u>
<u>Project Manager Senior</u>	<u>1</u>
<u>Staff Services Analyst I/II</u>	<u>1</u>
<u>Staff Services Analyst - Senior</u>	<u>1</u>
<u>Technology Solutions Analyst I/II</u>	<u>10</u>
<u>Technology Solutions Analyst - Senior</u>	<u>3</u>

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(b) Housing Assistance Program

<u>Account Clerk - Senior</u>	<u>1</u>
<u>Client Services Program Specialist I/II/Senior</u>	<u>1</u>
<u>Client Services Program Specialist Supervising</u>	<u>1</u>

3

(c) Domestic Animal Control

<u>Account Clerk - Senior</u>	<u>1</u>
<u>Administrative Clerk - Entry/Journey</u>	<u>2</u>
<u>Administrative Clerk - Senior</u>	<u>1</u>
<u>Administrative Dispatcher</u>	<u>1</u>
<u>Animal Care Supervisor</u>	<u>1</u>
<u>Animal Control Manager</u>	<u>1</u>
<u>Animal Control Officer I/II</u>	<u>9</u>

ALLOCATION OF POSITIONS TO DEPARTMENTS

Fiscal Year 2010-11

<u>Animal Control Officer - Supervising</u>	<u>1</u>
<u>Animal Control Officer - Supervising Senior</u>	<u>1</u>
<u>Kennel Attendant</u>	<u>6</u>

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(d) Human Services

<u>Account Clerk - Entry/Journey</u>	<u>3</u>
<u>Account Clerk - Senior</u>	<u>1</u>
<u>Accountant Auditor I/II</u>	<u>2</u>
<u>Accounting Technician</u>	<u>1</u>
<u>Administrative and Fiscal Operations Manager</u>	<u>1</u>
<u>Administrative Clerk - Entry/Journey</u>	<u>12</u>
<u>Administrative Clerk - Senior</u>	<u>8</u>
<u>Administrative Secretary</u>	<u>2</u>
<u>Administrative Supervisor</u>	<u>4</u>
<u>Assistant Client Services Program Director</u>	<u>1</u>
<u>Central Services Worker</u>	<u>2</u>
<u>Client Services Counselor I/II/Senior</u>	<u>19</u>
<u>Client Services Program Director</u>	<u>1</u>
<u>Client Services Program Manager</u>	<u>3</u>
<u>Client Services Program Specialist I/II/Senior</u>	<u>87</u>
<u>Client Services Program Specialist - Supervising</u>	<u>12</u>
<u>Client Services Program Supervisor</u>	<u>4</u>
<u>Collection Agent I/II</u>	<u>1</u>
<u>Collection Agent - Senior</u>	<u>1</u>
<u>Investigative Assistant</u>	<u>1</u>
<u>Investigator - Welfare Fraud/Child Support</u>	<u>2</u>
<u>Investigator - Welfare Fraud - Supervising</u>	<u>1</u>
<u>Staff Services Analyst - Senior</u>	<u>1</u>

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(e) Environmental Health

<u>Account Clerk - Senior</u>	<u>1</u>
<u>Administrative Clerk - Entry/Journey</u>	<u>3</u>
<u>Administrative Secretary</u>	<u>1</u>
<u>Client Services Program Director</u>	<u>1</u>
<u>Client Services Program Supervisor</u>	<u>1</u>
<u>Environmental Health Specialist - Registered Assistant/Associate</u>	<u>22</u>
<u>Environmental Health Specialist - Supervising</u>	<u>3</u>

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ALLOCATION OF POSITIONS TO DEPARTMENTS

Fiscal Year 2010-11

<u>Environmental Health Technical Specialist</u>	<u>3</u>
<u>Environmental Health Technician I/II</u>	<u>6</u>
<u>Environmental Health Technician - Senior</u>	<u>1</u>
<u>Technology Solutions Analyst I/II</u>	<u>1</u>

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(f) Community Clinics

<u>Account Clerk - Entry/Journey</u>	<u>3</u>
<u>Account Clerk - Senior</u>	<u>1</u>
<u>Accountant Auditor I/II</u>	<u>1</u>
<u>Administrative Clerk - Entry/Journey</u>	<u>10</u>
<u>Administrative Clerk - Senior</u>	<u>1</u>
<u>Administrative Secretary</u>	<u>1</u>
<u>Administrative Supervisor</u>	<u>1</u>
<u>Chief Physician</u>	<u>1</u>
<u>Client Services Program Manager</u>	<u>1</u>
<u>Client Services Program Specialist I/II/Senior</u>	<u>2</u>
<u>Community Health Aide I/II or Medical Asst</u>	<u>3</u>
<u>Dental Assistant I/II</u>	<u>4</u>
<u>Dentist</u>	<u>3</u>
<u>Licensed Vocational Nurse</u>	<u>1</u>
<u>Medical Assistant</u>	<u>2</u>
<u>Midlevel Practitioner I/II/Senior</u>	<u>5</u>
<u>Pharmacist</u>	<u>1</u>
<u>Pharmacy Technician</u>	<u>1</u>
<u>Physician I/II</u>	<u>3</u>
<u>Registered Nurse (Part-Time)</u>	<u>4</u>
<u>Registered Nurse - Supervising</u>	<u>1</u>

50

(g) Adult System of Care

<u>Account Clerk - Entry/Journey</u>	<u>6</u>
<u>Accountant Auditor I/II</u>	<u>2</u>
<u>Accounting Technician</u>	<u>1</u>
<u>Administrative Clerk - Entry/Journey</u>	<u>15</u>
<u>Administrative Clerk - Senior</u>	<u>5</u>
<u>Administrative Secretary</u>	<u>2</u>
<u>Administrative Supervisor</u>	<u>1</u>
<u>Assistant Client Services Program Director</u>	<u>1</u>

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ALLOCATION OF POSITIONS TO DEPARTMENTS

Fiscal Year 2010-11

<u>Chief Physician</u>	1
<u>Client Services Assistant I/II</u>	10
<u>Client Services Counselor I/II/Senior</u>	31
<u>Client Services Practitioner I/II/Senior</u>	38
<u>Client Services Program Director</u>	1
<u>Client Services Program Manager</u>	6
<u>Client Services Program Specialist I/II/Senior</u>	2
<u>Client Services Program Supervisor</u>	12
<u>Patients Rights Advocate</u>	1
<u>Physician I/II</u>	4
<u>Psychiatric Nurse I/II</u>	3
<u>Psychiatric Nurse - Supervising</u>	3
<u>Public Administrator Assistant</u>	1
<u>Public Health Nurse I/II/Senior</u>	1
<u>Staff Services Analyst I/II</u>	1

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(h) Community Health

<u>Account Clerk - Entry/Journey</u>	1
<u>Accountant Auditor I/II</u>	1
<u>Accounting Technician</u>	2
<u>Administrative Clerk - Entry/Journey</u>	8
<u>Administrative Clerk - Senior</u>	3
<u>Administrative Secretary</u>	1
<u>Administrative Supervisor</u>	1
<u>Administrative Technician</u>	1
<u>Assistant Client Services Program Director</u>	1
<u>Client Services Counselor I/II/Senior</u>	1
<u>Client Services Practitioner I/II/Senior</u>	2
<u>Client Services Practitioner I/II/Senior (Part Time)</u>	1
<u>Client Services Program Director</u>	1
<u>Client Services Program Manager</u>	2
<u>Client Services Program Specialist I/II/Senior</u>	10
<u>Client Services Program Supervisor</u>	3
<u>Health Educator</u>	8
<u>Laboratory Technician</u>	3
<u>Midlevel Practitioner I/II/Senior</u>	1
<u>Nutritionist I/II/Senior</u>	2

214

ALLOCATION OF POSITIONS TO DEPARTMENTS

Fiscal Year 2010-11

<u>Occupational Therapist I/II (Part Time)</u>	<u>3</u>
<u>Physical Therapist (Part Time)</u>	<u>2</u>
<u>Physical Therapist - Senior (Part Time)</u>	<u>1</u>
<u>Public Health Epidemiologist</u>	<u>2</u>
<u>Public Health Laboratory Director</u>	<u>1</u>
<u>Public Health Microbiologist</u>	<u>2</u>
<u>Public Health Microbiologist - Senior</u>	<u>1</u>
<u>Public Health Nurse I/II/Senior</u>	<u>20</u>
<u>Public Health Nurse I/II/Senior (Part-Time)</u>	<u>6</u>
<u>Public Health Nurse - Supervising</u>	<u>4</u>
<u>Registered Nurse Supervising</u>	<u>1</u>
<u>Utility Review / Quality Assurance Coordinator</u>	<u>1</u>
<u>Vital Statistics Technician I/II</u>	<u>2</u>

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(i) Children's System of Care

<u>Account Clerk - Entry/Journey</u>	<u>2</u>
<u>Account Clerk - Senior</u>	<u>1</u>
<u>Accountant Auditor I/II</u>	<u>1</u>
<u>Administrative & Fiscal Operations Manager</u>	<u>1</u>
<u>Administrative Clerk - Entry/Journey</u>	<u>18</u>
<u>Administrative Clerk - Senior</u>	<u>13</u>
<u>Administrative Secretary</u>	<u>1</u>
<u>Administrative Supervisor</u>	<u>3</u>
<u>Administrative Technician</u>	<u>1</u>
<u>Assistant Client Services Program Director</u>	<u>1</u>
<u>Client Services Assistant I/II</u>	<u>41</u>
<u>Client Services Counselor I/II/Senior</u>	<u>23</u>
<u>Client Services Practitioner I/II/Senior</u>	<u>78</u>
<u>Client Services Program Director</u>	<u>1</u>
<u>Client Services Program Manager</u>	<u>5</u>
<u>Client Services Program Specialist I/II/Senior</u>	<u>6</u>
<u>Client Services Program Specialist - Supervising</u>	<u>1</u>
<u>Client Services Program Supervisor</u>	<u>19</u>
<u>Information Technology Technician I/II</u>	<u>4</u>
<u>Physician I/II (Part-Time)</u>	<u>2</u>
<u>Psychiatric Nurse - Supervising</u>	<u>1</u>

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ALLOCATION OF POSITIONS TO DEPARTMENTS

Fiscal Year 2010-11

223

TOTAL - HEALTH & HUMAN SERVICES

822

LIBRARY

County Library

<u>Administrative Clerk - Entry/Journey</u>	<u>1</u>
<u>Administrative Services Officer</u>	<u>1</u>
<u>Assistant Director of Library Services</u>	<u>1</u>
<u>Director of Library Services</u>	<u>1</u>
<u>Librarian I/II</u>	<u>2</u>
<u>Librarian - Senior (Branch Manager)</u>	<u>4</u>
<u>Library Assistant I/II</u>	<u>4</u>
<u>Library Assistant - Senior (Branch Manger)</u>	<u>1</u>
<u>Library Assistant - Senior (Branch Manger) (Part Time)</u>	<u>1</u>
<u>Library Circulation Supervisor</u>	<u>1</u>
<u>Library Clerk - Entry/Journey</u>	<u>9</u>
<u>Library Clerk - Entry/Journey (Part-Time)</u>	<u>6</u>
<u>Library Clerk - Senior</u>	<u>2</u>
<u>Library Clerk - Senior (Part -Time)</u>	<u>5</u>
<u>Library Literacy Specialist (Part Time)</u>	<u>1</u>
<u>Library Services Manager</u>	<u>2</u>
<u>Technology Solutions Analyst I/II</u>	<u>1</u>

43

TOTAL - LIBRARY

43

PERSONNEL

(a) Personnel

<u>Administrative Clerk - Entry/Journey</u>	<u>2</u>
<u>Administrative Clerk - Senior</u>	<u>6</u>
<u>Administrative Secretary</u>	<u>1</u>
<u>Administrative Technician</u>	<u>4</u>
<u>Assistant Personnel Director</u>	<u>1</u>
<u>Executive Secretary</u>	<u>1</u>
<u>Personnel Analyst I/II</u>	<u>3</u>
<u>Personnel Analyst - Senior</u>	<u>2</u>
<u>Personnel Director</u>	<u>1</u>

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ALLOCATION OF POSITIONS TO DEPARTMENTS

Fiscal Year 2010-11

<u>Personnel Services Manager</u>	1	
<u>Technology Solutions Analyst I/II</u>	1	
<u>Technology Solutions Analyst - Senior</u>	2	
		<u>25</u>

(b) Employee Benefits

<u>Accounting Technician</u>	1	
<u>Administrative Clerk - Senior</u>	2	
<u>Administrative Services Officer - Senior</u>	1	
<u>Administrative Technician</u>	2	
<u>Personnel Analyst I/II</u>	2	
<u>Personnel Services Manager</u>	1	
<u>Technology Solutions Analyst I/II</u>	1	
		<u>10</u>

TOTAL - PERSONNEL

35

PROBATION

(a) Probation Office

<u>Account Clerk Entry/Journey</u>	1	
<u>Accounting Technician</u>	1	
<u>Administrative Clerk - Entry/Journey</u>	10	
<u>Administrative Clerk - Senior</u>	6	
<u>Administrative Services Officer - Senior</u>	1	
<u>Administrative Supervisor</u>	1	
<u>Assistant Chief Probation Officer</u>	1	
<u>Assistant Juvenile Detention Facility Superintendent</u>	1	
<u>Chief Probation Officer</u>	1	
<u>Deputy Probation Officer I/II - Field</u>	60	
<u>Deputy Probation Officer I/II - Institution</u>	22	
<u>Deputy Probation Officer - Senior - Field</u>	9	
<u>Deputy Probation Officer - Senior - Institution</u>	5	
<u>Deputy Probation Officer - Supervisor - Field</u>	5	
<u>Deputy Probation Officer - Supervisor - Institution</u>	5	
<u>Executive Secretary</u>	1	
<u>Information Technology Technician I/II</u>	1	
<u>Juvenile Detention Facility Superintendent</u>	1	
<u>Probation Assistant</u>	3	
<u>Probation Manager</u>	6	

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ALLOCATION OF POSITIONS TO DEPARTMENTS

Fiscal Year 2010-11

<u>Technology Solutions Analyst I/II</u>	1	
<u>Technology Solutions Analyst - Senior</u>	1	
		<u>143</u>

(b) Food Services Program

<u>Administrative Clerk - Senior</u>	1	
<u>Cook</u>	9	
<u>Cook - Senior</u>	1	
<u>Food Services Manager</u>	1	
<u>Food Services Supervisor</u>	1	
		<u>13</u>

TOTAL - PROBATION 156

PUBLIC WORKS

(a) Public Works Administration

<u>Account Clerk - Entry/Journey</u>	2	
<u>Account Clerk - Senior</u>	1	
<u>Accountant Auditor - Senior</u>	1	
<u>Accounting Technician</u>	1	
<u>Administrative Clerk - Senior (Part-Time)</u>	1	
<u>Administrative Services Officer - Senior</u>	1	
<u>Director of Public Works - Road Commissioner</u>	1	
<u>Executive Secretary</u>	1	
<u>Information Technology Technician I/II</u>	1	
<u>Staff Services Analyst I/II</u>	1	
<u>Technology Solutions Analyst - Senior</u>	1	
		<u>12</u>

(b) Public Works Fleet Operations

<u>Account Clerk - Entry/Journey</u>	1	
<u>Account Clerk - Senior</u>	1	
<u>Administrative Technician</u>	1	
<u>Assistant Fleet Services Superintendent</u>	1	
<u>Automotive Mech./Master Automotive Mech.</u>	3	
<u>Equipment Mechanic/Master Equipment Mechanic</u>	8	
<u>Equipment Mechanic/Welder</u>	2	
<u>Equipment Mechanic/Welder (Part-Time)</u>	1	
<u>Equipment Service Worker I/II</u>	8	
<u>Fleet Services Technician</u>	1	

218

ALLOCATION OF POSITIONS TO DEPARTMENTS

Fiscal Year 2010-11

<u>Mechanic - Supervising</u>	<u>3</u>
<u>Public Works Manager</u>	<u>1</u>

31

(c) Public Works Engineering and Transportation

<u>Accounting Technician</u>	<u>1</u>
<u>Administration Clerk - Entry/Journey</u>	<u>1</u>
<u>Administrative Secretary</u>	<u>2</u>
<u>Administrative Technician</u>	<u>2</u>
<u>Assistant Director of Public Works</u>	<u>1</u>
<u>Civil Engineer - Associate</u>	<u>9</u>
<u>Civil Engineer - Senior</u>	<u>7</u>
<u>Deputy Director of Public Works</u>	<u>1</u>
<u>Engineer - Junior/Assistant</u>	<u>11</u>
<u>Engineering Technician I/II</u>	<u>4</u>
<u>Staff Services Analyst</u>	<u>1</u>
<u>Right of Way Agent</u>	<u>1</u>

41

(d) Placer County Transit

<u>Administrative Dispatcher</u>	<u>1</u>
<u>Bus Driver I/II</u>	<u>16</u>
<u>Bus Driver I/II (Part-Time)</u>	<u>3</u>
<u>Bus Driver - Senior</u>	<u>1</u>
<u>Equipment Service Worker I/II</u>	<u>1</u>
<u>Public Works Manager</u>	<u>1</u>
<u>Staff Services Analyst I/II</u>	<u>1</u>
<u>Transportation Supervisor</u>	<u>1</u>
<u>Transportation System Supervisor - Senior</u>	<u>1</u>

26

(e) Public Works Road Maintenance

<u>Accounting Technician</u>	<u>1</u>
<u>Administrative Clerk - Senior</u>	<u>1</u>
<u>Assistant Road Superintendent</u>	<u>1</u>
<u>Engineering Manager</u>	<u>1</u>
<u>Engineering Technician I/II</u>	<u>2</u>
<u>Equipment Operator - Senior</u>	<u>22</u>
<u>Maintenance Worker/Equipment Operator</u>	<u>30</u>
<u>Maintenance Worker/Traffic Sign Maintenance Worker</u>	<u>5</u>

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ALLOCATION OF POSITIONS TO DEPARTMENTS

Fiscal Year 2010-11

<u>Maintenance Worker/Tree Trimmer</u>	<u>4</u>	
<u>Road District Supervisor</u>	<u>7</u>	
<u>Road District Supervisor - Senior</u>	<u>7</u>	
<u>Traffic Sign Maintenance Worker - Senior</u>	<u>2</u>	
<u>Traffic Sign Supervisor</u>	<u>1</u>	
<u>Traffic Sign Supervisor - Senior</u>	<u>1</u>	
<u>Tree Maintenance Supervisor</u>	<u>1</u>	
<u>Tree Trimmer - Senior</u>	<u>2</u>	

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(f) Tahoe Area Regional Transit (TART)

<u>Administrative Dispatcher</u>	<u>1</u>	
<u>Bus Driver I/II</u>	<u>10</u>	
<u>Bus Driver I/II (Part-Time)</u>	<u>6</u>	
<u>Bus Driver - Senior</u>	<u>1</u>	
<u>Transportation Supervisor</u>	<u>1</u>	

19

(g) NPDES

<u>Civil Engineer - Associate</u>	<u>1</u>	
<u>Engineering Assistant</u>	<u>1</u>	
<u>Engineering Manager</u>	<u>1</u>	
<u>Engineering Technician I/II</u>	<u>1</u>	
<u>Geographic Information Systems Technician - Senior</u>	<u>1</u>	

5

TOTAL - PUBLIC WORKS

222

SHERIFF

(a) Sheriff Protection and Prevention

<u>Administrative Legal Clerk - Senior</u>	<u>1</u>	
<u>Administrative Secretary</u>	<u>2</u>	
<u>Administrative Technician</u>	<u>1</u>	
<u>Community Service Officer I/II</u>	<u>5</u>	
<u>Deputy Sheriff Trainee I/II</u>	<u>104</u>	
<u>Investigative Assistant</u>	<u>1</u>	
<u>Secretary - Entry/Journey</u>	<u>1</u>	

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ALLOCATION OF POSITIONS TO DEPARTMENTS

Fiscal Year 2010-11

<u>Sheriff's Captain</u>	<u>2</u>
<u>Sheriff's Lieutenant</u>	<u>5</u>
<u>Sheriff's Sergeant</u>	<u>18</u>
<u>Staff Services Analyst I/II</u>	<u>1</u>

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(b) Sheriff Administration and Support

<u>Account Clerk - Entry/Journey</u>	<u>3</u>
<u>Account Clerk - Senior</u>	<u>2</u>
<u>Accountant-Auditor I/II</u>	<u>1</u>
<u>Accountant-Auditor Senior</u>	<u>1</u>
<u>Administrative Clerk - Senior</u>	<u>3</u>
<u>Administrative Secretary</u>	<u>1</u>
<u>Administrative Services Manager</u>	<u>1</u>
<u>Administrative Services Officer - Senior</u>	<u>1</u>
<u>Administrative Technician</u>	<u>3</u>
<u>Assistant Sheriff</u>	<u>1</u>
<u>Building Crafts Mechanic</u>	<u>1</u>
<u>Building Crafts Mechanic - Senior Supervising</u>	<u>1</u>
<u>Deputy Sheriff Trainee/I/II</u>	<u>2</u>
<u>Equipment Service Worker I/II</u>	<u>2</u>
<u>Executive Secretary</u>	<u>1</u>
<u>Information Technology Analyst I/II</u>	<u>3</u>
<u>Information Technology Supervisor</u>	<u>1</u>
<u>Information Technology Technician I/II</u>	<u>2</u>
<u>Public Information Specialist</u>	<u>1</u>
<u>Sheriff-Coroner-Marshal</u>	<u>1</u>
<u>Staff Services Analyst I/II</u>	<u>1</u>
<u>Technology Solutions Analyst I/II</u>	<u>3</u>
<u>Technology Solutions Analyst - Senior</u>	<u>1</u>
<u>Undersheriff</u>	<u>1</u>

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(c) Jail Corrections and Detention

<u>Accounting Technician</u>	<u>2</u>
<u>Administrative Legal Clerk - Entry/Journey</u>	<u>19</u>
<u>Administrative Legal Clerk - Senior</u>	<u>6</u>

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ALLOCATION OF POSITIONS TO DEPARTMENTS

Fiscal Year 2010-11

<u>Administrative Secretary</u>	<u>1</u>	
<u>Correctional Officer I/II</u>	<u>73</u>	
<u>Correctional Sergeant</u>	<u>7</u>	
<u>Correctional Support Program Manager</u>	<u>1</u>	
<u>Deputy Sheriff Trainee/I/II</u>	<u>46</u>	
<u>Sheriff's Captain</u>	<u>1</u>	
<u>Sheriff's Lieutenant</u>	<u>3</u>	
<u>Sheriff's Sergeant</u>	<u>5</u>	
		<u>164</u>

(d) Grants

<u>Deputy Sheriff Trainee/I/II</u>	<u>10</u>	
		<u>10</u>

(e) Tahoe Operations

<u>Administrative Legal Clerk - Entry/Journey</u>	<u>3</u>	
<u>Administrative Secretary</u>	<u>1</u>	
<u>Community Services Officer I/II</u>	<u>1</u>	
<u>Deputy Sheriff Trainee/I/II</u>	<u>31</u>	
<u>Equipment Services Worker I/II</u>	<u>1</u>	
<u>Evidence Technician I/II</u>	<u>1</u>	
<u>Investigative Assistant</u>	<u>1</u>	
<u>Sheriff's Captain</u>	<u>1</u>	
<u>Sheriff's Lieutenant</u>	<u>1</u>	
<u>Sheriff's Sergeant</u>	<u>8</u>	

ALLOCATION OF POSITIONS TO DEPARTMENTS

Fiscal Year 2010-11

49

(f) Support Services

<u>Accounting Technician</u>	<u>1</u>
<u>Administrative Legal Clerk - Entry/Journey</u>	<u>9</u>
<u>Administrative Legal Clerk - Senior</u>	<u>3</u>
<u>Administrative Legal Supervisor</u>	<u>1</u>
<u>Administrative Secretary</u>	<u>1</u>
<u>Chief Deputy Coroner</u>	<u>1</u>
<u>Dispatch Services Manager</u>	<u>1</u>
<u>Dispatch Services Supervisor</u>	<u>2</u>
<u>Evidence Technician I/II</u>	<u>4</u>
<u>Evidence Technician - Supervising</u>	<u>1</u>
<u>Physician I/II</u>	<u>1</u>
<u>Public Safety Dispatcher I/II</u>	<u>18</u>
<u>Public Safety Dispatcher - Supervising</u>	<u>8</u>
<u>Sheriff's Captain</u>	<u>1</u>
<u>Sheriff's Lieutenant</u>	<u>2</u>
<u>Sheriff's Sergeant</u>	<u>1</u>

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TOTAL - SHERIFF

457

TREASURER - TAX COLLECTOR

<u>Account Clerk - Entry/Journey</u>	<u>5</u>
<u>Account Clerk - Senior</u>	<u>2</u>
<u>Accountant Auditor I/II</u>	<u>2</u>
<u>Accountant-Auditor - Senior</u>	<u>1</u>
<u>Accounting Technician</u>	<u>7</u>
<u>Administrative Services Officer - Senior</u>	<u>1</u>
<u>Assistant Treasurer - Tax Collector</u>	<u>1</u>
<u>Chief Deputy Treasurer</u>	<u>1</u>
<u>Executive Secretary</u>	<u>1</u>
<u>Tax Collections Officer</u>	<u>1</u>
<u>Technology Solutions Analyst I/II</u>	<u>1</u>

ALLOCATION OF POSITIONS TO DEPARTMENTS

Fiscal Year 2010-11

<u>Treasurer - Tax Collector - License Administrator</u>	1		
<u>Treasurer - Tax Manager</u>	2		
		<u>26</u>	
<u>TOTAL - TREASURER-TAX COLLECTOR</u>			<u>26</u>

VETERAN SERVICE OFFICE

<u>Administrative Secretary</u>	1		
<u>Assistant Veterans Service Officer</u>	1		
<u>Client Services Program Specialist I/II</u>	1		
<u>Veterans Service Officer</u>	1		
		<u>4</u>	
<u>TOTAL - VETERAN SERVICE OFFICE</u>			<u>4</u>

	<u>FULL TIME</u>		<u>2,708</u>
	<u>PART-TIME</u>		<u>46</u>
<u>TOTAL ALLOCATED POSITIONS</u>			<u>2,754</u>

Allocation of Positions to Special Districts

The classification and number of positions of employees authorized in the various departments of the County shall be as provided in the following sections of this appendix (Appendix 1A).

The Personnel Director may, if requested by the appointing authority, allow any position listed in this chapter to be filled by a lower classification in the same or related series. The compensation of the appointee shall be appropriate to the job classification for which the appointment is made.

AGENCY AND CLASSIFICATION	NUMBER OF POSITIONS
<u>AIR POLLUTION CONTROL DISTRICT</u>	
<u>Account Clerk - Entry/Journey</u>	<u>1</u>
<u>Administrative Services Officer</u>	<u>1</u>
<u>Administrative Technician</u>	<u>2</u>
<u>Air Pollution Control Engineer - Associate</u>	<u>2</u>
<u>Air Pollution Control Engineer - Senior</u>	<u>1</u>
<u>Air Pollution Control Specialist I/II</u>	<u>6</u>
<u>Director of Air Pollution Control</u>	<u>1</u>
<u>Information Technology Technician I/II</u>	<u>1</u>
<u>Planner - Associate</u>	<u>1</u>
<u>Planner - Senior</u>	<u>1</u>
<u>Principal Air Pollution Control Engineer</u>	<u>1</u>
<u>Total - Air Pollution Control District</u>	<u>18</u>
<u>FLOOD CONTROL DISTRICT</u>	
<u>Civil Engineer - Associate</u>	<u>1</u>
<u>Engineering Manager</u>	<u>1</u>
<u>Secretary Entry/Journey</u>	<u>1</u>
<u>Total - Flood Control District</u>	<u>3</u>
<u>In Home Support Services Public Authority</u>	
<u>Administrative Clerk - Entry/Journey</u>	<u>2</u>
<u>Administrative Technician</u>	<u>3</u>
<u>Public Authority Manager</u>	<u>1</u>
<u>Secretary Entry/Journey</u>	<u>1</u>
<u>Total - In Home Support Services Public Authority</u>	<u>7</u>
<u>LOCAL AGENCY FORMATION COMMISSION (LAFCO)</u>	
<u>Administrative Technician - C</u>	<u>1</u>
<u>Executive Officer</u>	<u>1</u>
<u>Total - LAFCO</u>	<u>2</u>

Allocation of Positions to Special Districts

The classification and number of positions of employees authorized in the various departments of the County shall be as provided in the following sections of this appendix (Appendix 1A).

Allocation of Positions to Special Districts

AGENCY AND CLASSIFICATION	NUMBER OF POSITIONS
<u>REDEVELOPMENT AGENCY</u>	
<u>Accountant - Auditor Senior</u>	<u>1</u>
<u>Account Clerk Journey</u>	<u>1</u>
<u>Administrative Secretary</u>	<u>1</u>
<u>Administrative Services Officer - Senior</u>	<u>1</u>
<u>Administrative Technician</u>	<u>1</u>
<u>Housing Program Coordinator</u>	<u>1</u>
<u>Loan Portfolio and Lending Specialist I/II</u>	<u>1</u>
<u>Redevelopment Program Coordinator</u>	<u>1</u>
<u>Redevelopment Program Manager</u>	<u>1</u>
<u>Redevelopment Specialist</u>	<u>1</u>
<u>Redevelopment Specialist - Senior</u>	<u>6</u>
<u>Total - Redevelopment Agency</u>	<u>16</u>
<u>TOTAL SPECIAL DISTRICT ALLOCATIONS</u>	<u>46</u>



MEMORANDUM
OFFICE OF THE
COUNTY EXECUTIVE
COUNTY OF PLACER

Approved
Ord Intro
SEP 28 2010
Reso 2010-262/263
Placer County
Board of Supervisors

TO: Honorable Board of Supervisors

FROM: Thomas M. Miller, County Executive Officer
By: Linda Oakman, Administrative Services Manager

DATE: September 28, 2010

SUBJECT: FY 2010-11 Final Budget Adoption

ACTION REQUESTED

Approve the resolution adopting the FY 2010-11 Placer County Final Budget in the amount of \$757,654,244 (Attachment B); and

1. Approve final budgets for County proprietary funds for a total of \$73,044,321 (Attachment A); and
2. Approve the County Master Fixed Asset List for FY 2010-11 (Attachment C); and
3. Introduction of an ordinance amending the personnel allocations of various departments to reflect position changes approved for the FY 2010-11 Final Budget (Attachment D).
4. Approve the resolution adopting final budgets of special districts governed by the Board of Supervisors in the amount of \$43,814,857 (Attachment E);

BACKGROUND

For two days in August the Board of Supervisors (Board) conducted Budget Workshops during which the Board heard presentations on the fiscal overview, budget update, health and pension considerations as well as presentations by departments discussing their budgets and operations. At these meetings the County's Proposed Budget and recommended revisions were discussed. These workshops were the culmination of a year long budget process of continuous engagement by the Board, which includes the following highlights:

- February 23, 2010–FY 2010-11 Strategic Budget and Policy Briefing–Board affirmed the policy regarding hiring restrictions and directed the County Executive to return to the Board with further development of concepts involving long-term structural changes.
- April 27, 2010–Board received information on service delivery options and provided direction to implement options with Dry Creek Park.
- June 8, 2010–Board adopted the FY 2010-11 Proposed Budget.
- August 10, 2010–Board received county/state budget update–provided staff direction.
- August 18-19, 2010–Board conducted Budget Workshops.

Most recently, and pursuant to the County Budget Act, your Board conducted a noticed public hearing on the Final Budget on September 14, 2010. This continuum of engagement and direction enabled the county to address constrained revenues and our current and projected economic circumstances in a measured and strategic manner. Indeed this budget document incorporates the guidance provided by your Board throughout the above listed events, as it amends the Placer County interim spending plan approved by your Board in June.

Overall, Placer County is providing the funding necessary for critical services, although at reduced levels. The county is, once again, funding these services with a variety of funding sources, including fund balance carryover and reserves. The recession has been deeper and longer lasting than originally predicted and the use of fund balance and reserves might continue for a number of years. Therefore the County and departments will need to seek additional operational economies and efficiencies for service delivery.

When comparing Final Budgets (FY 2010-11 to the prior year FY 2009-10), overall county expenditures have decreased over \$26.2 million (from \$783.9 million to \$757.7 million (-3.3%)). This includes an Operating Budget increase of \$16.7 million (+3.2%) and an Infrastructure Budget decrease of \$42.9 million (-16%). The \$16.7 million increase in operating funds reflects a \$5.1 million FY 2009-10 General Fund mid-year increase in HHS funding and expenditures due to lower than estimated State impacts. The remaining increases are adjustments due to changes in estimated fund balance carryover in the various operating funds, additional revenues and expenditures connected with grants and other restricted revenues and other adjustments.

The number of allocated county positions is recommended at 2,754, representing a reduction of 12 positions from the prior year. Reductions include 8 positions in the Sheriff's office due to the reorganization of Tahoe dispatch functions to Auburn, and four allocations for long-time vacancies in the Library Budget. Year-to-year funded positions have declined by 41 positions, from 2,473 funded positions in FY 2009-10, to 2,432 funded positions in FY 2010-11. The net reduction in funded positions will continue for the foreseeable future, and it is further likely that additional positions will be left unfilled as vacancies occur and additional un-funding of positions will occur in the following year.

Included with the Final Budget was the reconciliation of the final year-end fund balance carryover figures, which were included in the operating, proprietary and special district funds governed by your Board. In most instances the actual fund balances had increased from Proposed Budget estimates, and the increases were redistributed to the various budgets within the respective funds or added to fund reserves. All of the changes referred to above have been previously acted on by your Board at the public hearing on September 14, 2010.

As highlighted in the table below, the FY 2010-11 Final Budget¹ presented today represents a net increase of \$18.2 million as compared to the adopted 2010-11 Proposed Budget.

¹ Only includes County operating funds, not internal service, enterprise, and special district funds.

RECONCILIATION OF PROPOSED TO FINAL BUDGET BY FUND

Operating Funds	Proposed Budget	Changes	Final Budget
General Fund	\$ 359,081,119	\$ 9,352,878	\$ 368,433,997
Community Services	2,175,695	48,832	2,224,527
Community Grants	4,042,614	778,725	4,821,339
Special Aviation	172,500	3,205	175,705
Public Safety	122,517,947	5,781,390	128,299,337
DMV Special Collections	686,000	709,784	1,395,784
Gold Country	182,144	314	182,458
Fish & Game	11,862	-	11,862
Lake Tahoe TOT	5,035,000	1,450,236	6,485,236
Open Space	625,000	214,554	839,554
Library Fund	5,591,204	122,185	5,713,389
Fire Control	9,407,315	419,988	9,827,303
Debt Service Fund	4,518,012	(200)	4,517,812
Subtotal Operating:	\$ 514,046,412	\$ 18,881,891	\$ 532,928,303
Road Projects	\$ 99,432,763	\$ 3,089,782	\$ 102,522,545
Building Projects	\$ 125,927,139	\$ (3,723,743)	\$ 122,203,396
Subtotal Capital:	\$ 225,359,902	\$ (633,961)	\$ 224,725,941
TOTAL:	\$ 739,406,314	\$ 18,247,930	\$ 757,654,244

FISCAL IMPACT

The recommended Final Budget for FY 2010-11 is summarized in the following chart, which contains a further refined snapshot of the fund balances, revenues and cancelled reserves that, when combined, represent the total budgeted resources. These sources of funds equal the total uses of funds and reserve additions (as indicated in the final column in the table), resulting in a balanced budget.

County Operating Funds	Fund Balance Available	Revenue & Cancelled Reserves	Total Budget Resources	Total Uses of Funds & Reserve Additions
General Fund	\$ 31,562,635	\$ 336,871,362	\$ 368,433,997	\$ 368,433,997
Community Services	48,093	2,176,434	2,224,527	2,224,527
Community Grants	606,538	4,214,801	4,821,339	4,821,339
Special Aviation	5,705	170,000	175,705	175,705
Public Safety	6,290,393	122,008,944	128,299,337	128,299,337
DMV Special Collections	709,784	686,000	1,395,784	1,395,784
Gold Country Adv & Promotion	6,058	176,400	182,458	182,458
Fish and Game	8,388	3,474	11,862	11,862
Lake Tahoe	1,450,236	5,035,000	6,485,236	6,485,236
Open Space	214,554	625,000	839,554	839,554
County Library	629,851	5,083,538	5,713,389	5,713,389
Fire Fund	493,123	9,334,180	9,827,303	9,827,303
Debt Service Fund	5,867	4,511,945	4,517,812	4,517,812
Subtotal Operating:	\$ 42,031,225	\$ 490,897,078	\$ 532,928,303	\$ 532,928,303
Building Projects	6,396,816	115,806,580	\$ 122,203,396	\$ 122,203,396
Road Projects	3,075,955	99,446,590	\$ 102,522,545	102,522,545
Subtotal Capital:	\$ 9,472,771	\$ 215,253,170	\$ 224,725,941	\$ 224,725,941
TOTAL	\$ 51,503,996	\$ 706,150,248	\$ 757,654,244	\$ 757,654,244

Changes for the General Fund and other operating funds are discussed in the supplemental narrative in Attachment A.

ATTACHMENTS

- Attachment A: Recommended Changes to Operating Funds and table of changes to Proprietary Funds
- Attachment B: Resolution Adopting Placer County Final Budget and Appropriations Limitation; Operating & Proprietary Funds / State Controller Budget Schedules
- Attachment C: Master Fixed Asset List
- Attachment D: Position Allocation List for FY 2010-11, Ordinance Amending Personnel Allocations and Special Districts Budget Schedules
- Attachment E: Resolution Adopting Final Budgets and Appropriations Limitation of Board Governed Special Districts/State Controller Budget Schedules